

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	3A00		Project title	Strengthening inclusive Local Governance in Iraq (iLG)								Date	05.06.2022	
Officer responsible for the commission	Christian Grünhagen											PN	2021.2116.8	
Assessor	Felix Varela											Contract no.		
(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6		
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)														
1.1	Expert 1:													
1.1.1	General qualifications													
	- Education	10												
	- Professional experience	35												
1.1.2	Experience in the region/knowledge of the country	25												
1.1.3	Language skills													
	English and Arabic													
	Subtotal for 1.1	70	0	0	0	0	0	0	0	0	0	0	0	
1.2	Expert 2:													
1.2.1	General qualifications													
	- Education													
	- Professional experience													
1.2.2	Experience in the region/knowledge of the country													
1.2.3	Language skills													
	Enter languages													
	Subtotal for 1.2	0	0	0	0	0	0	0	0	0	0	0	0	
	Total for section 1	70	0	0	0	0	0	0	0	0	0	0	0	
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)														
2.1	Interpretation of the ToR, critical examination of the task. Description and justification of the contractor's strategy to for delivering the services put out to tender.	15												
2.2		15												
2.3														
2.4														
2.5														
	Total for section 2	30	0	0	0	0	0	0	0	0	0	0	0	
	Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0	
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
3.	Total for financial assessment													
	Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %														
Specific advantages/risks (see supplementary sheet)														
	Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU