

giz

Letter to participants in a competitive tender

Email IQ_Quotation@giz.de

Date 06.05.2021

Project title: Support Decentralization and Local Governance (DLG)
Project N°: 17.2028.3-001.00
Country: Iraq

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32 + 36
53113 Bonn, Germany
T +49 228 44 60-0
F +49 228 44 60-17 66

Ladies and Gentlemen,

The German Federal Ministry for Economic Cooperation (BMZ) has commissioned us with the implementation of the aforementioned project.

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 61 96 79-0
F +49 61 96 79-11 15

E info@giz.de
I www.giz.de

The project is concerned with the following:

The objective of this assignment is to provide animated short films production services

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 56973

Should you be interested in implementing the tasks according the Bidding Conditions (Annex A), we request you to submit a bid to arrive at the GIZ by **May 30, 2021** before **5:00 local time**. Please submit your bid to:

Chairman of the Supervisory Board
Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Thorsten Schäfer-Gümbel

IQ_Quotation@giz.de

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

the email subject is **(83378296 Provision of animated short films production services.)**

Detailed instructions about what information your bid should contain and how it should be presented are given in the attached bidding conditions (Annex A) and Terms of Reference (ToR, Annex 1). If you have any further questions in this connection, please answer this invitation by an e-mail using the document **Bidders' Questions (Annex 5)**, kindly address your questions to this email:

IQ_Inquiry@giz.de

the email subject is **(83378296 Provision of animated short films production services.)**

A round of questions and answers will be held during the tender announcement period. The deadline for receiving the questions will be **on May 13, 2021 before 05:00 PM local time** and the answers for all offerors' questions will be shared by **May 20, 2021 before 05:00 PM local time**, kindly be informed that if you don't ask any question, you'll not be privileged to receive those answers.

Bids are to be submitted as two parts (A. signed, and stamped price offer), (B. the signed and stamped technical offer along with the registration and legal documents, certificates and signed bidding conditions) Please see all important details in clauses No. 7, 8 and 10 in the bidding conditions.

After the final [eligibility evaluation (cf. Assessment Grid for the Eligibility Evaluation (Annex 7), and the technical evaluation (cf. Assessment Grid for the Technical Evaluation of Bids (Annex 2))], only the price offers of bids with at least 50% points will be opened and evaluated. Technical offers below 50% of total points will be considered as technically not acceptable. The technical offer has a weighting of 70%, the price offer 30%.

The evaluation of the bids is scheduled to be completed within June 2021 (expected).

The work is scheduled to commence within June 2021. If you do not receive a notification in writing within one month of expiry of the deadline for the award of contract, your bid has not been accepted. You shall not receive separate notice to this effect

Yours faithfully,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Annexes:

- A Bidding Conditions
- 1. Terms of Reference (ToR)
- 2. Technical Assessment Grid
- 3. Bid Sheet
- 4. General Terms of Contract
- 5. Bidders' Questions
- 6. Association Clause (if any).
- 7. Eligibility Assessment Grid.