



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE/SCOPE OF WORK

Title of Individual Consultant: National Website Design Specialist

Assignment: for the 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation' project

Duration of assignment: 5 months

Duty station: Home Based

Start Date: 10 February 2022

Language Required: Arabic & English

BACKGROUND

The UNDP Iraq Country Office, with funding from the GCF, is supporting the Government of Iraq through implementing the project 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation'.

The focus of the project is to strengthen the capacity of the NDA and ensuring access to GCF funds and support to national organizations seeking accreditation at GCF. The project will enable the Government of Iraq to strengthen capacities of the newly assigned NDA to institutionalize climate action coordination mechanisms; establish/build capacity of direct access entities; enhance climate finance programming for national/regional greenhouse gas mitigation measures; mainstream information on paradigm shifts/transformation into country programming; and develop capacity to identify and develop proposals on green growth investments. The beneficiaries of the readiness proposal are the NDA, related ministries/authorities, private sector, and candidates for GCF accreditation. Low engagement of the private sector in the GCF process in Iraq is one of the main barriers that will be addressed through building capacity within the NDA to support bankable green growth proposals, development strategic priorities in addition to identification and training of strong national agency candidates for GCF accreditation. The initial readiness project produced several key NDA working documents, including a communication strategy, operational guidelines, a project prioritization tool, and no-objection procedures. This project will focus on enhancing these working documents and promoting access/transparency by developing an online informational platform to house this information and all deliverables of this project's outcomes, which includes the development of a web-based Concept/Proposal development and ranking toolkit to strengthening the capacity of the NDA to effectively coordinate, monitor, and access climate finance, with emphasis on low emission development.

Objectives

The objective of the work of the consultant is to support UNDP in implementing its project 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation' to achieve the following:

- Strengthening the capacity of the NDA to enhance the country programming to mainstream gender issues within climate finance programs.
- Capacity building of stakeholders on mainstreaming gender issues and integrating gender perspectives into climate finance policies and programs.

Key Tasks and Responsibilities

The **National Website Design Specialist** will act as a national expert with the following responsibilities:

1. Enhancement of the NDA operational manual regarding different aspects by developing a web-based platform, integrating it into the Ministry of Environment (MoEn) website.
2. Develop a web-based Concept/Proposal and ranking toolkit housed in a dedicated online platform
3. Deliver training to MoEn IT staff on the newly formed platform

The overall consultancy will involve the development of training materials targeting MoEn staff to be fully trained on platform functionality and maintenance. The training material

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