



Date: November 14, 2019

From: Chemonics Iraq LLC.

Subject: Request for Quotation Number: IRP-PROG-ANB-008-01

Deadline for Questions: no later than November 18, 2019, 14:00h Baghdad time by email to ansolicitations@icritaafi.org


Deadline for Offers: no later than November 20, 2019, 14:00h Baghdad time by email to ansolicitations@icritaafi.org


Dear Sir/Madam,

Chemonics Iraq would like to obtain a quotation for the items specified in the following table. All commodities offered in response to this RFQ must be *new and unused*. Please refer to written description and specifications for confirmation of required commodities, any photos included in this RFQ are for reference/demonstration purposes only.

Please note that vendors are required to provide detailed specifications and pictures or catalogues when available as part of responses. Please do not only write “as required” or the country of manufacture- lack of detailed written specifications and labeled photos will be grounds for disqualification.

Line Item	Description and Specifications	Reference Photo	Qty	Unit	Items and Specifications Offered	Unit Price USD	Total Price USD
1	<p>Large metal containers, with following specifications:</p> <ul style="list-style-type: none"> • Construction Material: Galvanised Steel • Should have truck hands • Capacity - Litres: 660 • Height - mm: 1340 • Thickness: at least 2 mm • Width - mm: 		100	each			

	<p>1260</p> <ul style="list-style-type: none"> • Depth - mm: 720 • Galvanised steel body • Full section comb lifting bar • Fully welded internal seams • Danish handles for easy manoeuvrability • Double skinned black plastic lid • Diamond key operated lid lock • 4x 160mm steel centred, rubber tyred castors • 2x foot operated parking brakes • Castor brackets incorporated between the base and body panel 						
<p>2</p>	<p>Plastic containers, with following specifications:</p> <ul style="list-style-type: none"> • Type: Rolling Cover Type • Capacity: 120 Litres • Shape: Rectangular • Style: Rolling Cover Type • Usage: Outdoor • Material: Plastic • Structure: Standing • Feature: Eco-Friendly, Stocked • Color: Blue (quantity: 2400 pieces), Red (quantity: 2400 		<p>4800</p>	<p>each</p>			

	pieces) <ul style="list-style-type: none"> • Size: L550*W460*H9 60mm • Wheels: 2 							
3	Waste bags: <ul style="list-style-type: none"> • Capacity: 120 Litres • Dimensions: 950mm x 1100mm • It should have closing rope • Material: Nylon 		5	tons				
							Subtotal:	
							Delivery Costs:	
							Other Costs (Describe):	
							GRAND TOTAL (USD):	

NOTE: KINDLY INCLUDE CLEAR SPECIFICATIONS AND INCLUDE PICTURES FOR THE ITEMS YOU ARE PROVIDING IN YOUR OFFER IN ORDER TO CONSIDER YOUR OFFER, OTHERWISE YOUR OFFER WILL BE DISQUALIFIED WITH NOT MEETING THE MINIMUM SPECS.

1. **Delivery Time to Anbar:** _____ Calender days.

Length of warranty on offered items: _____ months.

Location of service center(s) for after-sales service, including warranty repair:

The quotation must include a delivery time estimate, expressed in number of calendar days, after receipt of order. All items are required to be collected in the Supplier’s shop for inspection in 1 single location before delivery, and all items inspected must be the items intended for the delivery.

2. **Delivery location:**

The final delivery location is Anbar. Please include any appropriate delivery/freight charges in the quote, as well as source and delivery schedule. Supplier will be responsible for any charges incurred as a result of custom checkpoints, or additional taxes or duties. Specific delivery details to be provided as an Annex to the resulting contract. If applicable supplier will be responsible for any special approvals, or permits necessary to secure the delivery to the specified delivery location.

3. **Prices:**

Quotations for all items must be fixed price, inclusive of delivery price, expressed in USD. Additionally, please include all necessary customs clearance and checkpoint fees, registration fees, other necessary costs for the commodities in the quote where applicable.

4. **Validity of submitted quotation:**

Quotations should be valid for at least ninety (90) calendar days.

5. **Taxes and VAT:**

The agreement under which this procurement is financed is not exempt from the payment of taxes, VAT, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country. Therefore, offerors must include taxes, VAT, charges, tariffs, duties and levies in accordance with the laws of the Cooperating Country.

6. **Evaluation and Selection:**

The award will be made to a responsible supplier whose offer follows the RFQ instructions, meets the eligibility requirements, meets or exceeds the minimum technical specifications in the table above, and is determined via a trade-off analysis to be the best value based on application of the following evaluation criteria. The relative importance of each individual criterion is indicated by the number of points below:

- Technical – 40 points: Exceeds the technical specifications and requirements.
- Delivery – 30 points: The speed of delivery.
- Price – 30 points: The overall cost presented in the offer.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Chemonics Iraq reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested, but partial offers will be accepted; please quote according to ability and availability for the validity period. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various suppliers, if in the best interest of the Iraq Regional Project.
- Chemonics may cancel or extend this RFQ at any time.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to Chemonics Iraq for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics Iraq, at its sole discretion, will make a final decision on the protest for this procurement.

7. Purchase Order:

For the selected best quotation, contractual obligations between Chemonics Iraq and vendor will be set up by means of Purchase Order using Chemonics Iraq standard terms and conditions.

8. Inexcusable Delays:

Note that offerors are required to quote realistic delivery timelines with as much accuracy as possible. If unable to meet the quoted delivery timeline if selected, supplier(s) will be subject to a (the amount will depend on the urgency of the delivery) 1-3% deduction per business day, Sunday through Thursday, up to 5-15% of the total invoice value unless the delay is deemed excusable by Chemonics. The Supplier shall also be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Supplier and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Supplier shall notify Chemonics in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to Chemonics of the cessation of such occurrence.

9. Warranty Requirements:

Warranty service and repair within the cooperating country (Iraq) is required for all commodities under this RFQ. The warranty coverage must be valid on all commodities for a minimum of twelve (12) months after delivery and acceptance of the commodities. Chemonics reserves the right to determine that failure to comply with this warranty requirement is grounds for disqualification.

10. Eligibility:

By submitting an offer in response to this RFQ, the supplier certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics Iraq will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.

11. Source/Nationality/Manufacture:

Offerors may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: **Cuba, Iran, North Korea, and Syria.**

12. Deadline for submission of questions

Questions must be received no later than November 18, 2019, 14:00h Baghdad time by email to ansolicitations@icritaafi.org

13. Submission of the quotation:

Offerors are invited to complete the table above with their price quotations, and submit signed and stamped copies via email to anbsolicitations@icritaafi.org . The submitted quotation should include information as per requirements given in this RFQ document. As part of vendor submission, please include the following:

- Please provide official registration and business licenses.
- Please sign and stamp the RFQ with official stamp and seal to validate.

14. Deadline for submission of offers

Offers must be received no later than November 20, 2019, 14:00h Baghdad time by email to anbsolicitations@icritaafi.org .

15. Delivery Terms and Conditions:

It is the expectation of Chemonics Iraq that the entirety of the activities in the resulting PO from this RFQ will be carried out by only the selected vendor, and that no additional subcontracts will be entered into by the vendor without prior express approval of Chemonics Iraq. Moreover, the vendor is responsible for ensuring that all work is done with minimal impact to the delivery location, and that all work is representative of the high standards that Chemonics Iraq holds itself and its vendors to.

16. Mandatory Vetting:

Pursuant to AIDAR 752.204-71 all recipients of Chemonics Iraq awards above \$25,000 must comply with vetting requirements of all key individuals under the given award. No contract will be provided until the recipient organization and all key individuals under the organization have passed vetting. The purpose of vetting is to mitigate the risk that USAID funds and other resources do not, even inadvertently provide support or benefit to individuals or entities that are terrorists, supporters of terrorists, or affiliated with terrorists.

Additional Letter to Vendors:

We would like to reiterate that Chemonics Iraq is committed to promoting fair and healthy competition in Iraq and working with business partners who share our commitment to honest and responsible business practices. We take a great pride in our development work, and value the partnership with local businesses such as yours.

We would like to highlight the following requirements:

- **Upholding the integrity of the procurement process**
 - When responding to any Chemonics Iraq issued RFP/RFQ, please follow the instructions included in the RFP/RFQ. Do not make phone calls to the staff on the project and request personal meetings. This will lead to company's disqualification from the procurement process.
 - In addition, asking for, **offering, or providing** any fee, commission, or a gratuity in connection with the award of business with our projects is called a kickback and is a crime under U.S. law, and is strictly prohibited.

- **Maintaining accurate and complete records.**
 - All documents submitted to Chemonics Iraq must be accurate and complete. Your senior management is expected to review all documents submitted to Chemonics Iraq and confirm that all documents are accurate.

- **Avoid and disclose potential conflicts of interest**
 - All companies doing business with Chemonics Iraq and their employees are required to disclose any close personal, family, or financial relationships with Chemonics Iraq project staff, ownership or investment in other companies or organizations that might work with Chemonics Iraq, and/or any other relationships that could present an actual or perceived conflict of interest. For example, if an Offeror or vendor’s cousin is employed by the project, you must disclose this to Chemonics Iraq. Another example, if you are the owner of several companies, you must disclose the list of vendors that you have ownership with, and you may only submit one bid.

Please note that any irregularities may lead to contract termination and may eliminate the vendor from future opportunities.

Please contact compliance@iraqrp.com with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics’ Washington office through the contact information listed on the website found here <https://www.chemonics.com/our-approach/standards-business-conduct/>.

Supplier’s acknowledgement of the above information:

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____

Company Name: _____

Company Address: _____

Company Telephone and Website: _____

Company Registration or Taxpayer ID Number: _____

Company DUNS Number: _____

Chemonics Iraq, LLC.

Does the company have an active bank account (Yes/No)? _____

Official name associated with bank account (for payment): _____

Thank you and best regards,
Chemonics Iraq Procurement Team