

RFP No. IRP2-PROG-IRQ008-Data Collection
Attachment B: Sample Cost Proposal Template

Kick-off Meeting	
Service	Total Cost in USD
All associated costs, labor, and logistics for a 3-4 hour in-person kick-off meeting for 5-6 total people (including Ta'afi staff) to be held in Erbil. Includes conference room rental, subcontractor staff travel, and any additional logistics needs	
Finalization of Methodology, Work Plan, Questionnaire, and Recruitment Plan	
Service	Total Cost in USD
All associated costs and labor for finalizing initial deliverable documents as per discussion during kick-off meeting and Ta'afi feedback	
In-Person Data Collection	
Service	Total Cost in USD
All associated costs, labor, and logistics for recruiting and training data collection agents and conducting national and regional surveys according to approved methodology and work plan	
Data Translation and Cleaning	
Service	Total Cost in USD
All associated costs, labor, and logistics for maintaining a database of collected survey results, English translation, and data cleaning	
TOTAL PROPOSED COST:	\$ -