

giz Postfach 5180 • 65726 Eschborn

Letter to participants in a competitive tender

Project title: SWSS - Stabilization of water supply and sanitation situation of refugees, IDP's and host communities of Dohuk governorate.

Project N°: 16.1850.3-001.00
Cosoft N°: 83328595
Country: Iraq

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 36+40
53113 Bonn, Germany
T +49 228 44 60-0
F +49 228 44 60-17 66

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 61 96 79-0
F +49 61 96 79-11 15

E info@giz.de
I www.giz.de

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 56973

Chairman of the Supervisory Board
Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Dr Christoph Beier (Vice-Chair)

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Ladies and Gentlemen,

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH intend to award a contract for the following project activity commissioned by the German Federal Ministry for Economic Cooperation (BMZ):

The Purpose of the Assignment is

- Building capacity in wastewater Treatment plants unit (WWTP for residential projects) for Relevant Directorates /Duhok Governorate.

Please see the attached Terms of Reference (Annex 1) for detailed information.

Submission deadline and Labelling of offer

Should you be interested in implementing the tasks according the attached Terms of Reference, we kindly ask you to submit your bid in 2 originals (the price offer and the technical offer, separated from each other) to the GIZ no later than **22, 07, 2019, at 14:00 h**

Please address your bid to:

**Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ)
GmbH
GIZ Office Iraq
Gulan Tower (World Trade Center) – 2nd Floor, Reception
Gulan Road, Erbil
Iraq**

If you have any further questions in the connection with the tender, please contact GIZ Procurement & Contracting Unit via email (procurement.GIZ.KRI@giz.de).

Your bid, comprising the technical offer and the price offer, must be clearly marked as such and submitted in a package containing two envelopes. The price offer must always be separate from the technical offer and placed in a separate envelope. We request that you submit the offers in separate, sealed envelopes addressed as follows:

Price offer for bid
Project title: SWSS Duhok
Project N°: 16.1850.3-001
Cosoft N°: 83328595

Technical offer for bid
Project title: SWSS Duhok
Project N°: 16.1850.3-001
Cosoft N°:

The outer package/envelope must be labelled as ('address label for submitting bids', Annex 5):

Bidding documents
Project title: SWSS Duhok (Capacity Building in WWT)
Project N°: 16.1850.3-001
Cosoft N°: 83328595

Form and Costs

All copies of the bid must be submitted in written form. No remuneration will be paid by GIZ for preparing the bid.

Subsequent corrections or modifications to the bid can be submitted until the deadline for submission and must be made in the same form as the bid.

The bid must be based on the General Terms and Conditions of Contract ('General Terms of Contract', Annex 4) for supplying services and work on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH. In the event of an award of contract, they will become an integral part of the contract. The bidder's general terms and conditions of business or payment do not apply.

If you are forming a bidding consortium or association ('Association Clause, Annex 6), the bid must show who the members are and how the work is divided between them. Specifically, all members must name the lead member and authorise this member to represent the association and to receive payments on behalf of the other members. The members must also acknowledge joint and several liabilities for performing the contract. A corresponding written authorisation must be attached to the bid.

Content of the technical offer

The technical offer submitted must contain a detailed methodological concept in accordance with the terms of reference which allows technical evaluation in terms of the objective of the measure.

Furthermore, the technical offer must contain the following documents:

- Introduction of the company, consultancy and/or the consortium applying.
- Provide the copies of original documents defining the constitution or legal status, place of registration (Company Certificate), principal place of business and written power of attorney of the signatory (ID of Ministry of Planning), all documents should be updated.
- **Curricula vitae for the experts proposed for the project. CVs should include information on:**
 - **name, title, nationality, education and professional training,**
 - **professional experience showing length of employment, countries of assignment, positions held, projects and programs and responsibilities and management experience,**
 - **special knowledge, language skills showing fluency.**
- **Proposal with detailed work plan and methodology of implementation.**

The offer shall be submitted in the language of the tender documents.

The technical offer may not include any price information. Non-compliance may result in your bid not being considered.

Content of the price offer

The price offer must contain all costs in US Dollars and/or charges in percentages which are specified in Annex 3 (Bid Sheet). Please see the attached Terms of Reference (ToR) for details of the quantities required and use that Bid Sheet which allows GIZ to compare the offers.

Potential taxes should be indicated separately.

Evaluation of Offer

After the final technical evaluation (cf. Assessment Grid for the Technical Evaluation of Bids, Annex 2), only the price offers of bids with at least 50% points will be opened and evaluated. Technical offers below 50% of total points will be considered as technical not acceptable. **The technical offer has a weighting of 70%, the price offer 30%.**

The final result is an overall ranking, headed by the most cost-effective bid. Contract negotiations will be initiated on the basis of this overall ranking.

Commencement of work

The work is scheduled to commence on 10, 08, 2019. Your bid is binding until that date. If you do not receive an order in writing until that date, your bid has not been accepted. You shall not receive separate notice to this effect.

Following receipt of this letter, we ask you to confirm with the above mentioned contact person whether or not you intend to submit a bid.

Yours sincerely,

Procurement and Contracting Department
Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Annexes:

1. Terms of Reference (ToR)
2. Assessment Grid for the Technical Evaluation of Bids
3. Bid Sheet
4. General Terms of Contract
5. Address label for submitting bids
6. Association Clause