



INVITATION TO TENDER - VEHICLE RENTAL
Code: TdHIT/TENDER/2020/1

Erbil, 27/01/2020

Dear Sir/Madam,

Our organization would like to invite for a tender for the medical equipment listed below. We invite your company to provide as a quotation together with the other documents required by February 6th 2020.

1. Items to be provided

Your quotation is expected to cover the vehicles listed in the annex.

The prices for each vehicle should include:

- Use of the vehicle
- Full maintenance
- Fuel
- Driver's costs
- Insurance

The vehicles are expected to be used 5 days per week from 7am to 5pm. The drivers are expected to follow the same working hours.

Your offer has to be valid for at least 2 weeks from the date of submission.

2. Tender documents requested:

In order to be considered for this tender you will need to provide the following documents:

- ANNEX I filled, stamped and signed;
- Company's registration form, including power of attorney for the legal representative;
- Bank account information;

3. How to apply

The offer can be submitted:

- By email to logistics@tdhitaly.org cc admin_ig@tdhitaly.org
- By hand delivery to TdH Italy office in Erbil, Bahar Street Ankawa. In this case the offer has to be closed in a sealed envelope with supplier stamp. On the envelope please write "Vehicle rental tender"

4. Evaluation of quotation

Our organization will evaluate quotations ensuring fair competition, transparency and non-discrimination. We will evaluate quotations on a qualitative basis. This includes our review of the company's peer quotations appraisals and related materials, and the company's completeness and timeliness in its response to us.

Kind Regards,


Miriam Ambrosini
Country representative