

DATE: 05/11/2023

REQUEST FOR QUOTATION No.: HCR/IRQ/BGD/2023/SUP/RFQ/352

IMPROVEMENT WORKS FOR ALBU OBEAD AL FAEADH WTP/CU IN SAQLAWIYAH –
AL ANBAR GOVERNORATE IRAQ

QUOTATION TO BE RECEIVED ON OR BEFORE: 11 November 2023 23:59 HRS IRAQ
TIME

The Office of the United Nations High Commissioner for Refugees (UNHCR), office in Baghdad, requests your price offer for the **IMPROVEMENT WORKS FOR ALBU OBEAD AL FAEADH WTP/CU IN SAQLAWIYAH – AL ANBAR GOVERNORATE IRAQ** as specified below in this Request for Quotation (RFQ).

The following Annexes are an integral part of this RFQ:

Annex A: Financial Offer Form. (Bidders are kindly required to submit a signed & stamped PDF version).

Annex B : Supplier's Code of Conduct

Annex C : Vendor Registration Form (For suppliers who are not registered with UNHCR).

Annex D : UNHCR's General Conditions of Contracts for Civil Works.

Annex E : Drawing

Please note that submitting an offer is deemed as full acceptance of UNHCR's General Conditions for contracts.

1. Technical Evaluation Criteria (Pass/Fail):

UNHCR will evaluate the technical offers based on the following described criteria in order to attribute a "PASS/ FAIL" to the offers:

SN	Items	Technical Evaluation Criteria	Pass/Fail
1	Business Registration Certificate	The company is registered as a general contracting and/or general trade in IRAQ (Federal Government or Kurdistan Region of Iraq).	
2	Company profile and Capability.	Company age from the registration date (min. 3 years).	
3	Tax Registration Certificate	Has the bidder submitted a valid tax registration certificate	
Pass / Fail			

2. Delivery Point:

- Albu Obead Faeadh WTP/CU in Saqlawiyah – Al Anbar Governorate, GPS coordinates (: 33.425716°, 43.719976°).

3. Financial Offer:

Please submit your price offer in Local Iraqi Dinar (IQD), using the financial offer form (**Annex A**).

Quoted prices should remain fixed/valid for the period of the contract of 7 days.

UNHCR is VAT exempted, with this regard, the price has to be given without VAT.

The fairly priced, substantially compliant offer will subsequently be recommended for a contract award, the company needs to submit a Valid Tax Registration Certificate with the offer.

- Your quotation must be valid for at least 90 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods/services and acceptance thereof by UNHCR.

4. RFQ Submission:

We would appreciate receiving your quotation on or before **11 November 2023 – 23:59 Hrs. Baghdad, Iraq Time** by e-mail in PDF format to IROBASUP@UNHCR.ORG.

Please indicate in the e-mail subject field:

- **HCR/IRQ/BGD/2023/SUP/RFQ/352**
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **20 Mb** so it may be necessary to send more than one e-mail for the whole submission.

Thank you for your kind attention.

Signature

Anwar Ul Haq, Associate Supply Officer

UNHCR Country Office, Erbil, IRAQ