



Tender Notice

Invitation to tender for the establishment of a Frame Agreement for Supply of Office supplies and cleaning Materials to NRC Country Office Erbil – Iraq

IRAQ-ITB-2021-005

The Norwegian Refugee Council (NRC) is a non-governmental, humanitarian organization with 60 years of experience in helping to create a safer and more dignified life for refugees and internally displaced people.

NRC advocates for the rights of displaced populations and offers assistance within the Shelter, Education, Emergency food security, Legal assistance, and Water, sanitation, and hygiene sectors.

NRC has been present in Iraq since 2010, with offices located in Anbar province, Baghdad, Anbar, Erbil, Dohuk, Hamam Al Alil, Mosul, and Kirkuk. We have scaled up our response across Iraq to meet the large-scale crisis facing the country, reaching Iraqis with emergency assistance and supporting Syrian refugees as they live in exile. Our goal is to always be prepared to work in new settings, so we are establishing more local partnerships in Iraq.

The Norwegian Refugee Council (NRC) Office in Iraq invites eligible and interested suppliers to participate in the tender, Refer to the table below;

Code#	Description	Tender Number
1.	<i>Invitation to tender for the establishment of a Frame Agreement for Supply of Office supplies and cleaning Materials to NRC Country Office Erbil – Iraq</i>	IRAQ-ITB-2021-005

Deadline: Tender closing is at 16:00 Hrs (Iraq time) on 23rd May 2021

1. To receive the tender package, the supplier has to send an email to ig.procurement@nrc.no requesting the tender package, then NRC will send the tender package to the bidders.
2. Submission:
 - **Email Submission:**
All bidders are required to submit their bids online to ig.bids@nrc.no with the tender reference number, clearly indicated, **IRAQ-ITB-2021-005**. Separate emails shall be used for the 'Financial Bid' and 'Technical Bid', and the Subject Heading of the email shall indicate which type the email contains. The price shall **NOT** be mentioned in the technical bid

NRC reserves the right to select/reject any bids, in part or full, as it may deem necessary without providing feedback in this regard. No liability or claim in that respect would be admissible or entertained whatsoever.