

Call of Express of Interest (EOI) for a tender of a single office telephone/meeting booth

Project name: GIZ

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a global service provider in the field of international cooperation for sustainable development and international education work. GIZ has over 50 years of experience in a wide variety of areas, including economic development and employment, energy and the environment, and peace and security. As a public-benefit federal enterprise, GIZ supports the German Government – in particular the Federal Ministry for Economic Cooperation and Development (BMZ) – and many public and private sector clients in achieving their objectives in international cooperation and to offer people better prospects and sustainably improve their living conditions.

Objective:

Based on the need of GIZ office and for the reason of enhancing productivity and professional privacy. GIZ Erbil office has decided to procure an office telephone/meeting booth. An Individual meeting booth is designed to provide a dedicated space for confidential calls/meetings, reducing distractions and providing a professional working environment. Therefore, GIZ is looking for adequate companies and inviting them to express their interest in purchasing and delivering the 3 items to our GIZ office in Erbil, Iraq.

Interested legal companies are requested to send a Letter of Interest with the following documents:

- Introduction of the firm/company
- A scanned copy of the license and registration that the company is able to work in Iraq and KRI.
- Bank data with all details from a local bank (Bank Name, Account Holder, IBAN).
- Provide confirmation that the firm has been neither blacklisted by any Government, semi-governmental institute, or private institute nor involved in any litigation in the current or during the last two (2) years or a (self-disclosure).
- Annual turnover or audited financial statements of the last three (3) financial years as a document not only amount.
- Company current tax clearance of KRI.
- Structure of the company and number of employees. (Company profile)
- Reference of similar implemented projects/contracts, including their values in the last three years.
- Provide a letter directed to GIZ exploring:
 - Your company is interested and will participate in the tender.
 - Full names of owner and representatives, with their signatures' samples.
 - The stamp samples.

Interested companies must submit above mentioned documents and the full contact details of their company within the specified date,

This expression of interest is a market search for qualified suppliers and companies. GIZ keeps the right to the appropriate selection of the best-qualified companies/firms for future demand of the provision of office furniture and representation for the above-mentioned project.

Interested companies must submit above mentioned documents via email to: procurement.iraq@giz.de, in a proper digital filing order as the above-listed order by the owner of the company or an authorized representative. Otherwise, the company's interest will be considered non-responsive. The email subject must be named below with the deadline.

On 18.07.2024 at 10:00 am

The email Subject must be:

911XXXXX EOI - Provision of Single Telephone/meeting booth

Yours Sincerely,
Procurement and Contracting Unit
Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH
E procurement.iraq@giz.de
I www.giz.de