

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	New Ba'quobah, Hay Al-Fares, Taboo Street
Address 2:	District 206, Street 34, House 31
City:	Diyala
Country:	Iraq
Phone #:	
E-mail:	rfq.iq.diy@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The **Danish Refugee Council (DRC)** with funding from [Various donors] hereby request you to submit price quotation(s) for the supply of the item(s) for **Support to veterinary hospital** which are listed below:

Request for Quotation Details			
RFQ #:	RFQ-IRQ-015574	Currency of Bid (3-letter code):	IQD Only / دينار عراقي
RFQ Issuing Date:	16-11-2023	Bid Validity Period (days):	Minimum of 90 Days
RFQ Closing Date:	25-11-2023	Required Delivery Date:	TBD
RFQ Closing Time:	11:00 PM	Required Delivery Destination:	Diyala
Questions to the RFQ	N/A	Required Delivery Terms:	DDP (INCOTERMS 2020)

For DRC to Complete				For Supplier to Complete		
Item #	Description	Unit/ Measure	Quantity Required	Quantity Offered	Unit Pricey دينار عراقي	Total Pricey دينار عراقي
1	office table(Provide an office Table with specifications: Rectangular Wooden Office Table Open Storage 3 Side drawers with one middle drawer Main Table: (1 Seater) Materials: MFC Board Finish (color): brown as the attached picture Dimension W 100 cm X D 50 cm X H 75 cm The supplier has to provide us with a physical catalog with the entire specification before providing the Table. The assets will be donated to the veterinary hospital . The cost of uploading and downloading, installation will be on the provider,	PIEC	2			

RFQ INSTRUCTIONS

	)					
2	office chair("Provide an office chair with specifications: Fixed office chair color: brown made from Leather with steel leg Seating Capacity 1 Seater Armrest maximum load of 150kg. suitable for an office. Wide seat as shown in the attached photo.. The supplier has to provide us with a physical catalog with the entire specification before providing the chair. The cost of uploading, downloading, installation will be on the supplier. The assets will be donated to Veterinary hospital)	PIEC	4			
3	AC units("supply and install air conditioner similar to GENERAL SILVER (cool and heat) 1.5 ton T3 (ambient temp 45-50 C) wall type single phase with wire connection flexible (2*4) inside PVC tray cable, circuit breaker 32A ,and protection device .for each unit. The work include supply and install mettles stand for the outdoor units , The drain pipe shall be supplied as required by the space . All AC should be delivered and installed in Veterinary hospital ,The installation must have a decent appearance that does not affect the aesthetic of the hospital Offered specs: • 24000 BTU • Double copper radiator for higher cooling • High-Efficiency Turbo Air Blower • High-efficiency anti-bacterial, anti-viral, and anti-viral filters The installation and connection to the main source will be on the supplier, so the supplier has to calculate the cost.	PIEC	2			

RFQ INSTRUCTIONS

	The supplier has to provide us with a physical catalog with the entire specification. . The assets will be donated to Veterinary hospital "					
4	ceiling fan(provide a ceiling fan with specifications 55" Ceiling Fan 3 Metal Blade Compact & Fashionable Design Spreads Cool Air Well 5 Wind Levels 3 Metal Blade Color: White warranty : white supplies with all the necessary accessories , the cost of uploading , downloading and installing should be on the supplier , the supplier should provide us with physical catalogue before providing The assets will be donated to the veterinary hospital)	PIEC	2			
5	Laptop("Provide Laptop with specification 250G8 UMA CORE: I5-1035G1 RAM 8GB HARD 256ssd 15.6""HD WIN10 ARB The supplier has provided us with a physical catalog with the entire specification before providing the item. similar to HP , The assets will be donated to Veterinarians Syndicate in Al Wathba Street GPS 33.757612489310894, 44.64494848556349633.757612489310894, 44.644948485563496")	PIEC	3			
6	Printer(" Provide printer with specifications: similar to Canon PIXMA G2430 Colour 3-in-1 Refillable MegaTank Printer Economy mode ² - Up to 4,600 prints from a single set of bottles	PIEC	2			

RFQ INSTRUCTIONS

	Refillable ink tanks - Low waste refills with mess-free no-squeeze ink bottles 11.0 ipm / 6.0 ipm³ - Fast print speeds for increased productivity High quality printing - Sharp, clear print resolution for high quality photos and documents Borderless photo printing - Print borderless images up to A4 size 100-sheet capacity - Large-capacity rear tray for volume printing Replaceable maintenance cartridge - Reduce downtime with user-replaceable components Mac, Windows and Chrome - Works with all major computer operating systems⁴ similar to Canon The installation process might require an electrical connection to the source, therefore the supplier has to do that. The supplier has provided us with a physical catalog with the entire specification before providing the item. The assets will be donated to Veterinarians Syndicate in Al W)					
7	vertical blinds(Provide a Fabric Vertical Blinds, with specifications Material Fabric Color brown Type Vertical Vertical blinds are a combination of blind and curtain. They combine the functionality of a flexible light control due to variably movable vertical blinds and provide various protective features joined with a convenient character, achieved by the textile character of the blinds, which meet the different demands towards architectonic as well as decorative design. The supplier will supply us with five blinds 3 with W 2m* L 1.65m , two pieces with W 2.5 m * L 2.20 m .	PIEC	5			

RFQ INSTRUCTIONS

	) The installation and uploading and downloading will be on the supplier so the supplier has to calculate the cost.					
8	U PVC door("UPVC door: Supply UPVC door according to the below descriptions: -Size: 0.98 m * 2 m - Frame and stile (structure): 6.5cm thickness panels. - Hinges(Mullions): 8.5cm. - Panels: UPVC panels, white color. - Accessories: three hinges, stop door, handles and locks. - Color: white color. door design for bathroom) The installation and uploading and downloading will be on the supplier so the supplier has to calculate the cost.	PIEC	1			
9	wash basin("Ceramic wash basin pedestal ,Mount Type Pedestal Shape Oval Color White, The supplier should supply all installation requirements including mixer tap for wash basin"as the attached picture The installation and uploading and downloading will be on the supplier so the supplier has to calculate the cost. The supplier has to provide us with a physical catalog with the entire specification. The assets will be donated to Veterinary hospital)	PIEC	1			
10	Ventilation Fan(Ventilation Fan "Size 10 inches, with a decorative interface design suitable for offices, easy to clean, with a structure made of durable metal with low energy consumption. - Installation hole size (square) 30 x 30 cm	PIEC	5			

RFQ INSTRUCTIONS

	- Air discharge speed: 900 cubic meters per hour - Low sound during use) The installation and uploading and downloading will be on the supplier so the supplier has to calculate the cost.					
11	pentalite paint(pentalite classic paint "Finish Matt Coverage 14-16 m2/L Drying Time 2-3 Hours Coats 3 High Coverage Colour Fastness High Opacity Smooth Finish the supplier should provide 8 paint pails Each pail contains 25 kilos , color white The assets will be donated to Veterinary hospital in Al Wathba Street)	PIEC	8			
12	plastic paint(" Plastic Paint Packaging Size 25 kg Finish Matt Color White Form Of Paint Liquid Paint Base Type Water Based Paint good quality the supplier should provide 8 pail each pail contains 25 kg The supplier has to provided us with a physical catalog with the entire specification before providing the paint , The assets will be donated to Veterinary hospital in Al Wathba Street)	PIEC	8			

RFQ INSTRUCTIONS

13	wire cable("ELECTRICAL SUPPLY length 90m 10/4 SOOW Wire Cord Cable Portable Power 10 Gauge 4 Conductor 600V , Color Black, Material Copper Number of Cable Strands 104/30 Size: 10 AWG Number of Conductors: 4 Insulation Thickness: 0.045 inches Outside Diameter: 0.710 inches" the supplier should provide The supplier has provided us with a physical catalog with the entire specification before providing the cable , the provider should provide one roll , each roll contains 90 meter , as attached picture The assets will be donated to Veterinary hospital in Al Wathba Street)	ROLL	1			
14	breaker triple pole(breaker triple pole/ 20 ampere breaker triple pole/ Three pole DIN rail mountable miniature circuit breaker is rated at 230/400V AC supply with 6kA short circuit breaking capacity. Short- circuit protection, with C curve trip characteristic. The supplier has to provide us with a physical catalog with the entire specification before providing , The assets will be donated to Veterinary hospital in Al Wathba Street , as attached picture)	PIEC	1			
15	double pole socket(Double pole socket outlet Synergy - 2 gang - 13 A 250 V~ - color :white should be good quality The insulator must be made of silver and copper as shown in picture , The supplier has provided us with a physical catalog with the entire specification before providing	PIEC	10			

RFQ INSTRUCTIONS

	The assets will be donated to Veterinary hospital)					
16	wooden book case(Freestanding Rectangular Brown Wooden bookcase 90*200*40 cm , 2 shelves equipped with a frame made of aluminum and glass , 2 enclosed cabinets with a shelf inside as shown in the attached picture ,The supplier has to provide us with a physical catalog with the entire specification before providing . The cost of uploading, downloading, and installation of bookcase will be on the supplier. The assets will be donated to Veterinary hospital)	PIEC	2			
17	Projector(Brightness of 3800 Lumens SVGA (800 x 600) Native Resolution 1.94 to 2.16:1 Throw Ratio HDMI, VGA, S-Video Inputs USB Port to Power Streaming Players Analog Audio Input and Output Built-In 3W Speaker VGA Cable & IR Remote Included IN112AA 3800-Lumen SVGA DLP Projector , The supplier has to provide us with a physical catalog with the entire specification before providing With a stand to hang the projector , The assets will be donated to Veterinary hospital)	PIEC	1			
18	conference table("Provide a Board Conference Table with specifications: Wooden Conference Rectangle Table Size 260x120x76cm Main Table: (8 Seaters) Materials: HDF Board Finish (color):brown The supplier has to provide us with a physical catalog with the entire specification before providing the Board Conference Table. The cost of uploading and downloading will be on the provider, . The cost of uploading, downloading, and installation of Board Conference Table will be on the supplier. The assets will be donated to	PIEC	1			

RFQ INSTRUCTIONS

	Veterinary hospital 33.757612489310894, 44.644948485563496 , As in the attached picture the supplier should be bring physical samples before signing the contract")					
19	conference chair("Provide an office chair with specifications: office chair, adjustable height, and tilt function. maximum load of 150kg. suitable for an office. Wide seat upholstered with high- density foam. Backrest and the base of the chair Made of leather, brown color as shown in the attached photo. Ergonomic backrest for optimum comfort for the spine. Sturdy star base made of chrome- plated steel. The supplier has provided us with a physical catalog with the entire specification before providing the chair. The cost of uploading, downloading, and installation of chairs will be on the supplier. The assets will be donated to Veterinary hospital 33.757612489310894, 44.644948485563496")	PIEC	8			
20	Lectern, conference room Table(Rectangular Wooden Lectern, conference room Table L 80cm* H 60 cm *D 20 cm color : brown as shown in the attached picture The supplier has to provide us with a physical catalog with the entire specification before providing The cost of uploading, downloading, and installation will be on the supplier. The assets will be donated to Veterinary hospital)	PIEC	1			
21	lectern chair("Provide chair with specifications: "Provide an office chair with specifications: , adjustable height, and tilt function. Back Style Solid Back	PIEC	3			

RFQ INSTRUCTIONS

	Seat Material Type Leather Weight-capacity tested to support 275 lbs. Sturdy star base made of chrome-plated steel. Comfort High-Back Executive Chair, beige , as shown in the attached picture , The supplier has to provide us with a physical catalog with the entire specification before providing the chair. The cost of uploading, downloading, and installation of chairs will be on the supplier. The assets will be donated to Veterinary hospital)					
22	floor standing air conditioner(Floor Standing Air Conditioner 2 Ton SGFS24HE similar to GENERAL ,including Remote Control ,User Manual Color: White Type: Floor Standing Compressor Type: Scroll Dimensions (H x W x D): Indoor Unit: 500 x 260 x 1680 mm Outdoor Unit: 900 x 315 x 860 mm , cool and heat , wall type single phase with wire connection flexible (2*4) inside PVC tray cable, circuit breaker 32A ,and protection device .for each unit. The work include supply and install mettles stand for the outdoor units The drain pipe shall be supplied as required by the space . All AC should be delivered and installed in Veterinary hospital , Double copper radiator for higher cooling • High-Efficiency Turbo Air Blower • High-efficiency anti-bacterial, anti-viral, and anti-viral filters The installation and connection to the main source in addition to uploading and downloading will be on the supplier, so the supplier has to	PIEC	2			

RFQ INSTRUCTIONS

	calculate the cost. this asset will donate to veterinary hospital)					
23	Standing Speech Table(Portable Stage Platform,Speech Desk Speech Table with specification , Material High-quality HDF with Melamine Board, PVC Edge. Size Standard Color : brown similar to the attached picture The supplier has to provide us with a physical catalog with the entire specification before providing . The cost of uploading and downloading will be on the provider, . The assets will be donated to Veterinary hospital)	PIEC	1			
24	secondary roof Gypsum board(provide and set up secondary roof Gypsum board for meeting room roof , a layer of gypsum surrounded by two layers of paper measuring 60 x 60 cm., it will be fireproof and soundproof ,it is use of several layers of panels in one roof With all everything necessary for installation color : brown good quality sample required similar to the attached picture the uploading and downloading will be on the supplier , The assets will be donated to Veterinary hospital)	PIEC	60			
25	wooden door(provide wooden door with specification : Type of Wood Teak Wood Surface Finishing Finished Open Style Hinged Shape Rectangle Length 200 cm	PIEC	1			

RFQ INSTRUCTIONS

	Width 90 cm color brown Supply wooden door for the interiors according to the below descriptions: - Frame: sewed wood 100mm. - Door structure: sewed wood 50 x 50mm. - Accessories: three hinges, stop door, handles and locks. - Cover: covered with 2 layer wood board, thickness 4 mm. - Paint: one layer of primer paint and two layer of semi Gloss paint. made up of highest quality with all the necessary accessories for installation including metal handle sample shown in the attached picture , sample required the cost of uploading , downloading , installation,will be on the supplier , this asset will donate to the veterinary hospital)					
26	Led light(provide Led light with specifications 40 W good quality long lifespan 100-24v 50/60 HZ color : white sample attached , sample required , this asset will be donate to the veterinary hospital)	PIEC	20			
27	lamp holder(provide lamp holder with specification Ceiling lamp holder Voltage 220V Parameters 4A- 250V Interface Style Screw Cap Type Manual Switch sample attached , this asset will donate to the veterinary hospital , sample required)	PIEC	20			
28	Lecture Chair(provide class lecture chair with specification class lecture chair with fold away tablet arm tablet arm on the right hand	PIEC	30			

RFQ INSTRUCTIONS

	fully welded heavy duty chrome sled frame 120kg user weight rating seat made from leather good quality sample attached the cost of uploading , downloading and installing of the chair will be on the supplier , sample required , this asset will donate to the veterinary hospital .)					
29	commercial compressors(provide commercial compressor with specifications similar to Danfoss UL electrical ratings 380-400v 3~50HZ 460v3~60HZ LR 80 A 19 A MAX Thermally protected P.E.D LP side HP side PS 18.4 bar 27.8 bar TS max 50c 68c TS min -35c -35 c volume 16.5 l 0.6l Lubricant : Mineral oil 160 p sample attached Sample required this asset donate to veterinary hospital)	PIEC	1			
30	Iron door(provide iron door with specifications "Iron Door: Supply iron door for the interior according to the below descriptions: -size: 0.96 m * 1.99 m - Frame: pressed steel , thickness 3mm. - Panels: double plate, steel sheeting G18. - Insulation: insulated with Polystyrene Foam. - Cross rail, lock rail: square pipe 2x2cm thickness 1.5mm. - Glass: 4mm /clear -Accessories: hinges, handles, locks. - Paint: well sanding the door and painting by one layer of anti-rust paint and two layer of white oil paints. sample attached , sample required , the cost of uploading and downloading and installation will be on supplier	PIEC	1			

RFQ INSTRUCTIONS

	this asset will donate to veterinary hospital)					
31	Refrigerant gas(provide refrigerant gas with specifications R22/CHCIF2 Gas 75-45- Net weight 30IB / 13.6 Kg Gas purity :99.9-100% Weight of empty cylinder : 3 Kg sample attached sample required)	PIEC	1			
32	Surgery Set(provide Dissecting set Kit Consists of the following: Scalpel Handle No 3 3 X Number 11 Surgical Blades 1:2 Teeth Forceps Director Straight Probe Iris Scissors (Delicate) Mosquito Forceps Angled Probe Sharp Angled Probe Blunt Curved Forceps Scissors Sharp/Blunt Dressing Forceps Zipper Case sample attached sample required , this asset will donate to veterinary hospital)	SET	1			
33	Cooler Box(Laboratory Portable Medical Transport Ice Cooler Box , There are two plastic handles on both sides of the box; sealing strip for better protection of safety lock to ensure the safety of medicines; Volume 17L External dimensions 450mm*330mm*350mm Inner dimension 350mm*220mm*245mm Weight 3.5kg color : blue and white as the attached sample , sample required , this asset will donate to the veterinary hospital)	PIEC	2			
34	outer wooden door(sample attached sample required , this asset will donate to the veterinary hospital)	PIEC	1			

RFQ INSTRUCTIONS

2 Panels Double Wooden Doors: Supply wooden door for the interiors according to the below descriptions: -size: 191*190 cm - Frame: sewed wood 300mm. - Door structure: sewed wood 50 x 50mm. - Accessories: three hinges, stop door, handles and locks. - Cover: covered with 2 layer wood board, thickness 4 mm. - Paint: one layer of primer paint and two layer of semi Gloss paint)					
Total Price / بالدينار العراقي					

Note: Please mention the bid currency (IQD) !

يرجى التسعير بالدينار العراقي

Delivery Lead Time (from receipt of DRC Purchase Order): (Calendar) days

Bid Validity Period: (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned is not corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____

Position: _____

Print Name:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: rfq.irq.diy@drc.ngo

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations at the closing date.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

Supply Chain Department

DRC Diyala