



Caritas Czech Republic in Iraq

MRF 4 Towers, D4, 9th, Apt: 30. Erbil, Iraq

E-mail: Iraq.office@caritas.cz

Tel.: +964 751 740 7749

REQUEST FOR QUOTATION

Dear Sir/ Madam,

Caritas Czech Republic (CCR) is a non-governmental organization working in the field of emergency response and development in a number of countries around the world, namely Iraq, Moldova, Mongolia, Georgia, Ukraine, Cambodia and others. To run its operation, Caritas Czech Republic is supported by funds from different donors which give it high obligation to take accountability and openness as one of the main priority.

Currently, we are seeking for offers to carry out a bidding process of requesting for

1-Transportation service including car, driving, waiting, fuel and maintenance against a daily fee. The transportation will be from Erbil to Mosul, two ways.

2-Transportation service including car, driving, waiting, fuel and maintenance against a daily fee. The transportation will be from Erbil to Zakho (Bersive 1 camp), two ways.

The car should have proper seatbelts and maintenance tools and valid first aid kits and fire extinguisher. The car should have a spare tire.

The car model should be SUV (including Hyundai Tucson, Hyundai Santafee, Kia Sportage, Kia Sorento, Toyota Fortuner) and the model should be between 2013 & 2018.

CCR will conduct a test for candidate drivers and check that requested equipment are available prior to selection.

See attached files for further information

Request description detail	Quantity	Type of car and moder	Unit price	Total price
Transportation service including car, driving, fuel and maintenance against a daily fee. The transportation will be from Erbil to Mosul, two ways. the average frequency of trips is 3 trips per week. Service will be for 8 month The car should have proper seatbelts and maintenance tools and valid first aid kits and fire extinguishe. The car should have a spare tire. The car model should be SUV (including Hyundai Tucson, Hyundai Santafee, Kia Sportage, Kia Sorento, Toyota Fortuner) and the model should be between 2013 & 2018.	1			0.00





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Transportation service including car, driving, fuel and maintenance against a daily fee. The transportation will be from Erbil to Zakho (Bersive 1 camp) two ways. the average frequency of trips is 2 trips per week. Service will be for 5 month. The car should have proper seatbelts and maintenance tools and valid first aid kits and fire extinguishe. The car should have a spare tire. The car model should be SUV (including Hyundai Tucson, Hyundai Santafee, Kia Sportage, Kia Sorento, Toyota Fortuner) and the model should be between 2013 & 2018	1			0.00
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Specifications:

Therefore, we would like to request you to kindly submit your quotation of the mentioned item. Quotation should include the following information (the attached template for Quotation may be used):

1. Guaranty: is guaranty given by you if awarded (Bank guaranty, insurance) please fill it with **yes/ no**
2. Availability: is car with driver available, please fill with available or no
3. Period of Delivery: period of time you need to provide car with driver after signing contract. For example 30 days, 5 days and etc.
4. Term of Payment: the way payment you want us to do. For example: monthly, weekly...etc.
5. Validity of Price: how long the validity of price you offer. For example 3 weeks after the quotation is sent or non-variable
6. Detailed specification (if different from stipulated specifications)

The mentioned quotation should be sent back on **14th of July** to this email address (Iraq.office@caritas.cz) signed, stamped, and scanned or you could also deliver it to our office in sealed envelopes at: MRF 4 Towers, D4, 9th, Apt: 30. Erbil, Iraq from Sunday to Thursday. Please be aware that selection of vendor will include visiting to vendors' stock place to verify the variety and quality of the supplied materials by our staff and expert.

Thank you very much in advance for your willingness to cooperate with Caritas Czech Republic.

Sincerely,

Muhammad Hammady
Acting of Heading of Mission

