

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	New Ba'quobah, Hay Al-Fares, Taboo Street
Address 2:	District 206, Street 34, House 31
City:	Diyala
Country:	Iraq
Phone #:	
E-mail:	rfq.irq.diy@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The **Danish Refugee Council (DRC)** with funding from [Various donors] hereby request you to submit price quotation(s) for the supply of the item(s) for **[Materials to vet-Lab]** which are listed below:

Request for Quotation Details			
RFQ #:	RE-RFQ-IRQ-017801	Currency of Bid (3-letter code):	IQD Only / دينار عراقي
RFQ Issuing Date:	1-10-2025	Bid Validity Period (days):	Minimum of 90 Days
RFQ Closing Date:	7-10-2025	Required Delivery Date:	TBD
RFQ Closing Time:	11:59 PM	Required Delivery Destination:	Diyala
Questions to the RFQ	N/A	Required Delivery Terms:	DDP (INCOTERMS 2020)

For DRC to Complete				For Supplier to Complete	
Item #	Description	Unit/ Measure	Quantity Required	Unit Pricey دينار عراقي	Total Pricey دينار عراقي
1	Medical Alcohol 96%(Pure medical Ethanol Alcohol 96% - Antiseptic for healthy skin. - Prepares the skin for injections. - Bactericide. - Not suitable for oral use.)	LITR	6		
2	Medical Alcohol 70%(Medical methanol alcohol 70%)	LITR	21		
3	Medical Gloves(Disposable Multipurpose Hand Protection Nitrile-Vinyl Blend Exam Medical Gloves, Medium 100 - Powder, Latex & Rubber Free - Single Use)	BOX	25		
4	KN95 Masks(Provided masks similar to the (KN95 C-PEF99). Key Features: High Filtration Efficiency: Equipped with multi-layer filtration technology capable of filtering ≥ 99% of airborne particles, including dust, droplets, bacteria, and other harmful pollutants. Material: Made of non-woven, melt-blown fabric with an electrostatically charged filter layer for enhanced particle capture. Nose Clip: Adjustable metal nose bridge to	BOX	25		

RFQ INSTRUCTIONS

	ensure a secure seal and reduce fogging for glasses wearers. Comfortable Ear Loops: Soft, elastic ear loops designed for extended wear without causing discomfort. Breathability: Low-resistance filter material allows for comfortable breathing, even during long usage. Protection Level: Comparable to N95 standards, suitable for medical, industrial, and general protection needs. The boxes contain 50 masks.)				
5	PP-Overall(Durable Isolation Suits White, one-piece protective suit with hood provides reliable protection from fluids and particles, keeping workers cool, dry, safe, clean, and comfortable during the coldest winters and hottest summers. For indoor and outdoor use, unisex design for adults, sizes (XL, XXL). Hazardous material protective suit blocks dirt, dust, light liquid spray, paint, most light chemicals, and biological agents in all types of work environments. Universal protective clothing covers the entire leg, arms, torso, neck, and head to protect skin and clothing. Front zip closure for immediate wear. Multi-layer non-woven design features a breathable thin layer over spun-bonded polypropylene for exceptional durability and breathability. Soft, lightweight, and seamless material provides superior comfort for extended wear, while elastic cuffs, waist, and ankles ensure a snug fit with freedom of movement, stretch, and adjustment.)	PIEC	50		
6	Gel tube 5mL Yellow sterile(Vacuum tube, diameter 13×100 mm, in PET, with Gel Separator + Clotting Activator, for 5 mL of blood, yellow rubber cap, sterile.)	SET	4		
7	5ml Disposable syringe(5ML Disposable syringe with Needle, Individually Wrapped (23Ga 25mm/1.0inch). Pack of 20.)	BOX	25		
8	10ml Disposable syringe(10ml Disposable Syringes with 18G 1.5" Needle, Sterile Luer-Lok Syringe Individually Packaged for Scientific Labs, Liquid Refilling and Measuring)	BOX	25		
9	Glass(Rubber-framed eyeglasses are used to protect the eyes when handling chemicals or surgical materials.	PIEC	25		

RFQ INSTRUCTIONS

	Item Weight: 168 g Product Dimensions: 14 x 4 x 2 cm; 167.83 g Color: Transparent, Anti-fog Coating Medical Goggles, Pro Style: Protective, medical, protection, safety Finish: anti-fog Material Polyvinyl Chloride Shape: Wraparound Ultraviolet light protection Frame type: Full Rim Frame material: Polyvinyl Chloride (PVC) Similar to the picture)				
10	Face shields(Sustainable protective face shields made from Recycled rPET sheet with a protective virgin PET coating. Anti-fog on both sides with full eyes, nose and mouth protection. Suitable and recommended for use together with face masks and glasses. The shield is an auxiliary accessory that improves protection against possible contagions, droplets and splatters, as long as it is used as instructed. Non-toxic, free of heavy metals, odorless, disposable and recyclable product. Similar to the picture. Shields are designed and recommended to be disposable but can be reused with proper cleaning instructions.)	BOX	25		
Total Price / بالدينار العراقي					

Note: You can send your questions or clarifications to the following email: bidqueries.iq.diy@drc.ngo

Note: Please mention the bid currency (IQD) !

يرجى التسعير بالدينار العراقي

Delivery Lead Time (from receipt of DRC Purchase Order): **(Calendar) days**

Bid Validity Period: **(Calendar) days**

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____

Position:

Print Name:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: [\[rfq.irq.diy@drc.ngo\]](mailto:rfq.irq.diy@drc.ngo)

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations at the closing date.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

Supply Chain Department

DRC Diyala
