

giz | GIZ Office Iraq - Baghdad | Erbil

## TO ALL BIDDERS

Address:  
Tel:  
Email:  
Contact:

**German Development  
Cooperation GIZ Office Iraq**

Thomas Schaef  
Country Director GIZ Iraq

Baghdad, Harlow Riverside Compound, Al  
Karrada  
Erbil (KRI), Gulan Tower, Gulan Road

Your reference: 4554, 29.03.2018  
Our reference: DCD\_180716\_01

25-Aug-21

Your reference

Our reference Tender 83386342

## INVITATION TO TENDER, GIZ tender no: 83386342

**Tenderer:** Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices  
Bonn and Eschborn, Germany

**Project name Programme Migration for Development (PME)**

Friedrich-Ebert-Allee 32 + 36  
53113 Bonn, Germany  
T +49 228 44 60-0  
F +49 228 44 60-17 66

**Tender Name:** Provision of Mobile Consultation Activity (As per Annex 1 - ToR).

Dag-Hammarskjöld-Weg 1 - 5  
65760 Eschborn, Germany  
T +49 61 96 79-0  
F +49 61 96 79-11 15

Dear Sir / Madam,

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is implementing Technical Cooperation measures for the above-mentioned subject, on behalf of the of the Government of the Federal Republic of Germany.

E info@giz.de  
I www.giz.de

Registered at  
Local court (Amtsgericht)  
Bonn, Germany  
Registration no. HRB 18384  
Local court (Amtsgericht)  
Frankfurt am Main, Germany  
Registration no. HRB 12394

GIZ Office Iraq now invites Companies to submit, free of charge, and without obligation on part of GIZ, a bid based on the following terms and conditions. Non-conformity with all conditions mentioned could lead to the exclusion of the bid.

Chairman of the Supervisory Board  
Martin Jäger, State Secretary

The companies are requested to submit their price offers using the attached '**Bid Sheet**' (**Annex 2**). Further the bidders must prepare their offer under particular attention of the instructions and conditions stated in this invitation letter. Bidders are also requested to submit the attached '**Supplier Information Form**' (**Annex 3**) which is including Iraqi/KRI registration certificate and Iraqi/KRI Bank Account Information under company name, all bank account information must be submitted correctly, otherwise the offer will not be considered as responsive offer.

Management Board  
Tanja Gönner (Chair)  
Ingrid-Gabriela Hoven  
Thorsten Schäfer-Gümbel

### Tender deadline and Submission:

We request you to submit a bid

**No later than 05:00 PM local time on 8 September, 2021**

As follows:

Seite 2/2,

1. The following signed and stamped documents should be sent **only** to following email [IQ\\_Quotation@giz.de](mailto:IQ_Quotation@giz.de), the email subject is **(83386342-Provision of Mobile Consultation Activity)**
  1. **83386342-** Invitation to Tender (ITT).
  2. **83386342-** Annex A – Bidding Condition.
  3. **83386342-** Annex 1 - ToR.
  4. **83386342-** Annex 2- Bid Sheet.
  5. **83386342-** Annex 3 – Supplier information form.
  6. **83386342-** Annex 4 – Technical Assessment grid.
  7. **83386342-** Annex 5- Bidders' Questions.
  8. **83386342-** Annex 6- Association Clause
  9. **83386342-** Annex 7 – General Terms of Contract.
  10. **83386342-** Annex 8-Elligibility Grid
  11. **83386342-**Annex I\_Travel Timeline Mobile Consultations Activity
  12. **83386342-**Annex II\_Clients Registration Form\_Mobile Consultations Activity

**The bids not delivered at the time and date may not be evaluated.**

**All Annexes including the ITT, must be dated, signed and stamped otherwise** the offer will not be considered as responsive offer.

GIZ is not responsible for the cost for bid submission and any other relative costs.

**The offer Tender Results:**

If your company do not receive an order in writing within Three months of expiry of the deadline of the offer submission your bid has not been accepted. You shall not receive separate notice to this effect.

All quotation will be evaluated based on compliance with the established specifications

Quotation not complying with the above requirement will state as non-responsive.

All quotations (**Invitation to Tender Letter (ITT), Annex A, Annex1, Annex 2, Annex 3, Annex 4, Annex 5, Annex 6, Annex 7 and Annex 8**) must be signed and stamped by a person or persons duly authorized to sign on behalf of the supplier, otherwise the offer will not be considered as responsive offer.

**Yours Sincerely,**

Procurement and Contracting Unit

**Deutsche Gesellschaft für**

**Internationale Zusammenarbeit (GIZ) GmbH**

E [procurement.iraq@giz.de](mailto:procurement.iraq@giz.de)

**Enclosures:**

Invitation to Tender (ITT).

Annex A – Bidding Condition.

Annex 1 - ToR.

Annex 2- Bid Sheet.

Annex 3 – Supplier information form.

Annex 4 – Technical Assessment grid.

Annex 5- Bidders' Questions.

Annex 6- Association Clause

Annex 7 – General Terms of Contract.

Annex 8-Elligibility Grid

Annex I-Travel Timeline

Annex II\_Clients Registration Form