

Ministry of Oil
Training and Development Directorate

Repeat of Tender Announcement to supply electronic archive system ;
No. (Tatweer 1) 2010 for (first time)

The Training and Development Directorate, one of the Ministry of Oil affiliates, announces the above tender to supply an electronic archive system for the Directorate, provided that the period of supplying is (60) days from the date of the referral and according to the provisions and the technical specifications of the Directorate. The offices and companies that are specialized in the electronic field and registered in the Ministry of Trade shall visit the Directorate location in the Ministry of Oil Complex / Palestine Street / Port Saeed Crossroad, and supply the following documents:

- Contractor classification identity card issued by the Ministry of Planning (original and copy).
- Quittance issued by the General Commission of Taxes (original and copy).

To buy the documents of the tender against unrecoverable (50000) fifty dinars, provided that the documents stipulated hereinafter should be attached with the bid of the tender. The tenders shall be submitted in two closed envelopes, one is technical and the other is commercial sealed with the office or company seal. The name and number of the tender and the name and signature of the bidder should be written on the envelopes plus the bids shall be collected in the bid box in the reception of the Ministry of Oil. Any bid that does not include these documents will be neglected. The final date of the receipt of the tenders is 12:00 P.M of Mar./13/2011 and should be contains the following:-

1. Contractor classification identity card in blue color issued by the Ministry of Planning (or effective Chamber of Commerce Identity card) and certificate of incorporation.
2. A preliminary deposit of one percent (1%) of the bid price. It shall be in the form of certified cheque (Rafidian Bank –Ministry of Oil branch at the Ministry of Oil site) or an effective letter of guarantee, otherwise the bid will be neglected.
3. Quittance from the General Commission of Taxes.
4. List of identical works supported by letters approving the performance of these works.
5. Authority of Docuware company (Germany) license for supply and installation of the application.
6. The bidder who will be awarded this tender shall bear the announcement cost.
7. The bidders are not entitled to sell the tender to any other bidder whether before commencing the work or during the work otherwise the bidder shall bear all the legal and financial liabilities.
8. To comply with the technical and commercial provisions that are attached with the tender.

Note: the Directorate is not obliged to accept the lowest prices. The bids that are not clear and inadequate shall be neglected.

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/ 1 /2011