



## Quotation Request

|              |                                                            |                                 |           |
|--------------|------------------------------------------------------------|---------------------------------|-----------|
| <b>To:</b>   | Individuals or Companies                                   | <b>Date :</b>                   | 13-Jun-23 |
| <b>From:</b> | iMAP                                                       | <b>Procurement Request Ref:</b> | IQ-199    |
| <b>For :</b> | Provision of caravan and equipment for watchmen in Baghdad |                                 |           |

### **OBJECT :** Quotation request for: Provision of guard cabin and furnishing for a premises in Baghdad

| Item description                           | Quantity | Unit    | Remarks                                                                                      |
|--------------------------------------------|----------|---------|----------------------------------------------------------------------------------------------|
| Cabin and furnishing for watchmen (guards) | 1        | Caravan | iMAP requests installation of one cabin (caravan) for watchmen outside a premises in Baghdad |

#### **Description of Services**

- iMAP is requesting provision of a 2\*3 meter caravan (cabin) to be installed in the parking area of the premises for 24/7 watchman services.
- The bidder should make all provisions for installation of a robust caravan to include;
  - Levelling works of ground/caravan
  - Installation of electricity supply including provision of cable to the electricity circuit
  - Installation of AC unit, lighting and internal electrical socket.
  - Provision of cabin furnishing including bed, desk, chair and fire extinguisher.
  - Window
- All gaps should be sealed at the edges of seams to ensure the cabin is water tight.
- Cabin should be robust and of sufficient quality to facilitate lifting and transportation after installation.

#### **Payment conditions :**

- Payment after delivery of caravan and satisfactory services within 30 days
- Payment by bank or cash transfer.

#### **Delivery place and terms of transportation:**

- iMAP office, located in Baghdad
- Risks, insurance and cost related to the transportation of the items to the above mentioned address will be the responsibility of the supplier.

| Minimum information to provide on/with the quotation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| 1- Name, address, phone and contact person<br>2- Specifications of the cabin, including cabin dimensions and the materials of each component (framework, floors, walls, roof, etc.)<br>3- Timeframe required to procure, install and furnish cabin<br>4- Details of any warranty and/or maintenance support that would be provided after installation of the cabin<br>5- Business registration license for companies and IDs for individuals<br>6- Itemized cost of each item to be provided with the cabin and installation fees (in USD)<br>7- Currency of the offer (USD)<br>8- Preferred payment terms and conditions<br>9- Validity of the quotation (Minimum 30 days)<br>10- Proof of experience in providing similar goods (reference list or recommendation letters can be shared)<br>11- Date, stamp (companies only) and signature. |                                               |
| To submit an offer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |
| <b>Response required before : 04:30 pm 24 June 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Offers to be sent to: amahdi@immap.org</b> |
| <b>Note:</b> This quotation request is not an order and does not commit iMAP on any obligation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |