

United Nations



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UNAMI
Iraq

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of UNAMI. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to UNAMI using the fax number provided below.

Title of the EOI:

Supply and Delivery of Bottled Drinking Water for a period of one year, with an option to extend additional four years, one year at a time at UNAMI's discretion and subject to performance for UNAMI HQ, in Erbil & Kirkuk, IRAQ.

Date of this EOI: 27 August 2012

Closing Date for Receipt of EOI : 12 September 2012

EOI Number: EOIUNAMI8068

E-mail Address: unami-eoi@un.org

Address EOI response by fax for the Attention of: UNAMI Chief Procurement Officer

Fax Number: + 965 2472 1899

UNCCS Code: 244112

DESCRIPTION OF REQUIREMENTS

UNAMI EOI – Supply and Delivery of Bottled Drinking Water for a period of one year, with an option to extend additional four years, one year at a time at UNAMI's discretion and subject to performance UNAMI HQ, in Erbil & Kirkuk, IRAQ.

The successful contractor shall provide drinking water in accordance with the quality standards. Drinking water is defined as either 'water' intended for human consumption and contains no added ingredients or 'mineral water' containing less than 250 parts per million (ppm) total dissolved solids (tds). The bottled drinking water shall be delivered on pallets in Cardboard Box containing 24x0.5 litres plastic bottles. The production and expiry dates and the chemical analysis must be indicated on each carton box and also on each bottle. Pallet, 120x80cm loaded with 72 x Cardboard Boxes roped with a strong sling film. This packaging allows for better protection of the water while in transit from load shift and in storage from sunlight. All bottles are to be stamped with Production Date and Expiry date. Water should have a minimum of nine (9) months 'life' before expiry.

Approximate total liters required in Erbil & Kirkuk in Iraq 390,000.00 litres per annum.

For this purpose, UNAMI will undertake a competitive bidding exercise shortly, accordingly would issue Invitation to Bid (ITB) with detailed specifications to those companies who would express their interest and provide initial relevant information as to their ability to fulfill UNAMI's requirement.

Please note the following:

- This EOI is not a request for submission of a proposal.
- UNAMI reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and mere expressing an interest would not automatically warrant for ITB document.
- UNAMI reserves the right to reject EOIs received after the above deadline.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

MANDATORY PRE-QUALIFICATION CRITERIA:

- Capability to supply Bottled Drinking Water to DDU UNAMI Erbil & Kirkuk, IRAQ (Incoterms 2010).
- Minimum of 3-year proven experience in the field of supply of Bottled Drinking Water in Iraq. YES () NO () - HOW MANY YEARS? _____
- Capability to establish business presence and execute this service in Iraq, in compliance with Iraq security clearances and regulations. (UNAMI does not provide any kind of assistance to the contractor related to this subject) YES () NO ()
 - Compliance with Codex Standard 108 or Codex Standard 227 or equivalent internationally recognized standards YES () NO ()
 - Provide sample (in total 3 Liters) and availability of Hazard Analysis Critical Control Point YES () NO ()
- Duly completed UNAMI (for new vendors only) or UNPS/UNGM Vendor Registration formalities. YES () NO ()
- Duly completed and signed below Pre-Qualification Questionnaire and the Vendor Response Form

PRE QUALIFICATION QUESTIONNAIRE

1. Company's Authorized Representative(s) (Name/Title):

1.1.....

1.2.....

1. Number of employees:

2. Year Established :

3. Reference to existing & previous comparable service contracts to other International Organizations, private or state institutions in the last three years:

Description:_____

Service Location:_____

Contract Price (USD): _____ Client

Organization: _____ Client

Contact : Name:_____

Telephone:_____

Created on 27/06/2011 9:31:00 AM

NOTE

Created on 27/08/2012 11:36:00 AM

Information on tendering for the UN Procurement System is available free of charge at the following address: <http://www.ungm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.ungm.org/Registration/Login.aspx>

Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to UNAMI before the closing date set forth above

Email: _____

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Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to [Mission Name] before the closing date set forth above

VENDOR RESPONSE FORM

EOI Number: EOIUNAMI8068

TO: UNAMI Chief Procurement Officer

FAX: + 965 2472 1899

FROM:

Supply and Delivery of Bottled Drinking Water for a period of one year, with an option to extend additional four years, one year at a time at UNAMI's discretion and subject to performance for UNAMI HQ, in Erbil &

SUBJECT: Kirkuk, IRAQ.

To be filled by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number*:

Company Name *:

Company Contact *:

Address *:

City *:

Country *:

Telephone Number *:

Fax Number *:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: _____

Date: _____

Created on 27/08/2012 11:36:00 AM

Name and Title: _____

***** If not already registered with UNGM, please use the following URL to register at United Nations Global Marketplace (UNGMP): www.ungm.org. Registration at UNGM is free and mandatory for responding to this EOI. The following information is available about the registration process.***

EOI INSTRUCTIONS

1) **Registering as a Vendor with UNGM**

Vendors interested in fulfilling the requirement described above must be registered with UNGM and may wish to visit www.ungm.org for full registration information in order to be eligible to participate in any solicitation. Information on the registration process can be obtained from the Mission concerned.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website (www.un.org/sc/committees/1267/consolist.shtml) and is not on the IIC Oil for Food List website (www.iic-offp.org).
- B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.
- C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.
- D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions (www.un.org/depts/ptd/pdf/conduct_english.pdf)).
- E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

For Registered Vendors: Vendors already registered must ensure that the information and documentation (e.g., financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) **EOI Process**

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to **UNAMI** by the closing date set forth in this EOI. *Due to the high volume of communications UNAMI is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.