

REQUEST FOR EXPRESSION OF INTEREST

17 March 2021

REQUEST FOR EXPRESSION OF INTEREST (EOI) - IQ21NF013 for Third-Party Monitoring of Impact of Social Cohesion Activities

Closing on 31.03.2021 at 16:00 hrs (Iraq Time)

A. Background

1. The United Nations World Food Programme hereinafter referred to as the "WFP", with its Headquarters located in Via C.G. Viola, 68/70, 00148 Rome, Italy is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience by assisting almost 100 million people in around 83 countries each year. About 17,000 people work for the organization, most of them in remote areas, directly serving the hungry poor.
2. The WFP Iraq Country Office seeks to purchase of **third-party monitoring services for the impact of social cohesion activities within resilience programming** across Iraq through a qualified service provider.
3. The Required Service will include the following:
 - Conduct FGDs, KIs and surveys to assess if beneficiaries feel/perceive that WFP activities have or could indeed support social cohesion and conflict prevention in their communities in the target areas. The contractor will need to collect perceptions on usefulness of the activities, acceptance of WFP to work on these topics, any changes in relations in communities and changes in group divisions.
 - Specific Theories of Change to be assessed will be shared with the successful service provider.
 - The Services will include analysis of data collected and report drafting of findings, in English.
 - Location Covered: Basra ,Thi Qhar governorates, other locations might be added later across Iraq.
4. WFP invites eligible suppliers to express their interest in providing the requested services.

B. The purpose of this EOI

5. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to perform the services. Eligible suppliers will be invited to participate in the bidding process for the proposed tender.
6. Eligibility to participate in the proposed tender will be determined on the basis of
 - Service provider should have a track record of proven experience in M&E or Social Cohesion services preferably for international firms, INGOs or UN Agencies in Iraq.
 - Legal, Technical and Financial capacity to perform the services
7. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

C. How to prepare and submit your Expression of Interest

8. In order to participate in the pre-qualification exercise, companies are required to provide the following:
The filled in EOI Response Form, which includes:
 - Table 1. WFP Requirements
 - Table 2. Supplier Information;
 - Table 3. Supplier Financial Status;
 - Table 4. Supplier Relevant Experience;
 - Signatory by the authorized company representative and company stamp.
9. All supporting documentation listed above shall be prepared in accordance with the instructions provided and sent by email to (iraq.procurement@wfp.org). Please insert the subject line as following **IQ21NF013- Insert Company Name**

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10. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.
11. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.
12. Should you have any questions please do not hesitate to contact us at iraq.procurement@wfp.org . Please always quote the IQ21NF013 in the subject line in all of your email.

Yours sincerely,



Abdirahman MEYGAG
Country Director and Representative
Iraq Country Office
The United Nations World Food Programme

17/03/2021

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EOI RESPONSE FORM

TABLE I. WFP REQUIREMENTS

A. Company / Organization's competencies/ capacities			
	List of WFP requirements/evaluation criteria	Answer	Comments
1	Do you have experience in M&E or Social Cohesion services?	Yes / No	Please provide Supporting Document
2	Do you have the capacity to conduct the services? Or through sub-contracting?	Yes / No	Please share supporting documents and/or the CVs of key staff i.e. Project manager & Team Leader
3	Do you have excellent command of required languages? i.e. Report to be presented in English	Yes / No	
4	Please indicate which locations you are interested in?		Please name the governorates , regions or mention all Iraq
5	Do you Accept UN General Terms and Conditions attached	Yes / No	

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TABLE II. SUPPLIER INFORMATION

A. Company / Organization's Background Information			
1	Legal Name of Company/Organization:		
2	Full address:		
3	E-mail address:	Website address:	
4	Telephone:	Fax:	
5	Contact person, title:	Tel./E-mail of contact person:	
6	Registration with UNGM	Yes ☐ No ☐	UNGM No.
7	Type of Business	Corporate/Limited	Partnership Other (specify)
8	Goods / Services:		
9	Company/Organization Business Registration Number:	6	Date of Registration:
10	Additional company/organization background information: [If applicable, insert not more than 100 words]		

TABLE III. SUPPLIER FINANCIAL STATUS

B. Company / Organization's Financial Status	
Item	Value USD
Gross Turnover 2017	
Gross Turnover 2018	
Gross Turnover 2019	
<i>Maximum contract value in relation to which your Company can be engaged:</i>	
USD 0 – 35,000	☐
USD 35,000 – 100,000	☐
USD 100,000 – 500,000	☐
above USD 500,000	☐
Audited accounts or alternative assessed within WFP's discretion are attached to prove the information stated above	☐

TABLE IV. SUPPLIER RELEVANT EXPERIENCE

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List at least 3 contracts in the last five years relevant to the services requested above. Preferably within international firms, INGOs or UN Agencies in Iraq

C. Company Relevant Experience				
1- Similar Works (Please provide supporting Documents)				
Commenced (Month / Year)	Completed (Month / Year)	Type of Contract	Total Value (USD)	Client

Company/Organization Stamp

A. Signatory	
Name of Company/Organization:	
Name of the authorized representative: <input type="text"/>	Signature: <input type="text"/>
Title: <input type="text"/>	Date: <input type="text"/>