



EXPRESSIONS OF INTEREST (EOI)

EOI Number: IRP II-PROG-IQS-001

Description: Expression of Interest for media production agency Indefinite Quantity Subcontract (IQS)

Release Date: February 14th, 2022

Questions Due: 5:00 PM on February 16th, 2022

Due Date: 5:00 PM on February 20th, 2022

For: Iraq Community Resilience Initiative (ICRI) Ta'afi

Project Implementer: Chemonics Iraq LLC.

Funded by: United States Agency for International Development (USAID),
Contract No. 7200AA19D00015/7200AA21F00006

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SECTION 1: INTRODUCTION

Chemonics International Inc. **through Chemonics Iraq LLC**. (hereinafter referred to as “Chemonics”), acting on behalf of the Office of Transition Initiative (OTI) United States Agency for International Development (USAID) and the Iraq Community Resilience Initiative Ta’afi (ICRI-Ta’afi), under Prime Contract No. 7200AA19D00015/7200AA21F00006, is soliciting proposals from companies to provide video, pictures, and graphic design services upon request of ICRI-Ta’afi.

Interested Parties are invited to submit their response in accordance with Section 2 (Instructions). A submittal of a response serves as notice to Chemonics of the Party’s general interest in participating in the RFP. Responses will be used to confirm eligibility for Requests for proposals. However, a submittal of a response does not guarantee that the Interested Party will be contacted to perform any services. Activities that are listed in Section 3.

SECTION 2: INSTRUCTIONS

2.1 Submittal Deadline

Expressions of interest must be received by email no later than 5:00 PM local time on February 20th, 2022. Late submittals will be considered at the discretion of the Project. The full RFP will be submitted to interested Parties

2.2 Protocol for Submission of Submittals and Required Documents

Respondents are responsible for ensuring that their submittals are received in accordance with the instructions stated herein.

All submittals must be prepared in the English language. The EOI must be submitted by email to solicitations@icritaafi.org with the subject line IRP II-PROG-IQS-001 and include the complete legal name and contact information of the responder’s organization.

2.3 Questions and Clarifications

All questions and/or clarifications regarding this EOI must be submitted via email to solicitations@icritaafi.org no later than 05:00PM local time on February 16th, 2022. All correspondence and/or inquiries regarding this solicitation must reference the EOI number. No phone calls or in-person inquiries will be entertained; all questions and inquiries must be in writing.

Only the written answers will be considered official. Any verbal information received from a Chemonics or project employee, or other entity, should not be considered as an official response to any questions regarding this EOI.

2.4 Technical Interest and Capability

Interested Parties should describe in detail their proposed qualifications for Video and Pictures production and graphic design professional Services and locations, listed in the Section 3, for which they would like to be considered. The following documents must be included in the response:

1. Company Name, Contact Information, Office Locations and Addresses
2. Summary of General Experience: Summary of general history and experience.
3. Individual CVs
4. Previous work samples. The samples should demonstrate skills in pictures production, video production, and graphic design.

2.5 Eligibility

To be considered eligible under any future RFP, Interested Parties must meet the following criteria and submit certifications of compliance as required. The EOI response must include statements from the Interested Party that it:

1. Is not debarred, suspended, or proposed for debarment, by the US Government or who proposes to do business with firms or firms' principals who are debarred, suspended, or proposed for debarment by the US Government, in the performance of the requirement of this activity.
2. Is legally registered and recognized under the laws of Iraq and follows all applicable civil, fiscal, and other applicable regulations. Such a company or organization could include a private firm, non-profit, civil society organization, or university.
3. Maintains a physical location in the possible work locations selected.
4. Agree to work under U.S. Government and USAID regulations applicable to future Request for Quotations.
5. Qualify under the authorized USAID geographic code for the Project, which is **Code 935**. All commodities and services supplied for any work awarded under future Request for Quotations must meet this geographic code in accordance with the US Code of Federal Regulations (CFR), [22 CFR §228](#).

2.6 **Geographic Code**

The following applies to this RFP, all related correspondence, and any resulting subcontract:

A. Definitions:

1. **Cooperating Country:** "Cooperating country" means Iraq.
2. **Source:** "Source" means the country from which a commodity is shipped to the cooperating country or the cooperating country itself if the commodity is located therein at the time of purchase. However, where a commodity is shipped from a free port or bonded warehouse in the form in which received therein, "source" means the country from which the commodity was shipped to the free port or bonded warehouse.
3. **Nationality:** "Nationality" refers to the place of incorporation, ownership, citizenship, residence, etc. of suppliers of goods and services.

B. Application: The source and nationality of all goods and services provided to the Project must meet the USAID geographic code 935 requirements in accordance with [22 CFR §228](#).

C. No items, items with components from, or related services may be offered from the following countries: Cuba, Iran, Syria, and North Korea, Related services include incidental services pertaining to any/all aspects of this work to be performed under a resulting subcontract (including transportation, fuel, lodging, meals, and communications expenses).

All goods and services provided to the Project must comply with geographic code 935.

SECTION 3: CATEGORIES OF TECHNICAL SERVICES AND LOCATIONS

3.1 Objective

ICRI-Ta'afi, funded by USAID and implemented by Chemonics Iraq LLC, seeks qualified companies to provide video and photo production and graphic design services for its activities; these will include scope of work regarding what is required and based on each activity. Basically, the service provider should provide graphic design, videos, and photos in terms of the specification that will be in the RFP.

Chemonics anticipates issuing more than one award. The awards will be in the form of fixed unit price indefinite quantity subcontracts (IQS), with economic price adjustments with task orders issued on a firm fixed price basis. The term of this contract will be anticipated to be 1 year with possibility of extension.

3.2 Locations of Work

Chemonics anticipates issuing more than one award to the companies who can provide the requested services on nationwide level and in same time companies who provide similar services only in below mentioned location may be awarded too:

- Mosul
- Ninewa Plains (Tal Kayf, Hamdaniya, Bashiqa, and Wana)
- Sinjar, Ba'aj, & Tal Afar Districts
- Western Anbar (Rutba and its villages, Qaim and its villages, Rummanah and its villages)
- Baghdad Province
- Dhi Qar Province
- Basra Province
- Kurdistan Region (Erbil, Dohuk, Sulimani)