

Tender Notice

REQUEST FOR PROPOSALS No. UNHCR RFP-1548 for Establishment of Frame Agreements for Provision of Mobile Voice and Data Services

The Office of the United Nations High Commissioner for Refugees (UNHCR), Iraq Operations, invites qualified Companies to submit their proposals for the Provision of Mobile Voice and Data Services to UNHCR Iraq Operation and other UN agencies for a period of three (2+1) years.

RFP KEY DATES:

RFP Issue Date	23 July 2025
Pre-bid conference date	31 July 2025 at 14:30 hrs. Iraq standard time
Questions submission deadline	03 August 2025 at 17:00 hrs. Iraq standard time
RFP Submission deadline	13 August 2025 at 15:00 hrs. Iraq standard time

PRE-BID CONFERENCE:

Name and contact details of the company's representatives must be provided, at least one working day in advance, by e-mail to IRQERPROC@UNHCR.ORG CC: omerr@UNHCR.ORG.

SUBMISSION OF BIDS:

Please note that bids must be submitted directly in the online portal, responding to the questions, and uploading required documents by the date and time indicated in the online portal. It is your full responsibility to ensure that your submission is submitted before the deadline. Bids received outside the online portal, for any reason, will not be considered for evaluation.

For submitting the bids, it is strongly recommended to carefully read (Annex I) – Guidelines ERP Manual for Supplier to use the online portal.

Annexes:

- Annex A: Terms of Reference (ToR).
- Annex B: Technical Evaluation Criteria.
- Annex C: Technical Checklist Form.
- Annex D: Financial Proposal Form *(to be filled in, stamped and signed)*.
- Annex E: Vendor Registration Form *(to be filled in, stamped and signed)*
- Annex F: Eligibility of Joint Ventures for Suppliers *(to be filled in, stamped and signed if applicable)*
- Annex G: UNHCR's General Conditions for Provision of Services *(to be stamped and signed)*
- Annex H: UN Supplier Code of Conduct *(to be stamped and signed)*
- Annex I: Guidelines ERP Manual for Suppliers to use the online portal.
- Annex J: How to Join Microsoft Teams without an account.