

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	New Ba'quobah, Hay Al-Fares, Taboo Street
Address 2:	District 206, Street 34, House 31
City:	Diyala
Country:	Iraq
Phone #:	
E-mail:	rfq.iqr.diy@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The **Danish Refugee Council (DRC)** with funding from [Various donors] hereby request you to submit price quotation(s) for the supply of the item(s) for **[Equipment and tools for the external clinics]** which are listed below:

Request for Quotation Details			
RFQ #:	RFQ-IRQ-017721	Currency of Bid (3-letter code):	IQD Only / دينار عراقي
RFQ Issuing Date:	17-8-2025	Bid Validity Period (days):	Minimum of 90 Days
RFQ Closing Date:	23-8-2025	Required Delivery Date:	TBD
RFQ Closing Time:	11:59 PM	Required Delivery Destination:	Diyala
Questions to the RFQ	N/A	Required Delivery Terms:	DDP (INCOTERMS 2020)

For DRC to Complete				For Supplier to Complete	
Item #	Description	Unit/ Measure	Quantity Required	Unit Pricey دينار عراقي	Total Pricey دينار عراقي
1	Centerifuges(Small centrifuges with specifications:- stainless steel interior easy to clean, made of stainless steel, reinforced by deep drawn ribbing with integrated and protected large dimensions 400*400*300 mm volume: 53 l no.of tube 8 max. no. of internals 4 Max . loading of chamber: 80kg Max. loading per internal: 20 kg The rest of the details are attached. The loading, unloading will be on the supplier; the origin must not be Chinese, and a catalogue sample is required Note: It must come with a warranty certificate registered in the name of the hospital or its representative.)	PIEC	5		
2	Surgery set(Provide surgical : Kit Contains: 1 Scalpel Handle #3 1 Scalpel Handle #4 1 Dressing Forceps, 16 cm 1 Mayo Hager Needle Holder, 16 cm	SET	3		

RFQ INSTRUCTIONS

	1 Teaser Needle, Angled 1 Teaser Needle, Straight 1 Hooks with Chain 1 Tissue Forceps, 1:2, 16 cm 1 Dissecting Scissors, 16 cm, Sharp/Blunt 1 Kelly Forceps, 14 cm, Straight 1 Dropper 1 Stainless Steel Ruler, 6" 1 Grooved Director, Plain 1 Adson Tissue Forceps, 12 cm 4 Blades for Scalpel Handle #4 4 Blades for Scalpel Handle #3 1 Surgical Instrument Portfolio as shown in the attached picture , sample required)				
3	Cabinet(2-Door Metallic Office Cabinet with Glass Upper Doors Constructed from high-grade cold-rolled steel (Class B storage) with a thickness of 0.6–0.8 mm, the cabinet is finished with an electrostatic powder coating that resists corrosion, scratches, and daily wear. Key Features: - Dimensions: Approx. 1850 mm (H) × 900 mm (W) × 400 mm (D) - Material: Cold-rolled steel (0.6–0.8 mm gauge) – Class B storage rating. - Finish: Electrostatic powder-coated for rust and scratch resistance - Upper Section: 2 glass panel doors (tempered glass, 4 mm thick) with a metal frame - Lower Section: 2 solid metallic doors with reinforced panels - Locking Mechanism: Central cam lock system with duplicate keys for each section - Shelves: 3–4 adjustable steel shelves, load capacity 40–50 kg per shelf - Color: Light grey (standard RAL shade). as shown in the attached picture , sample required)	PIEC	3		
4	Electricity stabilizer(Provide an electricity stabilizer/regulator device with specifications: Capacity: 10 KVA material: metal Input voltage 100-260 V Digital display: input voltage and output voltage. dimension 455 X 325X 160 mm. net weight 22.56 Kg. The supplier has to provide us with a physical catalog with the entire specification.	PIEC	3		

RFQ INSTRUCTIONS

	Similar to Ammar Al-Basri's devices)				
5	Handl Metal Detector(Waterproof Veterinary Metal Detector Key Features: One-Control Operation: Integrated on/off and tuning control for simple, rapid setup. - Waterproof Search Head: 150 mm fully waterproof coil, suitable for wet or outdoor veterinary environments. - Built-in Speaker: Provides clear audible signals when metal is detected. Adjustable Sensitivity: Allows the operator to fine-tune detection based on conditions and target size. - Optimal Detection Range: Small to medium-sized ferrous and non-ferrous metal items. - Detection Depth: generally up to 15–20 cm for small objects under veterinary conditions. Technology: VLF (Very Low Frequency). Typical Frequency Range: 6.5 kHz – 15 kHz. Similar to the Whites AF103 device. Sample required)	PIEC	3		
6	Laptop(Supply a laptop similar to (hp Core i5-1235U) Screen Size: 15.6 Inches Color: Blue Hard Disk Size: 256 GB CPU Model: Core i5 Ram Memory Installed Size: 8 GB Operating System: Windows 11 Home Special Feature: Numeric Keypad Graphics Card Description: Intel Iris Xe Graphics. The supplier has provided us with a physical catalog with the entire specification before providing the item. Note: Should be with LAN port.)	PIEC	3		
7	Printer(Print and scan directly to and from cloud storage solutions, including Google Drive, Drop Box, and OneDrive, with ready to go cloud connectivity Customise your workflows with the Application Library to automate tasks such as printing stored forms, scanning to email, and copying documents Print straight from your smartphone using the Canon PRINT Business app, AirPrint (Apple) and Mopria (Android) mobile connectivity Boost productivity and save time with automatic	PIEC	3		

RFQ INSTRUCTIONS

	duplex printing and an easy-to-use 12.7 cm colour touchscreen Safeguard sensitive documents with the Secure PIN functionality to avoid documents being printed automatically Protect your device from hacking and virus threats with Verify System at Startup Increase output by producing up to 3,130/2,350 pages per high yield Black/C/M/Y toner cartridge ¹ Compatible with Windows, Mac OS and Linux ² similar Canoni-SENSYSMF655CdwWirelessColour3-in-1LaserPrinter_)				
8	External reader(Lite External Slim DVD±RW Drive – 8× DVD / 24× CD, M-DISC, USB-Powered, Disc Encryption. Similar to ASUS SDRW-08D2S-U)	PIEC	4		
Total Price / بالدينار العراقي					

Note: You can send your questions or clarifications to the following email: bidqueries.iq.diy@drc.ngo

Note: Please mention the bid currency (IQD) !

يرجى التسعير بالدينار العراقي

Delivery Lead Time (from receipt of DRC Purchase Order): (Calendar) days

Bid Validity Period: (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____

Position:

Print Name:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: [\[rfq.irq.diy@drc.ngo\]](mailto:rfq.irq.diy@drc.ngo)

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations at the closing date.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

Supply Chain Department

DRC Diyala
