

## Iraq Governance and Performance Accountability Project (IGPA)/Takamul

Request for Quotation (RFQ)

No. RFQ-DAI-IGPA-EBL-19-077- Local Area Network (LAN) Installation for IGPA  
Erbil Office-TO4

Issue Date: July 1, 2019

**WARNING:** Prospective Offerors who have received this document from a source other than the Iraq Governance and Performance Accountability project, Babylon-Warwick Hotel, [ProcurementIGPA@dai.com](mailto:ProcurementIGPA@dai.com), [IGPAProcurementINBOX@dai.com](mailto:IGPAProcurementINBOX@dai.com), should immediately contact [IGPAProcurementINBOX@dai.com](mailto:IGPAProcurementINBOX@dai.com) and provide their name and mailing address in order that amendments to the RFP or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be distributed via [IGPAProcurementINBOX@dai.com](mailto:IGPAProcurementINBOX@dai.com).

## 1. Synopsis of the Request for Quotation

DAI, implementer of the USAID funded Iraq Governance Performance Accountability Project, invites qualified vendors to submit proposals/bids to provide and deliver Office Supplies for IGPA/Erbil Office in Italy city 1 Villa#69, Erbil, Iraq, as outlined below.

1. RFQ No.	RFQ-DAI-IGPA-EBL-19-077
2. Issue Date	<b>July 1, 2019</b>
3. Title	Local Area Network (LAN) Installation for IGPA Erbil Office-TO4
4. Issuing Office & Email/Physical Address for Submission of Quotes	<p>Attn: Procurement Department, Iraq Governance Performance Accountability (IGPA) Project, Erbil Office:</p> <p>Erbil- Italian Village 1, villa No 70- DAI IGPA Erbil Regional Office-Procurement Section, Iraq. Please contact this email for directions and submission of hard copies of bids:</p> <p><a href="mailto:ProcurementIGPA@dai.com">ProcurementIGPA@dai.com</a> – Procurement Manager</p>
5. Deadline of Receipt of Quotes	<p><b>July 15, 2019 by 4:00 PM Baghdad Local Time</b></p> <p>Each Offeror is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Offerors.</p>
6. Deadline for receiving questions and answers	<b>July 7, 2019 by 4:00 PM Baghdad local time</b>
7. Point of Contact for asking questions and receiving answers	<a href="mailto:IGPAProcurementINBOX@dai.com">IGPAProcurementINBOX@dai.com</a>
8. Anticipated Award Type	The anticipated specific terms and conditions are as follows: DAI anticipates issuing a Firm Fixed Price Purchase Order. This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFQ in no way obligates DAI to award a subcontract or purchase order and offerors will not be reimbursed for any costs associated with the preparation of their bid.
9. Basis for Award	An award will be made to the responsible bidder whose bid is responsive to the terms of the RFQ and is most advantageous to DAI, considering price or/and other factors included in the RFQ. To be considered for award, bidders must meet the requirements identified in Section 12, "Determination of Responsibility". No discussions or negotiations are permitted with bidders, and therefore bidders shall submit their best and final price.

## 2. Request for Quotation

10. General Instructions to Bidders	<p>1. <b>Quotes due by July 15,2019 4:00 pm Baghdad Local Time.</b> Late offers will be rejected except under extraordinary circumstances at DAI's discretion.</p> <p>2. Quotes shall be received in hard copy (they must be in a sealed envelope), or electronically (via procurement email <a href="mailto:procurementIGPA@dai.com">procurementIGPA@dai.com</a> (this is a strict access controlled email account set up ONLY to receive solicitation responses), or both.</p> <p>3.Include a statement that the vendor fully understands that their quote must be valid for a period of 90 Day.</p> <p>4.Bidders shall sign and date their quotation.</p> <p>5.Bidders shall complete Attachment A: Price Schedule template. Value Added Tax (VAT) shall be included on a separate line.</p> <p>6.These services are not eligible for VAT exemption under the DAI prime contract.</p>
11. Questions Regarding the RFQ	<p>Each Bidder is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Bidders.</p>
12. Technical Specifications and requirements for Technical Acceptability	<p>Technical specifications or requirements for the services/goods to be provided are explained in attachment C.</p>
13. Determination of Responsibility	<p>DAI will not enter into any type of agreement with a vendor prior to ensuring the vendor's responsibility. When assessing a vendor's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> <li>1. Provide copies of the required business licenses to operate in the host country.</li> <li>2. Evidence of a DUNS number (explained below and instructions contained in the Annex).</li> <li>3. The source, origin and nationality of the services are not from a Prohibited Country (explained below).</li> <li>4. Ability to comply with required or proposed delivery or performance schedules.</li> </ol>
14. Geographic Code	<ol style="list-style-type: none"> <li>1. Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries.</li> <li>2. Geographic Code 937: Goods and services from the United States, the cooperating country, and "Developing Countries" other than "Advanced Developing Countries: excluding prohibited countries. A list of the "Developing Countries" as well as "Advanced Developing Countries" can be found at: <a href="http://www.usaid.gov/policy/ads/300/310maa.pdf">http://www.usaid.gov/policy/ads/300/310maa.pdf</a> and <a href="http://www.usaid.gov/policy/ads/300/310mab.pdf">http://www.usaid.gov/policy/ads/300/310mab.pdf</a> respectively.</li> <li>3. Geographic Code 937: Goods and services from any area or country including the cooperating country, but excluding</li> </ol>

	<p>Prohibited Countries.</p> <p>4.Geographic Code 110: Goods and services from the United States, the independent states of the former Soviet Union, or a developing country, but excluding Prohibited Countries.</p> <p>5.DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries.</p> <p>The current list of countries under comprehensive sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third-party if that transaction would be prohibited if performed by DAI.</p> <p>6.By submitting a quote in response to this RFQ, Bidders confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
<p>15.Data Universal Numbering System (DUNS)</p>	<p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30,000 and above <b>are required</b> to obtain a DUNS number prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Bidders sign the self-certification statement if the Bidder claims exemption for this reason.</p> <p>For those required to obtain a DUNS number, you may request Attachment C: Instructions for Obtaining a DUNS Number. For those not required to obtain a DUNS number, you may request Attachment D: Self-Certification for Exemption from DUNS Requirement</p>
<p>16.Compliance with Terms and Conditions</p>	<p>Bidder shall be aware of the general terms and conditions for an award resulting from this RFQ. The selected Bidder shall comply with all Representations and Certifications of Compliance listed in Attachment B.</p>
<p>17.Procurement Ethics</p>	<p>By submitting a Bid, Bidders certify that they have not/will not attempt to bribe or make any payments to DAI employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Bidders or the DAI staff may report violations to the Toll-Free Ethics and Compliance Anonymous Hotline at +1 855-603-6987, via the DAI website, or via email to <a href="mailto:FPI_hotline@dai.com">FPI_hotline@dai.com</a>.</p>

**1.1 Attachment A: Price Schedule**

Item Number	Item Name	Specifications	Quantity	Unit Price	Total Price
1	Cable	LAN Node, UTP Cable cat. 6, RJ45	42		
2	Panel installation	Cable organizer, Patch Panel 48-D Link or equivalent	1		
3	Network cabinet	Wall Mount Network Cabinet 9U	1		
<b>GRAND TOTAL IN</b> <a href="#">Click here to enter text.</a>					
<b>GRAND TOTAL IN UNITED STATES DOLLARS</b>					\$

We, the undersigned, provide the attached quote in accordance **RFQ-DAI-IGPA-EBL-19-077** dated \_\_\_\_\_. Our attached quote is for the total price of \_\_\_\_\_  
 \_ (figure and in words)

I certify a validity period of \_\_\_ days for the prices provided in the attached Price Schedule/Bill of Quantities. Our quote shall be binding upon us subject to the modifications.

We understand that DAI is not bound to accept any quotes it receives.

**Authorized Signature:**

**Name and Title of Signatory:**

**Name of Firm:**

**Address:**

**Telephone:**

**Email:**

**Company Seal/Stamp:**

## 1.2 Attachment B: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at [www.SAM.gov](http://www.SAM.gov)) or the United Nations Security Designation List (online at: [http://www.un.org/sc/committees/1267/qa\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/qa_sanctions_list.shtml)). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
8. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
9. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
10. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
11. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of a DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a quote, bidders agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein and will be asked to sign these Representations and Certifications upon award.

### 1.3 Attachment C: Detailed Technical Specifications

#### Scope of Work: Local Area Network (LAN) Installation

This section includes all system performance and specification for the DATA/VOICE STRUCTURED CABLING SYSTEM, which includes vertical and horizontal cabling, data cabinet, patch panel, faceplates, data connectors, and associated DATA SYSTEM HARDWARE.

1. The contractor is responsible to provide all materials, devices; equipment as well as labor to install the new structured cabling system at DAI-IGPA, TO4 office.
2. All cables and wiring shall be continuous from each outlet to the patch panel, except where they must be "punched down".
3. All wiring shall be neatly trimmed and secure inside of conduits, racks, and equipment enclosures.
4. All cable run shall not exceed a maximum of 280 feet from a point –to –point.
5. Contractor shall provide Indoor CAT-6 RJ-45 eight (8) conductor data connectors to be used at each work station location.
6. The contractor shall determine the separation between cable and other work and shall avoid interference with any electrical system.
7. Conduit and raceway runs shall be completed before any conductors are installed.
8. Install all data system cable and wiring separate from any power wiring over 50 volts, no such power wiring shall be allowed on the communications cable tray or in any conduit or box designated for IP Phone, data, or other low voltage communications type system.

#### PATCH PANEL

Contractor shall provide CAT-6e RJ-45 patch panel to accommodate the total number of nodes.

#### IDENTIFICATION

The contractor shall identify each node by uniquely labeling both ends of the cable using an adhesive type label to correspond with the patch panel location in. Wires shall be identified at each end using wraparound cable tag wire markers impervious to oil, water, and dust.

#### SYSTEM TESTING

Contractor shall perform a channel test on all Nodes.

#### Site Visit

Site assessment should be done by the vendors with the Local IT Department to understand the technical needs and requirements.

- The Contractor should supply and install the following Items:

1. LAN Node, UTP Cable cat. 6, RJ45 sockets
2. Cable organizer, Patch Panel 48 port, D Link Patch Panel or equivalent
3. Wall Mount Network Cabinet 9U

- The contractor should supply DAI-IGPA TO4 office any other needs according to the site visit.