

Cover Letter:

Action Against Hunger – Iraq Mission kindly requests you to submit a quotation for the provision of Venue Rental and Catering Services in the areas of Salah Al-Din (Balad, Yathrib, Dujail) and Ninewa – Baaj, as detailed in the attached Request for Quotation (RFQ). You are invited to review the attached document carefully and provide your offers in accordance with the instructions provided.

Submission Instructions

- Deadline for submission: **Wednesday, 28 January 2026, 04:30 PM (Iraq Time)**
- Submission method: By email to: acftender@iq-actionagainsthunger.org

Please ensure your offer includes:

- Signed and stamped RFQ
- Company registration certificate
- TAX/VAT registration
- Company profile
- Proof of similar experience (Contracts, POs, Work Orders)
- Appendix A – Experiences & References (signed and stamped)

Important Notes

- Suppliers may apply for one Lot or both Lots.
- Quotations must remain valid for a minimum of two (2) calendar months from the submission deadline.
- Payment terms, delivery responsibilities, and general conditions are detailed in the RFQ.
- Incomplete offers may result in disqualification.

Should you require any clarifications, please contact us exclusively at:

acftender@iq-actionagainsthunger.org

Thank you for your cooperation and interest in working with Action Against Hunger.