

giz

**Letter to participants in a
competitive tender**

Email IQ_Quotation@giz.de Date 09.05.2022

Project title: PME (Programme Migration for Development)
Project N°: 20.2045.1-061.02
Country: Iraq

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Ladies and Gentlemen,

Registered offices
Bonn and Eschborn, Germany

The German Federal Ministry for Economic Cooperation has commissioned us with the implementation of the aforementioned project.

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The Federal Ministry for Economic Cooperation and Development (BMZ) commissioned BMZ Programme "Returning to New Opportunities", which through the Global Programme Migration for Development (PME) of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) together with civil society organizations, operate in the implemented countries of origin. The German Centre for jobs, Migration and Reintegration (GMAC) represents Programme Migration for Development (PME), which supports local governments on the topic promoting private sector and also promotes returnees to transfer and return their gained knowledge and experience from abroad, to their country of origin. As an international cooperation enterprise for sustainable development with worldwide operations, the federally owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its development-policy objectives. It provides viable, forward-looking solutions for political, economic, ecological, and social development in a globalized world. The project supports its partners in implementing active labour market measures and in adapting these, so they meet the needs of employers and address the needs of unemployed, including vulnerable groups. Furthermore, youth, students, entrepreneurs and also the private sector are a point of focus for the respective projects.

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For the purpose of sustainable development in international cooperation, GIZ PME shall deliver group of training of trainers (TOT) to enhance and strengthen the capacity of political partners staff MoLSA in both Federal Iraq and Kurdistan Region of Iraq. Professional training of trainer's courses targeting trainers of MoLSA FI and KRI: preparing for the training process, professional coaches, clarifying their roles and responsibilities, and building performance evaluation. GIZ PME intend to hire a contractor to design training contents that cover the main identified topics based on a previous needs assessment conducted by PME, and conduct training adapted to the needs and criteria of the participants.

Should you be interested in implementing the tasks according to the Bidding Conditions (Annex A), we request you to submit a bid at the GIZ by **25 May 2022 at 14:00**.

Please address your bid to the following email address, the email subject should be (**83408632-Consulting Service for ToT Training**)

iq_quotation@giz.de

Detailed instructions on what information your bid should contain and how it should be presented are given in the attached bidding conditions (Annex A) and Terms of Reference (ToR, Annex 1).

The evaluation of the bids is scheduled to be completed by **May 2022**; whereupon the bidders shall be priority rated. Contractual negotiations are generally commenced with the first bidder on the list. Should these negotiations not be successful, the second bidder on the list shall be invited to commence negotiations.

The work is scheduled to commence in **August 2022**. If you do not receive the order in writing within two weeks of expiry of the deadline for the award of contract means that your bid has not been accepted. You shall not receive separate notice to this effect.

Yours faithfully,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Annexes:

- Invitation to Bid
- Annex A Bidding Conditions
- Annex 1. Terms of Reference (ToR)
- Annex 2. Bid Sheet
- Annex 3. Concept Note
- Annex 4. Technical Assessment Grid
- Annex 5. General Terms and Condition
- Annex 6. Supplier Information
- Annex 7. Association Clause