



REPUBLIC OF IRAQ
MINISTRY OF OIL
NORTH GAS COMPANY (NGC)



REF. NO.: M7/281/2/621

Date: /02/2014

TO:

E-mail:

SUBJ.: INDENT NO. 2197/2013
QUOTATION FOR SUPPLY OF SPARE PARTS FOR GAS
CHROMATOGRAPH MODEL CP-3800

Dear Sirs,

Pls. quote yr technical & commercial offers for the supply of materials as the two attached lists of technical specifications and special conditions & requirements:

Taking Into Yr Consideration That :

Offers must be in sealed envelopes (technical & commercial offer) with indent number and closing date clearly mentioned on the envelopes, addressed to the attention of B.B.C. (BROADLY BIDS BOX) at NORTH GAS COMPANY, P.O.BOX (16) – KIRKUK, IRAQ, must be dropped in the B.B.C. tenders box at the N.G.C. reception.

Estimated Cost of the tender is (\$125.000)

Yours faithfully

N/B :

- All enclosed terms & conditions are to be covered entirely otherwise submitted offer would be declined for a/m reasons .
- Your company should present reasonable excuses in case of not submitting requested offer within given closing period



Kamil Kamal Aarif

PP/Director General

Services & Materials Commission Manager

CC:

Services & Materials Commission / Follow up Divi .: for your information please

P. O. BOX (16) KIRKUK
E-MAIL: gas@ngc.oil.gov.iq

BAIJI-KIRKUK ROAD
WEBSITE: www.ngc.oil.gov.iq

Attached list of special condition and requirement

Ministry of oil/ North Gas Company

Indent number: 2197/2013

1. Offer should be worked out on the basis of **CIP Kirkuk**
2. Kindly state the following:-
 - a. **Unit price & offers' items costs are to be numerically computerized..**
 - b. **Delivery date & offer validity (90) days**
 - c. **Include bid bond (1%) of offer value valid for (120) days within Technical-envelope otherwise be declined.**
 - d. **Country of origin.**
 - e. **Port & country of export**
 - f. **Performance certificate and all relevant document involved.**
 - g. **NGC is not bound to accept the lowest bid.**
 - i. **Specify shipment route.**
 - j. **Offers must be signed and stamped alive & must be in sealed envelopes (Technical & Commercial offers to be separated) with indent number and closing date clearly mentioned on the envelopes & the bidder has no right to cancel any item of the submitted offer items or to amend any documents in any case at all**
3. Yr offer should be mailed before: **26 /03/2014 (prior to 3:00pm)**, is highly appreciated.
4. **Payment: Either :**
 - a. **By irrevocable or un transferable & unconfirmed L/C 100% of total amount of purchase order upon receiving the related merchandise complete & compliable as requested in original tender to NGC site , OR ;**
 - b. **Payment 100% in Iraqi Dinars after purchase order upon receiving the related merchandise complete & compliable as requested in original tender at NGC & contractually to be fixed & exchanging rate of Arrival materials to NGC.**
5. **Penalty:** Delay penalty: **contract amount x 10%**
Contract period
Will be applied for each day delay of shipment after the stated delivery period on contract and not to exceed more than (10%) of contract amount.
6. If you are not interested in offering quotations, please let us know within given period.
7. Offers will neglect one or more of a/m conditions, shall be neglected.
8. Good performance's guarantee ranging (5%) of P/O amount should be submitted by the supplier; **it should be of the same currency of the contract being signed., including your company manager name ,description of the material , cover both supply & guarantee period , plus name of the issuer i.e. bank manager name or his deputy otherwise it would be rejected & not acceptable .**
9. Submitted prices are final & non-negotiable.
10. Local companies are requested to submit their official registration papers; as for foreign companies, they should be submitting their incorporation registered papers.
11. Before delivering the envelopes containing offer(s), the bidder requested to pay **(ID 100000) one hundred thousand** Otherwise we would be obliged to decline yr **Iraqi Dinars** against receipt (copy to be attached to technical offer).
quotation & could be reimbursed if NGC cancel the relevant tender without any compensation
12. Supplier should arrange to attend (be present) ay our company on the day of opening due offers (working day after closing date). In case of falling to attend on mentioned date, concerned committee is liable to proceed with their procedures.
13. supplier to present a full set of shipping documents authenticated from Iraqi embassy at country of origin, including epidemic-free license for export materials.
14. **Offers should be from manufacturing companies or authorized agents**
15. **Agents-suppliers ... Should submit authorization from the main manufacturer(s) (all relevant documents to be originals-genuine)**
16. Local companies and/or companies having official & registered branches within Iraq are to afford taxes, customs, fees etc.
17. Signing contracts may be through/by authorized regional agent, within Iraq embassy in supplies' country
18. Tenders should be pursued definitely via corresponding NGC/E-mail or communicating NGC reception
- 19- Review final account approved by a charter account in past year for financial efficiency
- 20- Certificate of Incorporation being authenticated by Iraqi commercial attaché in the country of origin.
- 21- Letter of tax exemption to be submitted issued by General Commission of Taxes for Iraqi's companies & for the foreign ones which have branch/ representative office inside Iraq.
- 22- The contractor bears the tender wages announcement.
- 22- **0.002 from total value of the L/C to be deducted as stamp charge & 3% incom tax plus any dues charges .**
- 23- Certificate of inspection of the third party to be from **French Bureau Veritas , Baltic Control , TUV Rheinland & Cotecna** is to be submitted definitely .
- 25- **Estimated Cost of the tender is (\$125.000)**

Kamil Kamal Aarif
PP/Director General



P. O. BOX (16) KIRKUK
E-MAIL: gas@ngc.oil.gov.iq

BAIJI-KIRKUK ROAD
WEBSITE: www.ngc.oil.gov.iq

NEEDED FOR

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TOTAL ITEMS

~~Y/S~~

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