

Call of Express of Interest (EOI) For a Cleaning Services Tender

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a public-benefit federal enterprise that, on behalf of the German Government, supports many public and private sector clients in around 120 countries in achieving their objectives in international cooperation. With this aim, GIZ works together with its partners to develop effective solutions that offer people better prospects and sustainably improve their living conditions.

Introduction:

GIZ in Iraq is looking for experienced and qualified service provider in KRI for cleaning service in GIZ offices. The selected provider will be responsible for delivering high-quality cleaning services to maintain the cleanliness and hygiene of GIZ facilities, GIZ intends to enter into a **framework agreement** with the selected service providers.

Scope of Work: The cleaning services will include, but are not limited to, the following:

- General cleaning service & garbage disposal service from office building.
- Dusting/wiping of all furniture, office and IT equipment and wall decorations.
- Waste Management: Proper disposal and recycling of waste materials.
- Regular cleaning of windows, frames, windowsills and interior glazing.
- Kitchen benches and sinks must be cleared of crockery and cutlery regularly throughout the day. All kitchen appliances such as microwave ovens, coffee machines, etc. must be kept clean.

Interested companies are requested to send a Letter of Interest with the following documents:

- Introduction of the firm/company
- A scanned copy of the license and registration that the company is able to work in Iraq and KRI.
- Bank data with all details from a local bank (Bank Name, Account Holder, IBAN).
- Provide an Affidavit that the firm has been neither blacklisted by any Government, semi-governmental institute, or private institute nor involved in any litigation in the current or during the last two (2) years or a (self-disclosure).
- Company Tax Clearance 2023 or 2024
- Provide a letter directed to GIZ exploring:
 - Your company is interested and will participate in the tender.
 - Full names of owner and representatives, with their signatures' samples.
 - The stamp samples

The Commercial and technical eligibility information must be provided as follows:

- Annual turnover of the last one to two financial years.

- Similar Contracts with NGOs and Int. Companies
- Structure of the company and number of employees and cleaners.
- The company should have a minimum number of two years of experience in providing cleaning services to office environments.

Interested companies must submit the above-mentioned documents and the full contact details of their company within the specified date until **September 10, 2024, at 17:00hrs.**

This expression of interest is a market search for qualified suppliers and companies. GIZ keeps the right to the appropriate selection of the best-qualified companies/firms for future demand of the provision of cleaning Services.

Interested companies must submit above mentioned documents via email to: procurement.iraq@giz.de, in a proper digital filing order as the above-listed order by the owner of the company or an authorized representative. Otherwise, the company's interest will be considered non-responsive.

The email subject must be: **83472460 EOI - Provision of Cleaning Service.**

The deadline for submission is: **Tuesday, September 10.2024, at 17:00hrs local time.**

Yours Sincerely,

Procurement and Contracting Unit

Unit Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

E procurement.iraq@giz.de
I www.giz.de