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General information

a. Brief information on the project

The CPS (Civil Peace Service) program aims to strengthen civil society and partner organizations which are committed to a constructive approach in dealing with the violent past in Northern Iraq caused by the so-called Islamic State.

The CPS Program is working in the Kurdistan Region Iraq (KRI), as well as in the disputed territories (Mosul, Tel Afar and Sinjar districts of the Nineveh Governorate). The CPS program aims to support partner organisations and local structures with technical and methodological input. It is targeted to promote positive change towards a peaceful coexistence primarily at the local level. It aims to deepen partnership-based cooperation and strengthen local ownership. In the Nineveh Plains the CPS program is seeking to identify local organizations and initiatives working on social cohesion.

b. GIZ shall hire the contractor for the anticipated contract term from 12.11.2023 to 11.05.2024 – providing at least 13 expert days per month.

c. The contractor shall provide the following service:

In consultation with the international advisor of the CPS (“advisor”) the contractor will:

- provide orientation regarding the socio-cultural context and the conflict dynamics in the Nineveh Plains and Mosul
- identify and contact different local initiatives like social councils and local organizations, local NGOs and spaces of interactions between different ethnies and religions in order to interview them together with the international advisor and in a second step assess whether they could collaborate with the CPS
- provide interpretation services from Arabic or Kurdish to English during meetings

- Assist the international advisor in the correspondence with the local initiatives and organizations

The contractor will do research about the organizations beforehand and brief the advisor. After these interviews the contractor will further assist in operationalising a stakeholder mapping concerning social cohesion in the Nineveh plains and to a smaller extend as well in Mosul. Therefore the contractor needs to have proven excellent English skills.

The contractor has a deep understanding of conflict dynamics and demography in the Nineveh Plains and has proven access to the different ethnic and religious groups there.

The local contractor needs to have very good communication skills and should be able to coordinate workshops of initiatives, and conduct a research. Additionally the contractor assist to carry out an actor's and stakeholder mapping in the Nineveh Plains and Mosul and also support in communication in the local languages (Kurdish and Arabic).

Tender requirements

1. Qualifications of proposed staff

1.1. Expert 1:

1.1.1. General qualifications

Education: at least Bachelor in political science or social anthropology or similar field

Professional experience: at least two years' experience in local peace building and strengthening local peace building initiatives with a special focus on dialogue and social cohesion

1.1.2. Experience in the region/knowledge of the country

Nineveh Plains, Mosul / Iraq, 5 years in total

1.1.3. Language skills

business fluency in Arabic, one of the Kurdish dialects (either Sorani or Kurmanci), English

2. Specification of inputs

Sustainability aspects for travel

GIZ would like to reduce greenhouse gas emissions (CO₂ emissions) caused by travel. When preparing your tender, please incorporate options for reducing emissions, such as selecting the lowest-emission booking class (economy) and using means of transport, airlines and flight routes with a higher CO₂ efficiency. For short distances, travel by train (second class) or e-mobility should be the preferred option.

If they cannot be avoided, CO₂ emissions caused by air travel should be offset. GIZ specifies a budget for this, through which the carbon offsets can be settled against evidence.

The market for carbon credits is made up of a large number of providers, each with different claims as to their climate impact. The [Development and Climate Alliance](#) has published a [list of standards](#). GIZ recommends using the standards specified there

Fee days	Number of experts	Number of days per expert	Comments
• Preparation/debriefing	1	2	
• Implementation	1	76	Including local transportation costs and per diem
Travel expenses	Number of experts	Number of days/nights per experts	Comments
• Per-diem allowance in country of assignment			
• Overnight allowance in country of assignment	1	10	Against document proof
• Travel costs (private vehicle, local transportation)	1	25	Against document proof

Calculate your financial bid exactly in line with the quantitative requirements of the specification of inputs above. There is no contractual right to use up the full days/travel or workshops or budgets. The number of days/travel/workshops and the budgets will be contractually agreed as **maximum amounts**. The regulations on pricing are contained in the price schedule.

3. Requirements on the format of the tender

The CV submitted for each expert can have a maximum of four pages. The **concept** (if required) should not exceed five pages. If one of the maximum page lengths is exceeded, the content appearing after the cut-off point will not be included in the assessment. External content (e.g. links to websites) will also not be considered.

4. Option

After the requested tasks have been completed, there is the option of continuing or extending the essential elements of the tasks within the framework of a follow-on assignment. The details are listed below:

1. Nature and scope: *In case the survey and actor mapping has not been completed until the end of the contract and additional interviews are needed, the contractor will provide the following services:*
 - assist the international advisor with the conceptional planning of workshops of initiatives
 - participate as a translator and interpreter in workshops
 - coordinate tasks related to the implementation of the workshops
 - assist to visit partners and local organizations and initiatives in the Nineveh Plains and Mosul

Fee days	Number of experts	Number of days per expert	Comments
- Preparation/debriefing - Implementation	1	40	Including local transportation costs and per diem
Travel expenses	Number of experts	Number of days/nights per experts	Comments
- Per-diem allowance in country of assignment - Overnight allowance in country of assignment - Travel costs (train, private vehicle)	1	10	Against document proof

- Requirement: Exercising the option depends on the (interim) results of the original commission.

The option is exercised on the basis of the individual approaches already offered within the scope of a contract extension.

Structure of your financial bid

Please submit your offer price by filling out Bid Form Annex- 2 based on ToR Annex – 1.