

Ministry of Oil / Oil Training Institute / Baghdad

Sub:Re- Announcement
foreign and import order for investment budget for 2014

Baghdad Oil Training Institute (BOTI) - Purchasing department invites the manufacturers and specialized companies to participate and submit offers to implementation of the foreign and

Import orders for investment budget for 2014 as mentioned in the table below
:

NO.	REQ.NO	ITEMS DESCRIPTION	Estimating amount US Dollar	Closing date	TEENDER COST IN ID
1	710.14.R	HEAT EXCHANGER TRAINER	100,000 \$ One hundred thousand	16/6/2014	100,000 ID One hundred thousand

If anyone interested to participate in above tender review Purchasing department in (BOTI) to

Obtain all the tender documents against the amount above the index is non-refundable.

And neglecting the terms offers if the conditions not fulfill.

The closing date for receiving offers at BOTI shall not be later than (1) o'clock noon in the date that fixed in schedule and the opening date will follow the closing date.

If it happened that the date of closing or opening offers is a legal holiday; the next Day will be the date for closing Or opening.

The tenders shall be submitted within closed sealed envelope in the Tenders Box in the

Purchasing department in return for voucher approved this, and be accompanied with the bid

bond (1%) of the total value of the offer and will exclude the tender not accompanied with the

bid bond or not fulfill to the other required condition in the declaration.

If you have any question their will be held on(Tuesday) in 10 / 6 /2014 the date of conference for

Discussion of matters relating to the inquiry.

BOTI will not be obliged to accept the lower offers and the tender who win and sign the

Order will bear the costs of advertisement and the fees of signing the contract and Will ignore any tender not fulfill the mentioned conditions

For more information and to see the specifications required and the form of purchase order,
please visit the Ministry of oil or our Institute site on the Internet.

MINISTRY WEBSITE :
www.oil.gov.iq

BOTI WEBSITE :
boti@boti.gov.iq
www.boti.gov.iq

Director of B.O.T.I

Re- Announcement
foreign and import orders for investment budget for 2014

Baghdad Oil Training Institute (BOTI) - Purchasing department invites the manufacturers and specialized companies to participate and submit offers to implementation for re-announcement of the foreign and import orders for investment budget for 2014. . These could be bought from purchasing department in BOTI against a non – refundable cost as mentioned in the table below.

Offers shall be subject to terms and conditions stated below:

1. A certification of the company establishment in original copy endorsed from Ministry Of Foreign Affairs of its country and stamped by the Iraqi embassy in that country.
2. The financial situation of the company and the final counts to the last Three years.
3. The supplier should submit a brief history about the company, and endorsed brief from companies for which he done a similar works.
4. An authorization letter in the name of its representative (original copy stamped by the company).

* For the A/M agent companies or their branches inside and outside Iraq, they should present the following:

1. An agent company establishment certification or its bureau in Iraq registered with the Ministry Of Trade in Iraq (original).
2. An authorization letter in the name of its representative (original copy stamped by the agent company) .
3. Dependence on the representative manufacturer's companies and not the companies which have (License) from international manufacturer companies or productivity unless the original companies covering and warrant the responsibility good performance for their product.

* For the specialized Iraqi company, they should submit the following:

1. A company establishment certification and trading licence endorsed from companies registrar (original) .
2. An original copy of tax situation valid to 2014.
3. Presentation a brief history about the company and endorsed brief from companies for which he done a similar works.
4. A company registration outside Iraq (in case of having a branch outside Iraq)

All the tenderers should consider the following:

1. For each requisition one technical offer , and one commercial offer and requested documents shall be submitted and each shall be placed in a separatetive stamped envelope marked as such and addressed to BOTI and the requisition no. printed on it .
2. The offers validity for (180) days.
3. The price of the offers shall be in U.S. Dollar.
4. The revised offers will be accepted before the closing date and revised offer will cancel the previous offer.
5. Presentation of Bid bond with endorsed cheque or bank guarantee(1%) of the total value of the offer issued by Iraqi bank or government bonds issued by Iraqi government in U.S dollars to the order of BOTI .
6. Considering final price (value) will be the delivery of the materials to the (DDP – Baghdad _ BOTI site) the discharge at the required site.

7. In case of agent desire to sign the purchase order , it should submit a signing authorization from the manufacture company in original copy stamped by the company and endorsed by Ministry Of Foreign Affairs and the Iraqi embassy in that country .
8. The delivery period includes (shipment + supply period) to BOTI'S warehouses in dates.
9. All the companies (Iraqi and foreign) will be subjected to the general commission for Taxes regulations.
10. All the bank charges relating to the opening the L/C shall be born by the supplier inside and outside Iraq.
11. The supplier shall submit the agreement of the manufacturer's company attached with the submit offers to hold the training at the manufacturer site and will not allowed to Change the site of training.
12. The ratio of weighting and comparison will be as follow:
 - 1- For technical offers: - A Percentage of 100%
 - A- The technical conformity 60%
 - B- The origin of Goods 15%
 - C- The training site 15%
 - D- The spare parts 10%
 - 2- for commercial offers: - A Percentage of 100%
 - A- The ratio of technical conformity 50%
 - B- The delivery period 20%
 - C- The similar works in specialty 10%
 - D- 1- If the company is manufacturer 20%
 - 2- If the company is an official agent for manufacturer company 15%
 - 3- If the company is supplier 10%
13. The supplier shall be signed the purchase order within (15) days from the date of Advising him of the committal, otherwise, he will be considered as abstinent and subjected to the conditions of performance of governmental contracts.
14. The payment shall be made under irrevocable and unconfirmed L/C (if the supplier Desire to make the L/C confirmed he shall bear all the charges related to the Confirmation of the L/C) as follows:
 - a. Percentage (50%) paid after shipping the goods and presentation the required Documents by the supplier.
 - b. Percentage (50%) paid after receiving the goods at BOTI warehouse and checking Them.
 - c. Training payment will be paid after performing the training item agreed upon by the Two parties.
15. The performance bond (5%) of the total order value shall be submit to BOTI via Trade bank of Iraq in the form of a bank guarantee within (14) days from the Date of advising him of the committal before signature the purchase order. The bank Guarantee shall be valid for a period of one year from the date of issuing it, covering The period of warranty for (12) months from the date of the final receipt of goods and Shall be extendable should that be needed.
16. The delay penalty no exceeding (10%) of the total value of the goods from the end Of the delivery period (shipment + supply period) not exceeding the (25%) of the Delivery according to equation (contract amount duration of the contract per day) × 10% based on the instruction and implementation of government contracts NO. (1) For 2008 and its amendments period and in case the delay exceeded the above period, the BOTI has the right to take the suitable decision concerning the purchase order.
17. In the commercial offer the prices of the spare part should be in details (for each Item) not included, the price in U.S Dollar.
18. The price of the training should be in details (for each person) not included, the

Price in U.S Dollar.

19. The supplier should undertake review the ministry of planning and central Statistical organization – Baghdad governor to make statistical data and the Reminder fees for the purchase order will paid after receiving the clearance issued by the mentioned Organization.
20. No contracts are signed with the winner companies until the completion of the General budget of Iraqi state approval for 2014.
21. The closing date for receiving offers at BOTI shall not be later than (1) o'clock noon in the date that fixed in schedule and the opening date will follow the closing date. If it happened that the date of closing or opening offers is a legal holiday; the next day will be the date for closing Or opening.
22. The announcement for publication orders requirements, specifications and tender documents sealed by purchases section and must be committed with.
23. For any question there will be conference on (Tuesday) in 10 / 6 /2014, in order to discuss all matter concerning the requisitions in our institute in Baghdad – Al – Waziria area or contact us on our e – mail:

boti@boti.gov.iq

www.boti.gov.iq

BOTI will not be obliged to accept the lower offers and the tender who win and sign the order will bear the costs of advertisement and order signing costs inside Iraq in Iraqi Dinars.

* For more information on the descriptions of requisitions and the purchase order formula, please visit our website or the Ministry Of Oil website.

MINISTRY WEBSITE:

www.oil.gov.iq

NO. OF REQUISITION:

(710.14.R)

B.O.T.I'S DIRECTOR



Purchase Requisition

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HEAT EXCHANGER TRAINER

RQ.NO.710.14.R

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY
1.1	HEAT EXCHANGER TRAINER The heat exchanger is used to investigate and compare different heat exchanger types .and it is consists of two main elements: 1- service and control unit 2- heat exchanger types that include a. : Tubular heat exchanger b. plate heat exchanger c. shell and tube heat exchanger 1- service and control unit The main function of the service and control unit is used to provide the required cold and hot water circuits, the service unit is equipped with a heated tank and pump for the hot water circuit, connections for the cold water circuit and a switch cabinet with displays and controls. The unit consists of the following: ❖ Hot water tank (30 liter), equipped with: • Electric heating resistance (3000W) with thermostat (70 C). - Temperature sensor (J type)/ 4 to measure the water temperature (inlet and outlet). ❖ Centrifugal pump, range: 0 - 3 liter /min. ❖ Flow meters / 2 , for hot and cold water, range: 0.2 to 3 liter./min. ❖ Flexible tubes / 4 to connect the different exchangers. ❖ Digital display for the temperature sensors.	SET	1
		No.	1
		No.	1
		No.	1
		No.	1



	Approximate overall dimensions Lx W x H: 2000 x 1000 x 1800 mm		
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ITEM NO.	ITEM DESCRIPTION	UNIT	QTY
1.2	2- heat exchanger types that include a. : Tubular heat exchanger : The exchanger is formed by two concentric transparent tubes: length L =1 m Internal tube diameter: (5- 8)cm. External tube diameter: (10- 14) cm b. plate heat exchanger : Maximum number of plates 20 made of stainless steel. c. shell and tube heat exchanger : The exchanger is formed by • 20 stainless steel interior tubes: length L =1 m Internal tube diameter: (2-3)cm • transparent Shell: length L =1 m diameter (18- 20) cm • Segmented baffles / 4 located transversally in the shell. Utilities : Single-phase 220VAC, 50 Hz		



1.3	Instruction & exercise manual printed in English language		
1.4	Two weeks training in your company site for two persons .		
	All accessories & spare parts for two years		