

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	3300	Project title	Strengthening the socio-economic resilience in Northeast Syria (SERNOS)										Date	08.10.2023	
Officer responsible for the commission	Nicolas Klotz												PN	21.1814.9-001.00	
Assessor	Raed Abdallah												Contract no.		

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	5												
- Professional experience	10												
1.1.2 Experience in the region/knowledge of the country	10												
1.1.3 Language skills													
Enter languages: English, Arabic	5												
Subtotal for 1.1	30		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education	5												
- Professional experience	10												
1.2.2 Experience in the region/knowledge of the country	10												
1.2.3 Language skills													
Enter languages: Arabic, English	5												
Subtotal for 1.2	30		0		0		0		0		0		0
Total for section 1	60		0		0		0		0		0		0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1 Location concept	10												
2.2 Field Monitoring concept and M&E experience	10												
2.3 Methodology and reporting concept	10												
2.4. Similar project experiences	10												
2.5													
Total for section 2	40		0		0		0		0		0		0
Technical assessment	100		0		0		0		0		0		0
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
3. Total for financial assessment													
Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU