



# REQUEST FOR TENDER/QUOTATION

**N° RFT BGD/17/00059**

**Air Conditioners**

Date, 28.05.2017

**Closing Date and time: 06.04.2017 @ 15:00 H, Iraq time**

**Validity of offer: 30 days**

**Please acknowledge receipt of this Request (by fax, e-mail).**

**To:**  
Iraq  
Baghdad  
Mobile:  
Contact person :

**From:**  
**International Committee of the Red Cross**  
Iraq  
House No 8, Street 68, Section 904, Hay Al Wahda, Baghdad, Iraq  
Tel: +964 (0) 79 01 922 464 / +964 (0) 78 23198733  
Contact person: **Ahmed Ali Al-ameen** Head of Purchasing

## 1. Introduction

The International Committee of the Red Cross is an independent, neutral organization ensuring humanitarian protection and assistance for victims of war and other situations of violence.

Within the framework of its assistance program in Iraq, the ICRC intends to purchase the below mentioned Goods and is hereby requesting a tender from your company for the following quality and quantity:

## 2. Goods, Quantity and Specifications

Air conditions, **12 units** as per the following table:

No	Item	Quantity / unit	Price / unit (IQD)	Total price (IQD)	Transport cost (if any) for all qty (IQD)	Total cost including transport (IQD)
----	------	-----------------	--------------------	-------------------	---	--------------------------------------

1	AIR CONDITIONER split System <b>24000</b> BTU blower system , wall mounted split A/C 2 ton, Tosot brand	11				
2	AIR CONDITIONER split system <b>36000</b> BTU blower system vertical split A/C 3 ton, Tosot brand	1				
Total						

### 3. Packing and Markings

Standard commercial packing suitable for several movements and durable until installation. Individually wrapped in plastic foil, not compressed, coated with Styrofoam and packed in cardboard box.

### 4. Price and Payment terms

Prices offered have to be final and will not be negotiated.

Indicate prices without VAT (if VAT included, please specify).

Currency: **USD**

#### Payment terms

Payment will be done by bank transfer, on the account submitted with the offer, within 15 banking days from the date of receipt of the Goods and documents in good order.

The company has to provide bank information (payment instructions) when submitting its offer with the Bank account number which should be in the name of the company not of its owner. Bank address should be complete with name of bank branch and SWIFT n°.

### 5. Delivery Terms and Schedule

DAP, Incoterms ICC 2010

ICRC BGD Sub-Delegation,

House No 8, Street 68, Section 904, Hay Al Wahda,  
Baghdad, Iraq

Insurance will be at seller's cost as per Incoterms 2010,

Delivery time: Within one Week after Contract is signed.

**Sample of required items shall be provided before final delivery of full Quantities, for technical inspection and approval**

Documents required:

	Original	Number of copies
Invoice	1	
Delivery note	1	

Partial Shipment Allowed: No

## 6. Penalty clause

Failure by Seller to avail the full quantity by 7 days from reception of the Order / Signature of the Contract, will result in the Seller being penalized with a 1% reduction of the value of the undelivered goods per day of delay up to a maximum of 5% of the total value of the contract.

## 7. Quality Inspection and Acceptance

The contract will be subject to quality acceptance by the Buyer himself.

The Seller will give all necessary assistance to the survey company in case of dispute.

The Seller will be responsible for the quantity and quality delivered according to the agreed specifications. In case of delivery of non-conforming merchandises, relevant articles of the "ICRC General Conditions on Purchasing" shall apply.

In particular, the Buyer has the right to reject commodities not meeting the specifications stipulated in the contract.

In this case, the buyer may cancel the contract or request replacement of the goods. In both cases, the Seller is liable for any costs of replacement, transportation, warehousing, taxes and charges and any other costs that may occur including removing or destruction.

## 8. Deposit of offers

All offers have to be placed in sealed envelopes, mentioning clearly the tender reference **RFT BGD17/00059, Air Conditioners**

The offers must be deposited in the Tender box before the closing date.

ICRC DELEGATION (Tender box)

Address: House No 8, Street 62, Section 904, Hay Al Wahda, Baghdad, Iraq

Or to the email address: **bgd\_logtender\_services@icrc.org**

**Size of each mail must not exceed 4.9 MB.**

All offers submitted after the specified closing date are ineligible.

All offers received will be held in confidence.

Offer changes by Seller must be received in writing prior to the closing date and must indicate that it is a revised quotation.

All participating Sellers will be notified of the result of the selection process as soon as it is concluded.

## 9. General Conditions

The ICRC reserves the right to split the commodity into separate Purchase Orders with different Sellers.

All conditions not mentioned herein shall be governed by the ICRC General Conditions on Purchasing.

Acceptance of the contract entails the waiving by the Seller of its General Conditions of Sales.

## **10. *Special Conditions***

### **Documents included in this Tender are:**

1. ICRC Supplier Registration form dully filled and stamped by Supplier
2. Presentation and Certification of your Company
3. ICRC General Conditions of Purchasing, each page Signed and Stamped by Supplier

Supplier should sign each paper of Tender Request initially at the lower right corner of the papers, in addition to the main signature and stamp wherever indicated.

It has to be noted that this Quotation does not imply any commission.

Any offered commission will lead to the Seller's suspension.

ICRC is not liable to provide any explanation for its final selection of the Seller.

ICRC reserves the right to award contract to another company, as it sees fit, without assigning any reason.

We thank you in advance for your response, and we remain at your disposal for any further information.

Best regards,

Naik Mohammed

Logistician