



ITB instructions

Invitation To Bid Name and Number: ZHO/ ITB/RFQ20240731 (Medical Equipment)

1. **Introduction:** Zhian Health Organization (ZHO) was founded in 2003 with the vision of returning Iraq to its once leading position in healthcare. ZHO addresses health and the social determinants of health, namely education and economic stability, through front line response, economic empowerment, and skills training. We ensure that our staff and beneficiaries accurately reflect the diversity of the communities we serve.
2. **Scope of work:** ZHO is a national NGO that implements its health projects in conflict-affected areas where communities are in desperate need for health services like Erbil, Suli. Duhok, Halabja, Kirkuk, Salahdin, Anbar and Diyala.
3. **Service Delivery location:** To be delivered Suli Governorate.

4. Bid submitting

Bids must be submitted info@zhianhealth.org to ZHO, not later than the closing deadline. Name and Number of the bid must be mention as above.

Include:

- A- TENDER RESPONSE, signed and stamped
- B- BoQ with prices signed and stamped

5. Closing date:

The last day for submitting the bids is 11/08/2024 before 4:00 PM

6. Selection Criteria and Evaluation:

- Quality of offered materials
- Delivery Time
- Financial Offer
- Capacities of company
- Past Experience of similar work
- Terms of payment
- Warranty

7. Evaluation stage

- a. Administration evaluation
- b. Technical evaluation
- c. Financial evaluation



8. Requirements

- 1- Completed, stamped signed Bidder Response Document
- 2- Completed, stamped signed BoQ , clearly mentioned the below:
 - Currency of offer (IQD) Only
 - Samples should handed over with Bids
 - Validity of the offer (Preferably 30 days)
 - Delivery period
 - Place of manufacture and country of origin.
 - Cost of transportation if any , or included within the unit price

9. Conditions

- Tender documents shall signed and stamped on each page by the concerned representative of the company or contractor.
- The prices of the offer will be expressed in American Dollars. The prices must be on unit price basis as well as by totals. They should be inclusive of all costs including transport and taxes.
- The prices will be considered fixed. No additional change of whatsoever
- ZHO reserves the right to accept or reject the whole or part of your bid based on the information provided and divide the contract into separate lots and award the lots to various bidders.
- ZHO may terminate the contract if supplier fails to deliver items/services within agreed period.
- The Supplier has the right to cancel his bid award only by providing written notification while mentioning the reason of cancellation to ZHO 3 days before start date.