

BoQ for provision of Hotel Services

Rooms				
24 Hours and all facilities related with (Breakfast, Wi-Fi, Gym, etc.)				
#	Room Description	Size of bed (e.g. twin/single, queen size, king size)	Unit Price (USD)	Remarks
1	Single room			
2	Double room			
3	Triple room			
4	Suite room			

Conference rooms				
#	Hall Description	Equipped with: Please list number and type of equipment available in the conference room (e.g. number of projectors, screens, white boards, flip chart stands; conference call equipment, microphone, etc.	Supplied with: Please list Supplies with the Conference Room Pen, Notebook, Flipchart paper, Flipchart stands, Whiteboards, Pin boards, Sticky notes, etc.	Unit Price (USD)
1	Conference Hall (30-50 Persons)			
2	Conference Hall (20-30 Persons)			

Lunch				
#	Option	List of contents: Please list the type of starters, meat, chicken, fish, rice, soup, salads, sweets, water, juice, soft drinks, fruits, and how many types of each.	Remarks	Unit Price (USD) per person
1	Option1			
2	Option2			

Dinnar

#	Option	List of contents: Please list the type of starters, meat, chicken, fish, rice, soup, salads, sweets, water, juice, soft drinks, fruits, and how many types of each.	Remarks	Unit Price (USD)
1	Option1			
2	Option2			

Coffee Breaks				
#	Option	List of contents: Please list the type of the coffee, snacks, fruits, tea, coffee, Milk, juices, cakes and how many types of each.	Remarks	Unit Price (USD) per person
1	Option1			
2	Option2			
3	Option3			

Transportation			
#	Description	Unit price per trip	Remarks
1	Airport Transfers (rates if applicable) Airport to Hotel,		

Hotel Name:	
Signature:	
Date:	