

Evaluation	1. Preliminary Evaluation (bidders that will not pass this stage will not be considered for next stages)		
	MANDATORY REQUIREMENTS	DOCUMENTS to be submitted	SCORE

process and methods	Lead bidder is a legal entity regulated and licensed in Iraq	1. A copy of the certificate of incorporation (i.e. company legal registration). 2. The bidder should submit a valid contactor classification card. Note: For International companies, the bidder should submit: 1. copy of the certificate of incorporation (i.e. company legal registration) 2. Certificate verifying legal status/capacity in Iraq.	Pass / Fail
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	The bidder accepts key terms and conditions	The bidder must submit on the company letterhead confirmation of acceptance for: 1. UNICEF General Terms and Conditions. 2. Bidders must confirm the acceptance of 120 days as bid validity. 3. Bidder does not have a conflict of interest	Pass / Fail
	TAX Clearance	Bidder to provide tax clearance for 2024	Pass / Fail
	Bidder keeps updated and compliant financial records	The bidder should submit the most recent audited financial statements, duly approved by a certified legal auditor, for the last two fiscal years: 2023 and 2024. The submitted statements must demonstrate a positive turnover with a minimum of 100,000 USD (or equivalent in IQD) in at least one of the two years.	Pass / Fail
	Mandatory site visit	A certificate of site visit to at least one school in each governorate issued by the respective school/ institution administrations.	Pass / Fail

2. Technical Evaluation:

Then Bid shall be technically evaluated based on meeting the required technical criteria.

No.	Criteria	Score (Pass/ Fail)
		Pass / Fail
1	The bidder must have minimum 10 years of experiences in implementing similar projects	
2	a. The bidder must submit copies of contracts for completed similar projects (Copy of the client acceptance or receipt) for supply and installation of solar power systems, digitalization, development and management of IOT systems, Roof rainwater harvesting (and similar techniques), and water treatment and recycling techniques (<u>separate or in one project</u>) b. The completed similar projects on a list that includes the project name, contract No, Contract value, location, date of implementation and client contact info.	Pass / Fail
3	The bidder must submit the proposed work plan (Progress chart) and approach of implementation of the tasks as per the TOR and BOQ and the suggested period	Pass / Fail
4	a. The bidder must submit the Catalogues of the offered items (Solar panels, Inverter, battery, Smart flow meters, pumps, filters etc.) b. Manufacture warranty	Pass / Fail
5	The bidder must submit the risks mitigation plan for this project. (Quality Control Plan, safety plan...etc.) Detailed plan/s with a clear mitigation measure for each risk type	Pass / Fail
6	The bidder must submit the design of the solar power system its clarity and simplicity, way of presentation, drawings, and layout	Pass / Fail
7	The bidder must submit the CVs for the specialized technical staff that will manage and track the supply and installation process(project manager, engineers, and technicians with relevant experience), along with a copy of the employment contract.	Pass / Fail