

Tender Questions & Answers

FROM:	DANISH REFUGEE COUNCIL
Tender No:	RFP-IRQ-CO-2023-02
Tender Title:	Federal Iraq Personal Income Tax and Social Security
Tender Issuing Date:	16-02-2023
Tender Closing Date:	05-03-2023

Danish Refugee Council Iraq has in reference to above tender period received the following questions

to the Tender, and hereby provides responsive answers by best endeavour to all relevant Vendors & Suppliers.

#	Enquiries to the Tender		
	Date	Question	Answer
1	21-02-2023	Did DRC had a Registered accountant who worked in the past five years on taxes ? Is this accountant still engaged with DRC? Is the accountant will be engaged with the awarded company or it will work independently	it will be completely independent, and we have DRC lawyer who will follow up, without interfering, before we had a lawyer who started with the processes related to the tax and Social security, awarded company will resume the work and they will be fully independent all previous letters, and all related documents related to this subject will be shared with the awarded company
2	21-02-2023	is Erbil part of the Federal Iraq when we are talking about Social security issues ?	for SS it's not for all DRC staff it's only for DDG Staff in Kirkuk and Mousel, and the payment of Social security is done, we only want to work on waiving or reducing the penalty Kirkuk office is closed we no longer have office there Mousel office is still open and we are paying the SS Monthly for Erbil we have no issues related to Social security and Personal income tax • Although social security monthly payments are made as usual across all locations in Federal Iraq territories, however the awarded company will be tasked with resolving any additional social security-related issues that may happen during the contractual period.
3	21-02-2023	Is Danish Refugee Council registered with the Federal Iraq Non-Governmental Organization Directorate?	Yes.
4	21-02-2023	When and where was DRC registered as an NGO in Iraq? Please provide a copy of the registration certificate.	DRC is registered in Iraq since 2012.
5	21-02-2023	Does DRC have a field office in Federal Iraq?	Yes, DRC is currently working in multiple locations in Federal Iraq such as Mosul, Tel Afar, Tikrit, Baquba/Diyala, Anbar, Baghdad, and Basra. We have offices and sub-offices in all the mentioned locations.
6	21-02-2023	Does DRC have any foreign (non-Iraqi) employees in Iraq? If yes, how many foreign employees? How many Iraqi employees?	Yes, we have around 28 foreign employees (expats). In addition, we have around 420 national staff.
7	21-02-2023	If any, does DRC have work permits for its foreign employees in Iraq?	We have Iraqi visa and access letter for all expat staff. Work permit is not a requirement for expats working in humanitarian sector
8	21-02-2023	- Has DRC prepared and filed audited financial statements for the years 2017, 2018, 2019, 2020, 2021, 2022?	Yes, DRC financial reports for the years mentioned.

9	21-02-2023	Does DRC have monthly social security forms and receipts of social security payments in Mosul and Erbil?	Yes, we have monthly social security forms and monthly payment receipts for all locations in Federal Iraq. Humanitarian organizations are exempted from paying social security in KRI (Erbil).
10	21-02-2023	Annex F of the RFP section (10. Travel) mentions Basra as a possible travel location, please explain why.	The travel will be mostly between Erbil, Mosul and Baghdad. We may have very rare case that could involve traveling to Basra.
11	21-02-2023	Number of employees subject to the social security and tax.	We have around 410 employees.
12	21-02-2023	Territories subject to the project.	Mosul, Tel Afar, Tikrit, Baquba/Diyala, Anbar, Baghdad and Basra

On behalf of DRC

Yours sincerely,

28-02-2023