



# REQUEST FOR TENDER

## N° ERB17/00029

Date: 28.03.2017

**Closing Date and time: 07.04.2017 at 01:00 PM**

**Validity of offer: 1 month**

**Please acknowledge receipt of this Request**

<b>To:</b> Company Name :  City :  Mobile :  Contact person :	<b>From:</b> International Committee of the Red Cross Ainkawa / Gazna Road City : Erbil  Tel : 0750 465 7500  Contact person: Aram Jamal  <a href="mailto:erb_logtender_services@icrc.org">erb_logtender_services@icrc.org</a>
--	---

### 1. Introduction

The International Committee of the Red Cross is an independent, neutral organization ensuring humanitarian protection and assistance for victims of war and other situations of violence.

Within the framework of its assistance program in Iraq, the ICRC intends to purchase the below mentioned items and is hereby requesting a tender from your company for the following quality and quantity:

### 2. Goods, Quantity and Specifications

#### 1. Concentrated fodder for sheep, according to the formula below

Protein	9%
Energy TDN	55%
Calcium	0,2%
Phos-phorus	0,2%

Item	%
Wheat	25
Barley	56.5
Protein supplements	17
Minerals	1
Salt	0.5
<b>Total</b>	<b>100</b>

## 2. Hay dry grass (main composition wheat grass) in bales animal feed.

Quantity:

Concentrated fodder: 151 MT.

Hay dry grass: 6.4 MT.

The Supplier is responsible to submit the following with his offer:

**Certificate of the product**

**Certificate of Quality**

**Sample of the concentrated food and Hay**

## 3. Packing and Markings

The goods shall be packed in new ply woven polypropylene bags, polypropylene outside and polyethylene inside, wet proofed, recycled bags not allowed. All bags must be clean, dry, undamaged and firmly sewn.

Closing: Double stitch both ends of the bags

The packing material used must be adequate to safeguard the goods during transportation and transit as well as storage. The seller shall be responsible for any damage or loss due to poor or inadequate packing and/or labelling.

## 4. Price and Payment terms

Prices offered have to be final and will not be negotiated.

Indicate prices without VAT (if VAT included, please specify).

**Pls. specify price of (Fodder & Hay) including transportation cost:**

Item	QTY/ MT	Unit price IQD/MT	Total Price IQD
Concentrated feed (including transportation)	151		
Hay, packed in sack of 5 kg (main composition wheat grass) (including transportation)	6.4		

Payment will be done by bank transfer (if bank account is on company name) or bank cheque within 15 banking days from the date of Acceptance of the Goods and the delivery to the distribution place.

## 5. Delivery Terms and Schedule

DAP, Delivered at Place, Incoterms ICC 2010

Delivery place: **Kafruk Village, Tilkef district, Ninawa Governorate.**

Delivery date: April 2017.

Insurance will be at seller's cost as per Incoterms 2010

Documents required:

	Original	Number of copies
Invoice	1	1
Transport document: waybill...	1	
Certificate of Origin	1	
Certificate of Quality	1	

Partial Shipment Allowed: YES

## 6. Penalty clause

Failure by Seller to avail the full quantity by the mentioned date will result in the Seller being penalized with a 2% reduction of the value of the undelivered goods per day of delay up to a maximum of 20 % of the total value of the contract.

## 7. Quality Inspection and Acceptance

The contract will be subject to quality acceptance by the Buyer himself.

The Seller will give all necessary assistance to the survey company in case of dispute.

Samples will be taken and tested. Upon the results of tests related to the mentioned specifications, the distribution can take place.

The Seller will be responsible for the quantity and quality delivered according to the agreed specifications. In case of delivery of non-conforming merchandises, relevant articles of the "ICRC General Conditions on Purchasing" shall apply.

In particular, the Buyer has the right to reject commodities not meeting the specifications stipulated in the contract.

In this case, the buyer may cancel the contract or request replacement of the goods. In both cases, the Seller is liable for any costs of replacement, transportation, warehousing, taxes and charges and any other costs that may occur including removing or destruction.

## 8. Deposit of offers

Please print, fill and sign all the tender document as requested, **as well write and sign your offer in English language on an official paper of your company.**

Scan all documents and reply to the **blow mentioned Email address. Please send only to the mentioned email address and do NOT copy to any other ICRC email.**

All offers have to be e-mailed to [erb\\_logtender\\_services@icrc.org](mailto:erb_logtender_services@icrc.org) before the closing date. Please send to this email address only and **do NOT copy** to other ICRC email addresses.

If you cannot submit your offer per email, please bring the offer in a closed envelope, mentioning clearly the **tender reference ERB17/00029.**

The offers must be deposited in the Tender box before the closing date.

At the following address:

Ainkawa / Gazna Road, Erbil, Iraq  
Tel : 0750 4657500

***Your offer will be registered upon delivery to the ICRC office.***

All offers submitted after the specified closing date are ineligible.

All offers received will be held in confidence.

Offer changes by Seller must be received in writing prior to the closing date and must indicate that it is a revised quotation.

All participating Sellers will be notified of the result of the selection process as soon as it is concluded.

## **9. General Conditions**

All conditions not mentioned herein shall be governed by the ICRC General Conditions on Purchasing.

Acceptance of the contract entails the waiving by the Seller of its General Conditions of Sales.

The ICRC reserves the right to split the commodity into separate Purchase Orders with different Sellers. ICRC is not liable to provide any explanation for its final selection of the Seller.

It has to be noted that this Tender does not imply any commission. Any offered commission will lead to the Seller's suspension.

## **10. Special Conditions**

### **Documents included in this Tender are.:**

- 1 ICRC Supplier Registration form dully filled and stamped by Supplier
- 2 Presentation and Certification of your Company
- 3 ICRC General Conditions of Purchasing, each page Signed and Stamped by Supplier

***All offers not following the clause for Deposit of offers will be disqualified.***

***All offers submitted after the specified closing date are ineligible.***

***All offers must be in English language***

***All offers received will be held in confidence.***

***Offer changes by Seller must be received in writing prior to the closing date and must indicate that it is a revised tender.***

***All participating Sellers will be notified of the result of the selection process as soon as it is concluded.***

International Committee of the Red Cross  
Erg Platov  
Logistician