

Invitation to bid (ITB) for goods
High Quality Solar Lamp Kits

ITB No. 14/IQOH/ITB/0035



Invitation to bid (goods) High Quality Solar Lamp Kits

ITB No. 14/IQOH/ITB/0035

Section 1: Bid data

Bid number:	14/IQOH/ITB/0035
Project:	Increasing Access to Electricity for IDPs and Host Communities
Procurement official's name:	Mina Al Omar
Email:	minao@unops.org
Telephone number:	+ 962 6 5902142
Facsimile:	+ 962 6 5931249
Issue date:	21 July 2014

Requests for clarifications due

Date:	27 th of July, 2014
Time:	(10:00 A.M. Amman – Jordan Local Time, UTC +3 hours)

UNOPS clarifications to bidders due

Date:	29 th of July, 2014
Time:	(01:00 P.M. Amman – Jordan Local Time, UTC +3 hours)

Bid due

Date:	4 th of August, 2014
Time:	(01:00 P.M. Amman – Jordan Local Time, UTC +3 hours)

Planned award date

Date:	28 th of August, 2014
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Planned contract start date delivery date (on or before)

signing PO Contract	Date:	From 1 month to 7 months of phase's delivery after
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**Invitation to bid (goods)
High Quality Solar Lamp Kits**

ITB No. 14/IQOH/ITB/0035

Section 2: ITB letter

UNOPS plans to **High Quality Solar Lamp Kits 150-240 Lumens** as defined in accordance with these documents. UNOPS now invites sealed bids from qualified bidders for providing the requirements as defined in the UNOPS specification attached hereto. Bids must be received by UNOPS at the address specified not later **than 4th of August, 2014 Time: (01:00 P.M. Amman – Jordan Local Time, UTC +3 hours)**

This ITB is conducted in accordance with the UNOPS Procurement Manual and all other relevant directives and issuances and can be accessed by following the below link. For clarification on specific issues or to learn more details about procurement at UNOPS bidders are encouraged to consult the UNOPS Procurement Manual. In case of contradictions between this ITB and the UNOPS Procurement Manual, the UNOPS Procurement Manual shall prevail.

<http://www.unops.org/SiteCollectionDocuments/Procurement/UNOPS%20procurement%20manual%20EN.pdf>

This UNOPS ITB consists of six sections and a series of annexes which will be completed by bidders and returned with their bid:

- ITB Section 1: Bid data sheet
- ITB Section 2: ITB letter (this document)
- ITB Section 3: Instructions to bidders
- ITB Section 4: UNOPS technical specifications/statement of work
- ITB Section 5: UNOPS General Conditions of Contract (goods/services/small services)

[Returnable ITB forms (mandatory): Annexes A - C must be sent as part of every ITB (goods)]

Annex A	Bid/No Bid Confirmation Form
Annex B	Check List Form
Annex C	Bid Submission, Technical and Price Schedule Offer Form
Annex D	UNGM Vendor registration form
Annex F	Performance security form

Interested bidders may obtain further information by contacting this email address: minao@unops.org

Pre-cleared by:

Date:

Nisreen Shunnar, Procurement Specialist
Sub-Regional Operational Hub in Amman

Approved by:

Date:

Bana Kaloti, Director & Representative
Sub-Regional Operational Hub in Amman

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Section 3: Instructions to bidders

1.1. Introduction

UNOPS means the United Nations Office for Project Services, Amman Sub Regional Hub Office, with offices located in more than 80 countries worldwide.

Effective with the release of this ITB, all communications must be directed only to UNOPS (procurement official, name) by email at IQOCProcurementSecureMail@unops.org. Bidders must not communicate with any other personnel of UNOPS regarding this ITB.

1.2. Eligibility and pre-qualification criteria

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this invitation to bid.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the [UNOPS website](#).

When the bidder is not the manufacturer of the goods, and if so required in the UNOPS technical specifications/statement of work (section 4 of this ITB) the bidder shall be duly authorized by the manufacturer of the goods to submit this bid by completing annex J and returning it with its bid, assuring full guarantee and warranty obligations as per the contract.

The bidder must have the required and relevant experience and financial and production capability necessary to perform the contract as specified in the UNOPS technical specifications/statement of work (section 4 of this ITB)

Bidders may be disqualified if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or record of poor performance such as, not properly completing contracts, inordinate delays in completion, litigation history, financial failures etc.

1.3. Cost of bid

The bidder shall bear all costs associated with the preparation and submission of its bid. UNOPS will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation process.

1.4. Content of solicitation documents

The goods required, bid procedures and contract terms are prescribed in these solicitation documents, contents of which are listed in the cover section, invitation to bid.

Bids must offer goods for the total requirement, unless otherwise permitted in the solicitation document. Bids offering only part of the goods may be rejected unless permitted otherwise in the solicitation document. The bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the solicitation documents. Failure to furnish all information required by

these documents or submission of a bid that does not comply with these documents will be at the bidder's risk and may affect the evaluation of the bid.

1.5. Clarification of solicitation documents

1.5.1. A prospective bidder requiring any clarification of the solicitation documents may notify UNOPS in writing at UNOPS mailing address or email address indicated in the ITB indicated in the ITB. UNOPS will respond in writing to any request for clarification of the solicitation documents that it receives by the due date outlined on page 1. Written copies of UNOPS response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the solicitation documents.

If the ITB has been advertised publicly, the results of any clarification exercise (including an explanation of the query but without identifying the source of inquiry) will be posted on the UNOPS website and UNGM.

1.6. Amendments of solicitation documents

At any time prior to the deadline for submission of bids, UNOPS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the solicitation documents by amendment.

All prospective bidders that have received the solicitation documents will be notified in writing of all amendments to the solicitation documents. For open competitions, all amendments will be posted on the UNOPS website in the tender notice.

In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, UNOPS may, at its discretion, extend the deadline for the submission of bid. UNOPS may, at its discretion, cancel the requirement in part or in whole.

1.7. Language of bids

The bids prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and UNOPS, shall be written in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an appropriate translation of all relevant passages in English. In any such case, for interpretation of the bid, the translation shall prevail. The sole responsibility for translation and the accuracy thereof shall rest with the bidder.

1.8. Documents comprising the bid

Bidders shall not submit more than one bid per bidder in this ITB process, with the exception of alternative offers if so provided for in ITB Section 4, UNOPS technical specifications/statement of work.

The bid prepared by the bidder shall comprise the following components:

ITB submission (on or before bid due date):

As a minimum, bidders shall complete and return the below listed documents (annexes to this ITB) as an integral part of their bid. Bidders may add additional documentation to their bids as they deem appropriate.

Failure to complete and return the below listed documents as part of the bid may result in bid rejection.

Part of bid	Check list form (Annex B hereto)
Part of bid	Signed Bid submission, technical and price schedule offer form (Annex C hereto)
Part of bid	UNGM Vendor registration form (Annex D)
Part of bid	Performance security form (Annex F)

If after assessing this opportunity you have made the determination not to submit your bid we would appreciate if you could return this form indicating your reasons for non-participation.

Pre-submission:

Bidders are requested to complete and return the Bid/No Bid Confirmation Form prior to the submission deadline indicating whether they do or do not intend to bid.

Stand-alone document	Bid/no bid confirmation form (Annex A hereto)
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1.9. Bid prices

The bidder shall indicate on the appropriate bid price sheet contained in these solicitation documents the prices of the goods it proposes to supply under the contract

The price of the goods shall be quoted as per Incoterms mentioned in the Price Schedule Form.

Fixed price: Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 24.

1.10. Bid currencies

All prices shall be quoted in \$ USD.

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of ITB deadline as stated in the ITB letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

1.11. Bid security**DOES NOT APPLY TO THIS ITB**

~~As a requirement to participate in this solicitation bidders will submit a bid security as part of the bid in the amount of _____ [insert symbol, figure and words]. Any bid security will be in the same currency as stipulated in article 10 Bid currencies.~~

~~The bid security shall be in the form of a bid bond, a bank guarantee or irrevocable Letter of Credit issued by an accredited bank, acceptable to UNOPS, in the form provided in the solicitation documents, or another form acceptable to UNOPS and valid for thirty (30) days beyond the period of bid validity prescribed by UNOPS pursuant to clause 12. Any unsecured bid may be rejected by UNOPS.~~

~~Unsuccessful bidders' bid securities will be discharged/returned as promptly as possible but no later than thirty (30) days after the expiration of the period of bid validity prescribed by UNOPS pursuant to clause 12. Period of validity.~~

~~The successful bidder(s)' bid securities will be discharged/returned upon the bidder executing the contract, pursuant to clause 22. Signing of contract~~

~~The bid security may be forfeited:~~

- ~~a. If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid submission form; or~~
- ~~b. In the case of the successful bidder, if the bidder fails to sign the contract in accordance with clause 22. Signing of contract~~

1.12. Period of validity of bids

Bids shall remain valid for sixty 60 days after the date of bid submission prescribed by UNOPS, pursuant to the deadline clause. A bid valid for a shorter period may be rejected.

In exceptional circumstances, UNOPS may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bid security provided shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security.

1.13. Format and signing of bids

The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the bid.

A bid shall contain no interlineations, erasures, or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialled by the person or persons signing the bid.

1.14. Sealing and marking of bids

The bidder shall

Any email should have the subject line ITB14/IQOH/ITB/0035 and in the email body be addressed as follows:

UNOPS
Sub-Regional Operational Hub in Amman
(Attention: Bid opening panel)
Amman – Jordan

In case of bid submission by email to UNOPS, the receipt time stamp shall be the date and time when the submission has been received in the dedicated UNOPS inbox. UNOPS shall not be responsible for any delays caused by network problems etc. It is the sole responsibility of bidders to ensure that their bid is received by UNOPS in the dedicated inbox on or before the prescribed tender deadline.

1.15. Deadline for submission of bids

Bids must be received by UNOPS at the email address/office address specified under clause sealing and marking of bids **not later than 4th of August, 2014 (01:00 P.M. Amman – Jordan Local Time, UTC +3 hours)**. All bids will be opened shortly thereafter.

UNOPS may, at its discretion, extend this deadline for the submission of bids by amending the solicitation documents in accordance with clause Amendment of solicitation documents, in which case all rights and obligations of UNOPS and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

1.16. Late bid

Any bids received by UNOPS after the deadline for submission of bids prescribed by UNOPS, pursuant to clause "Deadline for submission of bids", will be rejected. Where a bid security was requested any such bid security will be returned to the bidder after contract award has been made.

1.17. Modification and withdrawal of bids

The bidder may withdraw their bid after the bid's submission, provided that written notice of the withdrawal is received by UNOPS prior to the deadline prescribed for submission of bids.

The bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of the clause 'Deadline for submission of bids'. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity.

1.18. Clarification of bids

To assist in the examination, evaluation and comparison of bids, UNOPS may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted. UNOPS will review minor informalities, errors, clerical mistakes, apparent errors in price and missing documents in accordance with the [UNOPS Procurement Manual 8.9 Discussions with vendors](#).

1.19. Preliminary screening

UNOPS will examine the bids to determine whether they are complete, the required sureties have been furnished, the documents have been properly signed, the bids are generally in order, and there are no computational errors in the Price Schedule.

1.20. Determination of compliance

Compliance refers to whether or not the bid substantially meets the quantitatively and qualitatively defined criteria as per the requirements and other qualification criteria as stated in the solicitation documents. If the offer complies with all the criteria specified in the solicitation documents such as pre-qualification and eligibility requirements, the offer is deemed substantially compliant.

1.21. Evaluation steps

All bids found substantially compliant with the formal criteria under 1.19 Preliminary screening will go through subsequent evaluation as follows:

- a. Pre-qualification and eligibility criteria as outlined in the UNOPS technical specifications/statement of work as contained in this ITB are evaluated prior to technical and financial evaluation. Only bids meeting the minimum pre-qualification and eligibility criteria will be evaluated further.
- b. Technical evaluation will be conducted to establish substantial compliance. When the specifications of the item/s quoted vary in one or more significant aspect/s from the minimum required technical specifications, the bid will not be considered substantially compliant and will not be evaluated further.
- c. Delivery time (4-12 weeks) is important and considered one of the evaluation criteria, preference will be given to bidders with shorter periods.
- d. The prices of bids found to be substantially compliant will be compared to identify the most substantially compliant bid which represents the lowest overall costs to UNOPS.

1.22. Award criteria

Bidders must meet all the mandatory business criteria outlined in Annex C UNOPS technical specifications. The qualifications will be evaluated by UNOPS and bidders determined to have met all mandatory requirements will be considered for award.

UNOPS will award the contract to the best qualified contractor whose bid substantially conforms to the requirements set forth in the solicitation documents and offers the lowest overall cost to UNOPS. UNOPS reserves the right to conduct negotiations with the vendor regarding the contents of their offer. UNOPS reserves the right to accept or reject any bid, and to annul the solicitation process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for UNOPS action.

UNOPS may split the award between one or more bidder to secure the supply during the life time of the project (1-3 months).

1.23 UNOPS right to vary quantities at time of award

At the time the contract is awarded, UNOPS reserves the right to increase or decrease the quantity of goods and related services originally specified in Section 4, Technical specifications, provided this does not exceed the percentages specified in Section 4, Technical specifications, and without any change in the unit prices or other terms and conditions of the bid and the bidding documents.

1.24 Notification of award

Prior to the expiration of the period of bid validity, UNOPS will notify the successful bidder in writing by email or letter, that its bid has been accepted. The notifications of award will constitute the formation of the contract. Please note that the bidder will be required to complete registration on the UNGM prior to the signature and finalization of the contract.

1.25 Signing of contract

At the same time as UNOPS notifies a successful bidder that its bid has been accepted, UNOPS will invite the bidder, provided the bidder is successfully registered on the UNGM, to sign the final version of the Contract Form provided in the solicitation documents, incorporating all agreements between the parties.

Invitation to bid (goods) High Quality Solar Lamp Kits

ITB No. 14/IQOH/ITB/0035

Section 4: UNOPS technical specifications

Summary of requirements

1. List of goods and delivery schedule				
Item N°1	Description of goods	Quantity	Unit	Delivery schedule from date of contract
1	Solar lights (2 lights kit) can deliver 240 Lumens of light output per each light, last to maximum of 6 hours on a full charge or a maximum of 60 hours at a light output of 25 Lumens.	102,000	each	4 –12 weeks of phases delivery, “Phased delivery is allowed” Bidders to send their schedule for phased deliveries, longer periods may be considered”
Alternative one	Solar light (2 light kits) with the same specification as item 1 but with output of 180 lumens	1	each	
Alternative 2	Solar light (2 light kits) with the same specification as above but with output of 150 lumens.	1	each	

Preferred INCOTERM is DAP UNOCHA premises (**Exact location will be determined pre-award**), alternative delivery to CIP Erbil (**bidder to state point of delivery**) will be considered.

“For the sake of evaluation UNOPS may use their own freight forwarder to compare the prices between bidders in the event of receiving bids with different INCOTERMS (DAP and CIP ERBIL), therefore the bidders are requested to send the weights and dimensions of the offered items.”

Consignee address and consignee-wise quantity distribution

lot N°1	Consignee address	Quantity	Unit
1	UNOPS Offices in Erbil , Exact address will be given to the successful bidder	102,000	Each

A. Detailed technical specifications

102,000 Solar lights (2 lights kit) can deliver from 240 Lumens of light output per each light, last to maximum of 6 hours on a full charge or a maximum of 60 hours at a light output of 25 Lumens., equipped with small cord for charging mobile phones.

The primary specifications **calling for 240 lumen** output for each lamp, however lamps with less output 150-180 lumens may be considered if it is UNOPS interest , bidders are encouraged to quote for alternatives.

Performance

1. 3 settings switch position to control brightness & energy
2. Lasts between 6 and 60 hours
3. Energy Consumption between 10kJ/h
4. Energy Storage Pack Capacity 60kJ/h
5. Charge input Reverse Polarity Protection
6. Maximum Charge Acceptance: 15kJ/hours
7. Uses ultra-efficient Light Emitting Diode (LED)
8. Lithium Energy Storage Pack
9. Energy management electronics
10. Adjustable pull – cord – switch
11. Operating temperature (-10 – 55 degrees)
12. Storage temperature range up to 85 degrees.
13. Multifunctional charger “Joule Stick” with two outlets

Features:

- 1 Low energy dissipation
- 2 Low cost with high quality
- 3 LED exceptional brightness
- 4 AnyTime & AnyWhere Lighting
- 5 Energy saving & Environment friendly
- 6 Very easy to be installed & uninstalled
- 7 Automatic overload & overcharge protection.

D. Inspections and tests

The following inspections and tests shall be performed:

The vendor shall have the goods inspected in the manufacturer's works and submit a test certificate and also a guarantee/warranty certificate that the goods conform to written specifications.

Invitation to bid (goods) High Quality Solar Lamp Kits

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Section 5: UNOPS General Conditions of Contract Goods

In the event of an order, the UNOPS General Conditions of Contract will apply. The conditions are available at: <http://www.unops.org/english/Opportunities/suppliers/how-we-procure/Pages/default.aspx> under “Opportunities” > “Suppliers” > “How we procure” > “UNOPS General Conditions for Goods” / “UNOPS General Conditions for Contracts for Professional Services” / “UNOPS Conditions of Services – For contracts of a value less than USD 50,000”. If your company is unable to access the document, please send an email request to: minao@unops.org and the UNOPS General Conditions of Contract will be sent to you electronically.

ANNEX A**Invitation to bid (goods)
High Quality Solar Lamp Kits****ITB No. 14/IQOH/ITB/0035****Bid/no bid confirmation form**

If after assessing this opportunity you have made the determination not to submit your bid we would appreciate if you could return this form indicating your reasons for non-participation.

Date:

To: UNOPS
Sub-Regional Operational Hub in Amman
Mina Al Omar

Fax/email minao@unops.org

From: _____

Subject **ITB No. 14/IQOH/ITB/0035**

YES, we intend to submit an offer.

NO, we are unable to submit a bid in response to the above mentioned invitation to bid due to the reason(s) listed below:

- ☐ The requested products are not within our range of supply
- ☐ We are unable to submit a competitive offer for the requested products at the moment
- ☐ The requested products are not available at the moment
- ☐ We cannot meet the requested specifications
- ☐ We cannot offer the requested type of packing
- ☐ We can only offer FCA prices
- ☐ The information provided for quotation purposes is insufficient
- ☐ Your ITB is too complicated
- ☐ Insufficient time is allowed to prepare a quotation
- ☐ We cannot meet the delivery requirements
- ☐ We cannot adhere to your terms and conditions (please specify: payment terms, request for performance security, etc.)
- ☐ We do not export
- ☐ Our production capacity is currently full
- ☐ We are closed during the holiday season
- ☐ We had to give priority to other clients' requests
- ☐ We do not sell directly but through distributors
- ☐ We have no after-sales service available
- ☐ The person handling the bids is away from the office
- ☐ Other (please provide reasons) _____
- ☐ _____
- ☐ We would like to receive future ITBs for this type of goods
- ☐ We don't want to receive ITBs for this type of goods

If UNOPS has questions to the bidder concerning this NO BID, UNOPS should contact Mr./Ms. _____, phone/email _____, who will be able to assist.

ANNEX B**Invitation to bid (goods)
High Quality Solar Lamp Kits****ITB No. ITB No. 14/IQOH/ITB/0035****Check list form**

Bidders are requested to complete this form and return it as part of their bid submission.

Activity	Yes/No/NA	Page # in your bid	Remark
Have you duly completed all the bidding forms provided in the Instructions to bidders?			
• Bid/no bid confirmation			
• Bid submission, technical and price schedule offer form			
• UNGM Vendor registration (desired, not required)			
• Performance security form			

ANNEX C

Invitation to bid (goods) High Quality Solar Lamp Kits

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Bid submission, technical and price schedule offer form Cover page

Bidders are requested to complete this form and return it as part of their bid submission.

This cover page, the specification/statement of work form and the price schedule form are an integral part of the bid submission form. Bidders are expected to return signed as part of their bid. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: 4th of August, 2014

ITB No.: (Insert number of bidding process)

To: (Insert complete name of procurement official)

We, the undersigned, declare that:

- a. We have examined and have no reservations to the bidding documents, including amendment No.: (Insert the number and issuing date of each amendment);
- b. We offer to supply in conformity with the bidding documents and in accordance with the delivery schedules specified in the Schedule of Requirements the following goods and related services (Insert a brief description of the goods and related services);
- c. The total price of our bid, excluding any discounts offered in item (d) below, is: (Insert the total bid price in words and figures, indicating the various amounts and the respective currencies);
- d. The discounts offered and the methodology for their application are:
Discounts: If our bid is accepted, the following discounts shall apply. (Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.)
Methodology of application of the discounts: The discounts shall be applied using the following method: (Specify in detail the method that shall be used to apply the discounts);
- e. Our bid shall be valid for the period of time specified in Instructions to Bidders Sub-Clause 20.1, from the date fixed for the bid submission deadline in accordance with Instructions to Bidders Sub-Clause 24.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- f. If our bid is accepted, we commit to obtain a performance security in accordance with Instructions to Bidders Clause 44 and GCG Clause 12 for the due performance of the Contract;
- g. We have no conflict of interest in accordance with Instructions to Bidders Sub-Clause 4.2;
- h. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, in accordance with Instructions to bidders Sub-Clause 4.3;
- i. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- j. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded.

Signed: (Insert signature of person whose name and capacity are shown)

In the capacity of (Insert legal capacity of person signing the Bid Submission Form)

Name: (Insert complete name of person signing the Bid Submission Form)

Duly authorized to sign the bid for and on behalf of: (Insert complete name of bidder)

Dated on _____ day of _____, _____ [insert date of signing]

Technical offer

Bidders are encouraged to include any additional information regarding the goods they offer in this section in form of free text.

“Alternative specification may be considered if it is in UNOPS interest”.

Comparative data/compliance table

Item : Solar light (2 light kit)

UNOPS minimum technical requirements	UNOPS quantity	Bidders to fill-in (comply or not)
Solar lights (2 lights kit) can deliver 240 Lumens of light output per each light, last to maximum of 6 hours on a full charge or a maximum of 60 hours at a light output of 25 Lumens.	102,000	
BIDDERS TO SUBMIT ALTERNATIVE OFFERS WITH DIFERRENT OUTPUTS		

The offered products are in accordance with the required specifications and technical requirements:

YES

NO

Any deviations must be listed below:

Bid prices

Bidders to submit their financial bid by completing the price schedules.

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by UNOPS in the technical specifications/statement of work.

Bidder's prices for goods (price to be entered by bidder):						
Item/ lot	Description	Qty. (a).	Currency: USD			
			Unit price FCA (b)	Unit price CIP (c)	Total price FCA (a)x(b)	Total price CIP (a)x(c)
1.	Solar lights (2 lights kit) can deliver 240 Lumens of light output per each light, last to maximum of 6 hours on a full charge or a maximum of 60 hours at a light output of 25 Lumens.	102,000				
Alter. 2	Solar lights (2 lights kit) can deliver 180 lumens output per each	each				
Alter. 3	Solar lights (2 lights kit) can deliver 150 lumens output per each	each				

Bid summary

Bidder's total prices (price entered by bidder):		
Total firm FCA price	USD	
Total firm CIP price,	USD	

ANNEX D

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UNGM vendor registration form

As part of the bid, it is desired that the bidder goes to the United Nations Global Marketplace (UNGM) registration website: <https://www.ungm.org/Registration/RegisterSupplier.aspx> and fills out the registration. If the bidder is already registered with UNGM, please provide your UNGM registration number (_____). Please ensure that your firm's information on UNGM is current.

Bidders need to familiarize themselves with the [United Nations Supplier Code of Conduct](#). UNOPS encourages all suppliers to subscribe to the [United Nations Global Compact](#).

The bidder may still bid even if not registered with the UNGM. However, if the bidder is selected for contract award, the bidder must register on the UNGM prior to contract signature.

ANNEX F

Invitation to bid (goods) High Quality Solar Lamp Kits ITB No. 14/IQOH/ITB/0035

Performance security form

Note to bidders: the bank, as requested by the successful bidder, shall fill in this form in accordance with the instructions indicated.

Date: (Insert date (as day, month, and year) of Bid Submission)
ITB No. and title: (xx-xxx and title of bidding process)

Bank's Branch or Office: (Insert complete name of Guarantor)

Beneficiary: (Insert legal name and address of UNOPS)

PERFORMANCE GUARANTEE No.: (Insert Performance Guarantee number)

We have been informed that [insert complete name of supplier] (hereinafter called "the supplier") has entered into Contract No. (Insert number) dated (Insert day and month), (Insert year) with you, for the supply of [description of goods and related services] (hereinafter called "the contract"). Furthermore, we understand that, according to the conditions of the contract, a performance guarantee is required.

At the request of the supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding [insert amount(s)¹ in figures and words] upon receipt by us of your first demand in writing declaring the supplier to be in default under the contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee shall expire no later than the [insert number] day of [insert month] [insert year],² and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

¹ The bank shall insert the amount(s) specified in the SCG and denominated, as specified in the SCG, either in the currency(ies) of the contract or a freely convertible currency acceptable to UNOPS.

² Dates established in accordance with Clause 12 of the General Conditions of Contract ("GCG"). UNOPS should note that in the event of an extension of the time to perform the contract, UNOPS would need to request an extension of this Guarantee from the Bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee. In preparing this Guarantee, UNOPS might consider adding the following text to the Form, at the end of the penultimate paragraph: "We agree to a one-time extension of this guarantee for a period not to exceed [six months] [one year], in response to UNOPS's written request for such extension, such request to be presented to us before the expiry of the guarantee."



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