



## Quotation Request

|              |                             |                                 |            |
|--------------|-----------------------------|---------------------------------|------------|
| <b>To:</b>   | Security Training Providers | <b>Date :</b>                   | 3-Dec-2023 |
| <b>From:</b> | iMMAP Inc.                  | <b>Procurement Request Ref:</b> | IQ-241     |
| <b>For :</b> | Security Trainings          |                                 |            |

### **OBJECT:** Quotation request for: Security Training Provision

| Item description                                                                      | Quantity | Unit   | Remarks                                                                          |
|---------------------------------------------------------------------------------------|----------|--------|----------------------------------------------------------------------------------|
| Course-1: Hostile Environment Awareness Training (HEAT) + First Aid                   | 1        | Course | Bidder to confirm minimum and maximum number of students allowed per each course |
| Course-2: Basic First Aid                                                             | 1        | Course |                                                                                  |
| Course-3: Defensive Driving and Radio Communication                                   | 1        | Course |                                                                                  |
| Course-4: International Award in Delivering Basic First Aid Training (IADT) - Level 3 | 1        | Course |                                                                                  |
| Course-5: First Aid Response and Stop the Bleed - Level 3                             | 1        | Course |                                                                                  |

#### **Additional specifications:**

- International accredited certificates to be awarded to the trainees completing the training
- Separate certificates to be awarded to participants completing each course, however, 2 certificates shall be awarded for those completing Course-1 (HEAT and First Aid)
- Prices must be inclusive of provision of training venue and grounds allowing practical exercises.
- Prices must be inclusive of provision of catering options (1 tea/coffee break & lunch break).

#### **Course Contents to include but not limited to the followings:**

- |                                                                                          |                                                                              |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| 1- First aid and psychological first aid                                                 | 7- Safety and security mindset                                               |
| 2- Personal safety and security                                                          | 8- Communications equipment                                                  |
| 3- Capture and captivity                                                                 | 9- Behaviour under fire                                                      |
| 4- Threats in the field                                                                  | 10- Fire safety                                                              |
| 5- Basic negotiations skills                                                             | 11- Unexploded ordnance (UXO) and improvised explosive devices (IED) threats |
| 6- Understanding how to build individual situational awareness in high risk environments | 12- Defensive driving                                                        |

#### **Payment conditions :**

- **Payment after delivery of the course**
- Payment by bank transfer or cheque
- iMMAP Inc. considers CBI's rate to exchange USD to IQD and vice versa.

#### **Requirements to be provided along with the quotation:**

- Legal registration in KRI/Iraq (The provider shall proof their legal right to deliver trainings in Iraq)
- References or proofs of valid previous experience in the similar field (preferably with UN, INGOs, or international corporations)
- Profile or CV of the trainer(s) and qualifications (certificates, etc.)
- Profile of the company
- Training venue and practical exercises grounds details or pictures
- Valid bank account

#### **Minimum information to provide on the quotation**

- 1- Name, address, phone and contact person
- 2- Curriculum of the proposed courses (to attach documentation if relevant)
- 3- Unit price per course  
Currency of the offer (IQD for payment inside Iraq, USD for payment outside Iraq. Supplier to specify location of company bank account)
- 4- iMMAP Inc. will convert the quoted prices from USD to IQD using CBI's exchange rate.
- 5- Language of the course (Bidders with ability to provide trainings in Kurdish, Arabic, and English will be favoured)
- 6- Validity of the quotation (Minimum 90 days)
- 7- Date, stamp and signature.

#### **To submit an offer**

**Response required on or before: 17 Dec 2023**

**Note:** This quotation request is not an order and does not commit iMMAP Inc. on any obligation.