

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	New Ba'quobah, Hay Al-Fares, Taboo Street
Address 2:	District 206, Street 34, House 31
City:	Diyala
Country:	Iraq
Phone #:	
E-mail:	rfq.irq.co@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The **Danish Refugee Council (DRC)** with funding from [Various donors] hereby request you to submit price quotation(s) for the supply of the item(s) for **[Support of Baqubah Nursery]** which are listed below:

Request for Quotation Details			
RFQ #:	RFQ-IRQ-018081	Currency of Bid (3-letter code):	IQD Only / دينار عراقي
RFQ Issuing Date:	22-4-2026	Bid Validity Period (days):	Minimum of 90 Days
RFQ Closing Date:	2-5-2026	Required Delivery Date:	TBD
RFQ Closing Time:	11:59 PM	Required Delivery Destination:	Diyala
Questions to the RFQ	N/A	Required Delivery Terms:	DDP (INCOTERMS 2020)

For DRC to Complete				For Supplier to Complete	
Item #	Description	Unit/ Measure	Quantity Required	Unit Pricey دينار عراقي	Total Pricey دينار عراقي
1	Cow manure(Want to purchase natural cow manure, not chemically treated, for use in agricultural activities at Baqubah Nursery, ensuring that it is not too wet to facilitate transport and unloading, free from sand, clay, or any impurities, with the unloading site to be determined by the nursery manager, making sure the material is partially decomposed and ready for use as organic fertilizer, and transported using appropriate means to ensure it arrives safely without loss or spillage during transit.	54	CBME		
2	River sand(provide river sand of good quality, clean and free from impurities and salts, with a suitable grain size for nursery activities, sourced from the Al-Jadida Al-Shatt area –Had Macser Baquba Diyala The material shall be approved by the Baqubah Nursery Manager and the organization's staff, with a required quantity of 32 m ³ .)	54	CBME		
3	Plastic Bags for Seedling(Plastic Bags for Seedling Planting (9 × 24 cm):	240	KILO		

RFQ INSTRUCTIONS

	Material: Durable plastic (typically polyethylene), tear-resistant. Color: Black to absorb heat and promote root growth. Thickness: 50-100 microns for durability. Drainage: Equipped with holes for excess water drainage. Usage: Suitable for seedlings and vegetables in greenhouses and nurseries. Quality: Similar to Saudi-made)				
4	Water hose(Water hose with spray gun: Supply felxible , durable , high quality and lightwight water hose with the below specifications: material: Plastic -Size: 3/4" - Length: 25 M - Must come with water spray gun. mad in turkey - Similar to photo.)	4	ROLL		
5	tool kit(We kindly request the supply of a cordless tool kit that includes an impact drill and an angle grinder operating on a 20V system, equipped with high-efficiency brushless motors, with grinder speeds of (3000/6000/9000 rpm) and a disc diameter of 115 mm, and a drill with speeds of (0–500 / 0–2000 rpm), an impact rate of up to 30,000 bpm, and a maximum torque of 66 Nm. The kit should include two lithium batteries (2.0Ah and 4.0Ah), a P20S charger, a carrying case, and all necessary accessories, and should be similar to the Total brand or equivalent in terms of quality and specifications, original and not counterfeit, as per the attached image.)	1	PIEC		
6	wooden handle (supply a wooden handle for a hoe (locally known as “Rabad”), made of durable, high-quality wood suitable for agricultural use, with a length of 125 cm and in accordance with the above-mentioned specifications, marked with (USA) or equivalent in terms of quality, and to be original and not counterfeit.)	10	PIEC		
7	Plastic Bags for Seedling 2(Bags for Seedling Planting (8 × 20 cm): Material: Durable plastic (typically polyethylene), tear-resistant. Color: Black to absorb heat and promote root growth. Thickness: 50-100 microns for durability. Drainage: Equipped with holes for excess water drainage.	20	KILO		

RFQ INSTRUCTIONS

	Usage: Suitable for seedlings and vegetables in greenhouses and nurseries. Quality: Similar to Saudi-made)				
8	Micro Sprinkler(supply of a micro sprinkler used in drip irrigation systems, designed to distribute water in a circular or semi-circular pattern at low pressure to ensure uniform irrigation around plants. It is suitable for use in nurseries, greenhouses, and agricultural fields. The sprinkler should be made of high-quality plastic resistant to weather conditions, easy to disassemble and clean, and installable on PE irrigation pipes or via a small hose. It should also allow adjustment or control of the spray intensity as needed. The supplied item must comply with the above-mentioned technical specifications, be of good and practical quality, and match the attached image.)	200	PIEC		
9	Multi-purpose aluminum ladder(supply of a multi-purpose aluminum ladder (articulated ladder with scaffold platform), made of high-quality aluminum with an oxidized surface finish to ensure durability and resistance to weather conditions. The ladder consists of (4×4) steps, with a step rise of (28 cm), and a total length of (475 cm). The step ladder height is (228 cm), the scaffold height is (130 cm), the folded height is (127 cm), and the folded width is (37 cm) for easy transport and storage. The ladder should be equipped with (2) scaffold plates for use as a working platform, with an approximate weight of (18.9 kg) and a maximum load capacity of (150 kg). The product must be practical, safe, and durable, and packed appropriately (color sleeve). We kindly request that the supplied item fully complies with the above-mentioned specifications and matches the attached image.)	1	PIEC		
10	Albizia lebbeck seed(supply of Albizia lebbeck seeds, also known as (Woman's Tongue Tree / Lebbek), ensuring that the seeds are original, aromatic, and of first-grade quality, with a high germination rate and suitable for cultivation under local climatic conditions. These seeds are used to produce fast-growing ornamental trees that provide dense shade, tolerate high temperatures and drought, and are characterized by their spherical, fragrant flowers.	2	KILO		

RFQ INSTRUCTIONS

	The seeds should be properly packaged, clean, free from damage or infestation, and viable for planting. The seed quality must be reviewed and approved by the staff of Baqubah Nursery and the organization's team, and the seeds must be sourced from a reliable and certified supplier to ensure quality and achieve the desired results.)				
11	work table(supply of a work table made of high-quality galvanized steel, with a tabletop thickness of not less than (1.5 mm), featuring a smooth, durable surface suitable for various practical uses. The legs shall be made of 2-inch angle steel, and the supporting frame of the tabletop shall be constructed from the same type of angle steel, with overall dimensions of 2 meters in length, 1 meter in width, and 70 cm in height. The table must be stable, durable, and of high manufacturing quality, with a flat surface free from defects. It must also be coated with two layers: First layer: Anti-rust primer Second layer: Final white paint finish This is to ensure protection and long service life, as shown in the attached image.)	1	PIEC		
12	plastic nursery pots 12(supply of plastic nursery pots (thin/soft plastic) of size (12), as shown in the attached image. The pots should be made of non-thick, lightweight plastic suitable for nursery use, while maintaining reasonable durability for daily handling. They should have a round shape with a smooth surface and reinforced upper rims for easy handling, and be equipped with sufficient drainage holes at the bottom to prevent water accumulation around plant roots. The pots must be of good and practical quality, suitable for seedlings and small plants, and should be in black color or similar, in accordance with the required specifications as shown in the attached image.)	1,000	PIEC		
13	plastic nursery pots 19(supply of plastic nursery pots (thin/soft plastic) of size (19), as shown in the attached image. The pots should be made of non-thick, lightweight plastic suitable for nursery use, while maintaining reasonable durability for daily handling. They should have a round shape with a smooth surface and reinforced upper rims for easy handling, and be equipped with sufficient	1,000	PIEC		

RFQ INSTRUCTIONS

drainage holes at the bottom to prevent water accumulation around plant roots. The pots must be of good and practical quality, suitable for seedlings and small plants, and should be in black color or similar, in accordance with the required specifications as shown in the attached image.)				
Total Price / بالدينار العراقي				

Note: You can send your questions or clarifications to the following email: bidqueries.iq.diy@drc.ngo

Note: Please mention the bid currency (IQD) !

يرجى التسعير بالدينار العراقي

Delivery Lead Time (from receipt of DRC Purchase Order): (Calendar) days

Bid Validity Period: (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____

Position:

Print Name:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: rfq.irq.co@drc.ngo

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations at the closing date.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

Supply Chain Department

DRC Diyala
