

# Assessment grid for the technical evaluation of tenders for small-scale contracts (CV + price)



| Organisational unit  |   | Project title          |                           | Date                   |                           |                        |                           |                        |                           |                        |                           | 27.06.2022             |                           |
|--|---|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|
| OE3300   |   | Sport For Development  |                           | PN                     |                           |                        |                           |                        |                           |                        |                           | 16.4057.2-003.00       |                           |
| Officer responsible for the commission   |   |                        |                           | Contract no.           |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| Assessor   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| (1)<br>Criterion   | (2)<br>Weighting in %                             | Enter tenderer 1       |                           | Enter tenderer 2       |                           | Enter tenderer 3       |                           | Enter tenderer 4       |                           | Enter tenderer 5       |                           | Enter tenderer 6       |                           |
|  |   | (3)<br>Points (max.10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max.10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max.10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max.10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max.10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max.10) | (4)<br>Assessment (2)x(3) |
| <b>1. Qualifications of proposed staff (according to rules and criteria in the Terms of reference)</b>   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1  | Expert 1:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       | 25                     |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         | 35                     |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.2  | Experience in the region/knowledge of the country | 20                     |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages (Kurdish, Arabic and English)     | 20                     |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| <b>Subtotal for 1.1</b>  |   | <b>100</b>             | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| 1.2  | Expert 2:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.2  | Experience in the region/knowledge of the country |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| <b>Subtotal for 1.2</b>  |   | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| <b>Total for technical assessment</b>  |   | <b>100</b>             | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| Technical assessment in %  |   |                        | <b>0.00%</b>              |                        | <b>0.00%</b>              |                        | <b>0.00%</b>              |                        | <b>0.00%</b>              |                        | <b>0.00%</b>              |                        | <b>0.00%</b>              |
| <b>3. Total for financial assessment</b>   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| <b>Overall assessment in %</b>   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| = (assessment score for qualifications of staff - highest score for qualifications of staff) x 70 % + (lowest financial bid - tenderer's financial bid) x 30 % |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| <b>Specific advantages/risks (see supplementary sheet)</b>   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| Rank   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

**27.06.2022, Tanya Mohammed, Project officer, 3300**  
Date, full first and last name, function, OU