



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 10/12/2019

REQUEST FOR QUOTATION No.: HCR/IRQER/2019/RFQ-084

FOR CONSTRUCTION OF WAITING AREA IN UNHCR REGISTRATION CENTER 'PARC' INSIDE ITALIAN VILLAGE, ERBIL

QUOTATION TO BE RECEIVED ON OR BEFORE: 18/12/2019 by 16:00 AM hrs (Iraq time)

The Office of the United Nations High Commissioner for Refugees (UNHCR), request your price offer for provision of construction as specified below in this Request for Quotation (RFQ).

The UNHCR Registration centre is located in 'PARC' Italian Village -1, Erbil, Iraq. Detailed Scope of Work and BOQ is attached in Annex A.

The following Annexes are integral part of this RFQ:

Annex A: Scope of Work (SOW and BOQ)

Annex B: Financial Offer Form.

Annex C: Drawings.

1. Technical Requirements:

- a) **Proof of relevant experience** Copies of Purchase Orders (POs), or contract agreements, or work order, etc., (Showing value, time completed, organization of firm for which completed, contact details of the organizations) awarded and served within the past **10 years** (provide company registration documents). The actual copies of POs, contracts, work orders should relate to civil construction work in general.
- b) **Timeframe:** The timeframe anticipated for completion is 60 days.
- c) **Site-visit: Sunday, 15 December 2019 at 10:30am. Italian Village – 1, Erbil.**
- d) **Financial Offer:** Please submit your price offer (**Annex B**).
(UNHCR is VAT exempted, with this regard, all-inclusive price must be quoted without VAT.)

The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

e) RFQ Submission

We would appreciate receiving your quotation on or before **18/12/2019 by 16:00 AM hrs (Iraq time)** [by e-mail] in PDF format to IRQERPROC@unhcr.org

Please indicate in the e-mail subject field:

- **HCR/IRQER/2019/RFQ-084**
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Thank you for your kind attention.

Abdulelah A. Babikin

Supply Officer,
UNHCR, Erbil Office.

