

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	Al-Shurta Neighborhood
Address 2:	Fallujah
City:	Anbar
Country:	Iraq
Phone #:	07734891382
E-mail:	rfg.irq-diy@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The Danish Refugee Council (DRC) with funding from Various Donors hereby requests you to submit price quotation(s) for the item(s) listed on the attached Bidding Form **for RFQ-IRQ-013807 IT Equipment for ANB office**

Request for Quotation Details			
RFQ #:	RFQ-IRQ-013807 IT Equipment for ANB office	Currency of Bid (3-letter code):	1 USD= 1,458 IQD
RFQ Issuing Date:	16 Jan 2023	Bid Validity Period (days):	Minimum 30 Days Preferred
RFQ Closing Date:	21 Jan 2023	Required Delivery Date:	21 Feb 2023
RFQ Closing Time:	04:00 PM	Required Delivery Destination:	DRC Anbar- BZBZ sub-office
Questions to the RFQ	Hayder.turki@drc.ngo	Required Delivery Terms:	DDP (INCOTERMS 2010)

For DRC to Complete				For Supplier to Complete		
#	Description	Unit/ Measure	Quantity Required	Unit Price	Total Price	Brand and country of origin
1.	Finger Print for ANB office / multi-biometric time attendance and access control terminal which supports 3,000 palm templates, 4,000 fingerprint templates. CommunicationTCP/IP, USB Host, WiFi (optional), 3G (optional) Dimensions94.1 * 166.2 * 109.3 (mm) / 7.641 * 6.543 * 4.303 (in) Face Capacity3000 Fingerprint capacity4000 Power Supply12V DC,3A BrandZKTeco ModeliFace 950 Display4.3-inch Touch Screen similar to ZKTeco iFace1000	PIEC	3			
2.	Finger Print for ANB office / multi-biometric time attendance and access control terminal which supports 3,000 palm templates, 4,000 fingerprint templates.	PIEC	2			

RFQ INSTRUCTIONS

	CommunicationTCP/IP, USB Host, WiFi (optional), 3G (optional) Dimensions94.1 * 166.2 * 109.3 (mm) / 7.641 * 6.543 * 4.303 (in) Face Capacity3000 Fingerprint capacity4000 Power Supply12V DC,3A BrandZKTeco ModeliFace 950 Display4.3-inch Touch Screen similar to ZKTeco iFace1000					
3.	UPS Online 3KV for ANB office High frequency online double conversion technology DSP (Digital signal processors) control technology Active power factor correction (APFC), input power factor up to 0.99Output power factor 0.9Wide input voltage range (110 V ~ 300 Vac) and frequency range (40 ~ 70 Hz)Auto-sensing frequency50 / 60 Hz frequency conversion Cold start Rear ventilation design and variable speed fan	PIEC	1			
4.	"Camera similar to Canon EOS 1200D for ANB office 18.0 Megapixel CMOS (APS-C) image sensor Canon's DIGIC 4 Image Processor 9-point AF points ISO 100 – 6400 (Expandable to H: 12800) Up to 3.0 fps Continuous Shooting Canon EF lens mount 3.0 in (7.6 cm) LCD monitor sRGB and Adobe RGB color spaces RAW, JPEG file formats Full HD video recording Compatible with GPS receiver GP-E2 Canon RS-60E3 pin type for an intervalometer. SD Memory Card 8GB and all accessories (inbox)"	PIEC	2			
5.	"Camera similar to Canon EOS 1200D for ANB office 18.0 Megapixel CMOS (APS-C) image sensor	PIEC	2			

RFQ INSTRUCTIONS

	Canon's DIGIC 4 Image Processor 9-point AF points ISO 100 – 6400 (Expandable to H: 12800) Up to 3.0 fps Continuous Shooting Canon EF lens mount 3.0 in (7.6 cm) LCD monitor sRGB and Adobe RGB color spaces RAW, JPEG file formats Full HD video recording Compatible with GPS receiver GP-E2 Canon RS-60E3 pin type for an intervalometer. SD Memory Card 8GB and all accessories (inbox)"					
6.	"Asiacell 4G router for ANB office, with a SIM card and a one-month subscription. Subscription starts from the date the device is delivered to the DRC office in Anbar. The SIM should be records coordinated with the Anbar office"	ACCY	1			
7.	"Mobile Nokia 3310 Dual SIM for ANB office (Silver Colored)"	PIEC	15			
8.	Mobile Nokia 3310 Dual SIM for ANB office (Red Colored)	PIEC	20			
9.	"Scanner device for ANB office for achieving similar to Canon imageFORMULA DR-M160II High-quality color scanning at speeds of up to 120ipm Powerful design to process up to 7,000 scans per day Compatible with Windows, Mac and Linux systems Compact design and superior productivity Outstanding paper handling reliability with paper separation retry feature"	PIEC	1			

RFQ INSTRUCTIONS

10.	1- XVR (Hikvision or equivalent) with 16 Camera ports for ANB office. 2- 5 Fixed wired metal IP cameras (8 MP, Full color) 3-Reinforced Cables: 140 Meter CAT6 cable for the installation of the five aforementioned Cameras in ANB office in Hay-Aldubbat 2 neighborhood in Fallujah. 4- De-install 5 analog CCTV cameras and install the new 5 IP cameras aforementioned including the wiring. Ensure that all cameras are connected and fully working with the new (XVR) 5-the work includes the supply and Installation fees with all materials required. "	ACCY	1			
Total						

Delivery Lead Time (from receipt of DRC Purchase Order): (Calendar) days

Bid Validity Period: (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____

Position:

Print Name:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: [rfq.irq-diy@drc.ngo]

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2010).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

15/01/2023

Supply Chain Department