

# Request For Quotation



<b>FROM:</b>	<b>DANISH REFUGEE COUNCIL</b>
<b>Address 1:</b>	New Ba'quobah, Hay Al-Fares, Taboo Street
<b>Address 2:</b>	District 206, Street 34, House 31
<b>City:</b>	Diyala
<b>Country:</b>	Iraq
<b>Phone #:</b>	
<b>E-mail:</b>	<a href="mailto:rfq.irq.diy@drc.ngo">rfq.irq.diy@drc.ngo</a>

<b>TO:</b>	
<b>Address 1:</b>	
<b>Address 2:</b>	
<b>City:</b>	
<b>Country:</b>	
<b>Phone #:</b>	
<b>E-mail:</b>	

The **Danish Refugee Council (DRC)** with funding from [Various donors] hereby request you to submit price quotation(s) for the supply of the item(s) for [UNDP CFW Hibhib parks materials] which are listed below:

Request for Quotation Details			
RFQ #:	RFQ-IRQ-011125	Currency of Bid (3-letter code):	1 USD = 1447.48 IQD
RFQ Issuing Date:	12, January, 2022	Bid Validity Period (days):	Minimum of 90 Days
RFQ Closing Date:	17, January, 2022	Required Delivery Date:	TBD
RFQ Closing Time:	04:00 PM	Required Delivery Destination:	Diyala
Questions to the RFQ	N/A	Required Delivery Terms:	DDP (INCOTERMS 2020)

## RFQ INSTRUCTIONS

Item #	Description	For DRC to Complete			For Supplier to Complete			
		Location	Delivery date	Unit/ Measure	Quantity Required	Quantity Offered	Unit Price	Total Price
1	B.R.C fence mesh made of galvanized steel wire, 2.25 mm diameter, 7*7cm opening size, 1.8m mesh width.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	METR	1,220			
2	Galvanized fence pole, 2 inches diameter, 2.75 m length, 1mm plate thickness, the top 40 cm bends 45 degree	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	PIEC	425			
3	Entrance gate of height 2m and width 3m, consist of two moveable wings, the frame made of square steel pipe size 1.5 inches and 2 mm plate thickness, covered with well welded galvanized B.R.C mesh of 5*5 cm opening size and 3mm wire diameter, the wings of the gate welded to iron pole of 3m length, 3 inches diameter and 3 mm plate thickness, the lower 100 cm of the pole left as anchor. the gate is painted with anti rust and two layers of oil paint. picture sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	PIEC	12			
4	Reinforced concrete seat, Mosaic type, size of 100cm length, 40cm width, 60cm height and 10cm concrete thickness. picture sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	PIEC	100			
5	Iron pole for lighting, 6 m length, 3 inches diameter, 3mm plate thickness. the pole is painted with anti rust and two layers of oil paint.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	PIEC	25			

## RFQ INSTRUCTIONS

6	Metal cage size 2*1 meters and 1m height with a lockable door at the middle of long side with pad lock, the frame made of a square iron hollow bar size 1.5 inches and 2 mm plate thickness, covered from the sides by a welded B.R.C mesh of 3*3 cm opening size and 3mm wire diameter and from the top by an iron plate of 2mm thickness, 50 cm anchors from bottom to fix the cage to the ground. the cage is painted with anti rust and two layers of oil paint.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	PIEC	6			
7	Construction sand free of silt. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	CBME	60			
8	Construction gravel, 5-19 mm grain size, free of salt. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	CBME	60			
9	Cement high resistant against sulfate. 50 kg per pack, equivalent to Aljessir brand. the price includes landing pallet and plastic sheeting to protect the cement from rain and humidity in each of the 6 locations. picture sample is required for cement.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	PACK	240			
10	River sand for gardens. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-01-22	CBME	1,650			

## RFQ INSTRUCTIONS

11	Swing toy, consist of steel pole size 3.5 meters length, 3 inches diameter and 3mm plate thickness welded to 4 of same size poles, 2 from each side with 2.5 meters height tilted at 60 degree, the swing contains 3 seats size 60x15x0.5cm made of polymer with stainless steel iron buckle and attached to the frame by galvanized steel swing hook and stainless steel chain heavy duty covered with plastic. the swing is painted with anti rust and two layers of oil paint. picture sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	6			
12	Balance toy, the frame made of galvanized steel pipe of 160 cm length, 4 inches diameter and 3mm plate thickness, closed from the ends, with rail for hands and feet support, painted with thermal paint against rust, carried on metal spring of 60 cm height, 20 cm width and 2 cm bar diameter, fixed on metal base size 40*40 cm and 8 mm thickness, the base contains 4 bolts size 19 to fix it to concrete floor, the seat made of polyethylene size 40*25*5 cm. picture sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	12			
13	Tensioning wire to fix B.R.C fence, 3mm diameter, galvanized.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	KILO	135			
14	Tying wire to fix B.R.C fence, 1.5mm diameter, galvanized.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	KILO	110			
15	LED lighting projector, 300 watt, equivalent to Turkish origin. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	25			
16	Electrical flexible cable size 2*4 mm, white color, equivalent to Aqaba brand. physical sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	METR	1,185			
17	Metal box for circuit breakers with wooden base plate size 30*30*2 cm, the box contains 4 breakers of 32 A and signal lamp. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	6			
18	Jet water pump, 2 HP, 1" opening size, equivalent to Markos brand. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	6			

## RFQ INSTRUCTIONS

19	Galvanized male threaded nipple, 1" diameter, 30 cm length. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	12			
20	Galvanized union 1" diameter. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	18			
21	Galvanized hexagon nipple 1" diameter. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	24			
22	Brass ball valve, 1" diameter. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	12			
23	Brass hose barb, size 1" to 1/2". picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	6			
24	Galvanized pipe clamp ring, 4" diameter with bolts. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	4			
25	Polyethylene water pipe 1" diameter. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	METR	150			
26	Plastic water hose 20 m roll length, 1/2 in diameter. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	ROLL	25			
27	Plastic male threaded Tee connector, 1/2" diameter, for water hose connection. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	30			
28	Water sprinkler, 30 cm base diameter, 1/2" inlet size. picture sample is required.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	PIEC	30			
29	Tephlon tape,, roll size 1/2" width, 10 meters length.	Iraq / Diyala / Khalis / Near Mayoralty office 33.857358, 44.515772	25-01-22	ROLL	12			
30	Garden grass. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	SQM	2,900			

## RFQ INSTRUCTIONS

31	Eucalyptus tree, 1 meter seedling height. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	80				
32	Albizia tree, 1 meter seedling height. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	80				
33	Acacia tree, 1 meter seedling height. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	80				
34	Dodonea tree, 1 meter seedling height. physical sample is required,	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	80				
35	Nerium oleander, 1 meter seedling height. physical sample is required.	Iraq / Diyala / Khalis district 6 locations in Hibhib subdistrict center and Gezany Alemam village (33.779937, 44.513578), (33.7765169, 44.511478), (33.784792, 44.506889), (33.786848, 44.510844), (33.766757, 44.457512), (33.774492, 44.464049), 32006 Diya	25-02-22	PIEC	80				
<b>Totals</b>									

**Note: please mention the bid currency (USD or IQD) !**

## RFQ INSTRUCTIONS

- **Delivery Lead Time (from receipt of DRC Purchase Order):**  (Calendar) days

- **Bid Validity Period:**  (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: \_\_\_\_\_

Position:

Print Name:

*Please stamp this Bid Form with your Company Stamp*

# **RFQ INSTRUCTIONS**

## **Submission of Bid**

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: [\[rfq.irq.diy@drc.ngo\]](mailto:rfq.irq.diy@drc.ngo)

**THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS**

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

## **Prices**

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

## **Validity of Offer**

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations at the closing date.

## **Evaluation of Bids**

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation



## **RFQ INSTRUCTIONS**

### **Contract Award**

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

### **RFQ Enquires**

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

*Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.*

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**Supply Chain Department**

**DRC Diyala**