

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	Cleaning Services for GIZ offices					Processing number:			
2	Commercial assessor		Service tendered:						Transaction number:			
3	Technical assessor											
4												
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5				
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment											
8	Mandatory grounds for exclusion as per section 123 GWB											
9	Optional grounds for exclusion as per section 124 para. 1 GWB											
10	Optional grounds for exclusion as per section 124 para. 2 GWB											
11	Information: Evidence of commercial register entry											
12	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
13	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	50000	EUR								
14	Number of employees as at 31.12. of the previous year	At least:	5	persons								
15	Result											
16												
17	II. Technical eligibility assessment											
18	The technical assessment is only based on reference projects with a minimum commission value of:		15000	EUR								
19	At least	2	reference projects in the technical	Providing Cleaning Services								
20	and at least	2	reference projects in Iraq and the middle east	in the last 3 years.								
21	Result											
22												
23	Overall result, commercial and technical											
24												
25	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
26	B Weighted criteria											
27	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
28	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
29												
30	1. Technical experience											
31	Technical experience (up to five specialist areas, including cross-cutting themes)											
32	1. Relevant Experience (Years of Operation) (1 to 2 years = 5)(2 to 5 years=8) (above 5 =10 points)	50										
33	2. Workforce Qualifications and Training	15										
34	3. Technical Resource and Equipment	20										
35	4. Health, Safety Record and Environmental Considerations	15										
36												
37	Total 1.	100										
38	2. Regional experience											
39	Regional experience in Iraq and the Middle East											
40	3. Experience of development projects (ODA-financed)											
41	Experience of development projects (at least 50% ODA-financed)											
42	Overall total	100										
43	Ranking											

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, name

For the commercial assessment:

Date, name